



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, April 20, 2026
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

APPROVE AGENDA

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – March 16, 2026

Vouchers –March 12 thru April 15, 2026

Treasurer Report – March 2026

Payroll Summary –March 19, April 2, 5 and 16, 2026

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject **Not already on the agenda**. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

Donnelly Rural Fire District – Chief Bonilla

PUBLIC HEARING (Action Item)

Idaho Power Franchise Agreement– published in Star News April 2 & 9, 2026

- City Council will take testimony on Idaho Power Franchise Agreement

NEW BUSINESS (Action Items):

AB 26-17 Request to Approve Idaho Power Franchise Agreement

AB 26-18 Request to Adopt Ordinance No. 270, Idaho Power Franchise Agreement

PUBLIC HEARING

Proposed City Fee Amendment – published in Star News April 2 & 9, 2026

- City Council will take testimony on City Fees

NEW BUSINESS-Cont. (Action Items):

AB 26-19 Request to Approve Proposed City Fees

AB 26-20 Request to Adopt Resolution 2026-004, City Fees

AB 26-21 General Funds Transfer to LGIP Accounts

**AGENDA
CITY COUNCIL
MEETING**

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Donnelly Community Center**

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AB 26-22 Donald Coski Memorial Airport – Radio Control Flying Club

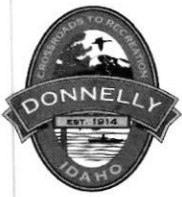
STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at Donnelly 208-325-8859, at least 24 hours in advance of the meeting date.

Office Closures:

Upcoming Meeting Dates: April 27, 2026, Special City Council Meeting
May 18, 2026, City Council Meeting



CITY COUNCIL
Monday, March 16, 2026, at 6:00 PM
Donnelly Community Center
MINUTES

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Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Spade, Councilmember Fuller, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

APPROVE AGENDA

March 16, 2026, Agenda presented

Motion by Minshall, 2nd by Fuller. to approve agenda as presented. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

CONSENT AGENDA

Motion by Spade, 2nd by Davenport to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

No public comment

DISCUSSION ITEMS:

Stibnite Advisory Council – John Sommerwerck

- SAC Update
- Annual Report available on the Stibnite Advisory Council website

BUSINESS AGENDA (Action Items):

AB 26-12 Donnelly Water User Rate and Connection Fee Study

- Keller Associates, City Engineer, conducted a Water User Rate and Connection Fee Study
- Public Hearing on April 20th, 2026 – Rate increase \$7.27(per EDU), Connection Fee to increase to \$8,440.00

Motion by Davenport, 2nd by Minshall to approve Water User Rate and Connection Fee Study, move forward to Public Hearing on Fees, for 1 year of every EDU \$7.27 rate increase and for connection rate to go to maximum of \$8,440.00. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.



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AB 26-13 Boulder Creek Finding of Facts and Conclusion of Law

- Mayor Dorris stepped down due to living next door and potential conflict of interest
- Findings of Fact and Conclusion of Law for application file numbers 2026-AN-1, 2026-RZ-1 & 2026-CUP-1 consisting of proposed annexation, rezone from R-4 (Residential) and MU (Multiple Use – Valley County designation) to R-8-DA (Residential with a development agreement) and RR-DA (Rural Residential with a development agreement) and a conditional use permit for a planned unit development retaining the existing residential dwelling and constructing a recreational cabin park consisting of fourteen cabins/casitas, constructing three short-term rentals/vacation rentals, constructing ninety-seven multi-family dwelling units (apartments) and constructing an outdoor commercial entertainment facility. The property is currently owned by Reuban Ortega, an individual, and Freedom Management Group, LLC, with managing member Joe Chritchfield. The applications are represented by Mike Williams with South Beck and Baird Architecture. The property is approximately 22.83 acres and is located on the south and east side of Eld Lane approximately 370 feet west of State Highway 55.
- UDC Administrator, Mark Butler, presented the City Council Finding of Facts and Conclusion of Law
- Previous Motion on 02/09/2026 stated 88 apartments, however, stated as recommended by UDC Administrator (84 apartments). Need clarification.
- UDC Administrator Mark Butler, if City Council so like, recommended a motion to approve Finding of Fact and Conclusion of Law with a clarification that it is 84 apartments not 88. Page 18 – where stated “Southwest District Health”, it is “Central District Health”. Page 18 – where stated “Residential Cabin Park”, it is “Recreational Cabin Park”. Page 23 – words separated “surround ding” separately, should be one word “surrounding”

Motion by Minshall, 2nd by Fuller Boulder Creek Finding of Fact and Conclusion of Law as stated by Mark Butler to accept and approve the Finding of Fact and Conclusion of Law for Application 2026-AN-1, 2026-RZ-1 & 2026-CUP-1. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried



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AB 26-14 Idaho Power Franchise Fees

- City of Donnelly/Idaho Power Franchise Fee Ordinance No. 231, expires on June 30, 2026
- Review Agreement and Franchise percentage and length of time
- Current rate is 1%, and the rate cannot be increased unless put to a public vote.

Motion by Davenport, 2nd by Spade to approve Idaho Power Franchise Agreement at 1%, Publish in Star News, Create Ordinance for next City Council Meeting and set for 10 years. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 26-15 Budget Public Hearing – August 17, 2026

- Scheduled FY27 Budget Hearing for August 17, 2026, Regularly Scheduled Council Meeting
- Motion by Fuller, 2nd by Spade** to approve August 17, 2026, for the FY27 City Budget Public Hearing. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 26-16 Mountain View RV Park – City Water Service Line Extension

- Mountain View RV Park, seeking to move forward with the extension of the City Water Service Line. (Concept Conditionally Approved by City Council, June 13, 2022)
- UDC Administrator, Mark Butler, directed by Mayor and Council to contact Mr. Rhodes to annex to the City and grant easement to the Airport. Work with Mr. Rhodes on Conditions and Rezone.

Motion by Minshall, 2nd by Spade to approve Mark Butler to work on negotiation of MOU with Mountain View RV Park to extend service line. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

STAFF REPORT

Staff Report was included in the packet.

ADJOURNMENT

Motion by Davenport, 2nd by Spade to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

Adjourned at 7:03 p.m.

ATTEST: Lori Clemens, City Clerk

04/14/26
16:31:13

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 03/12/26 to 04/15/26

Page: 1 of 4
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7224	15697S	257 CASCADE HARDWARE	60.34						
Billing									
1	2603-10359	03/18/26 Shop Supplies	45.97			10 43010	461		10100
2	2603-10548	03/26/26 Boat Docks	14.37			10 44100	451		10100
Total for Vendor:			60.34						
7237	-99134E	350 COLUMN SOFTWARE PBC	194.61						
Publications									
4	35F3C404-0	04/01/26 Fee Notice	67.93			10 41100	530		10190
5	35F3C404-0	04/01/26 Idaho Power Franchise Fee	126.68			10 41100	530		10190
Total for Vendor:			194.61						
7238	15709S	272 DRAKE DIVERSIFIED LLC	375.00						
Monthly Water System Operational Services									
1	2727	04/01/26 Water System Services	375.00			51 41100	360		10100
Monthly CONTRACT FEE									
Total for Vendor:			375.00						
7225	15698S	46 ED STAUB & SONS	399.61						
Propane									
1	13917019	03/23/26 169 Halferty Street	399.61			10 41100	416		10100
Total for Vendor:			399.61						
7236	-99135E	53 GO-DADDY	239.88						
website hosting									
1	23864148	03/28/26 website hosting 12 months 20	155.93			10 41100	621		10190
2	23864148	03/28/26 website hosting	71.97			51 41100	621		10190
3	23864148	03/25/26 website hosting	11.98			52 41100	621		10190
Total for Vendor:			239.88						
7226	15699S	66 IDAHO POWER	1,320.57						
Power Billing									
1	2205677988	03/19/26 City Hall / Maintenance	109.31			10 41100	416		10100
2	2205677988	03/19/26 City Hall / Maintenance	50.46			51 41100	416		10100
3	2205677988	03/19/26 City Hall / Maintenance	8.40			52 41100	416		10100
4	2204034223	03/19/26 Community Center	120.87			10 41100	416		10100

04/14/26
16:31:13

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Claim Details by Posted Date
For Claims from 03/12/26 to 04/15/26

Page: 2 of 4
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5	2201629405 03/24/26	Kiosk / Rest Area	26.85			10 43010	416		10100
6	2206076560 03/19/26	Fire Pump	300.02			51 41100	416		10100
7	2200223291 03/19/26	Water Supply	25.84			51 41100	416		10100
8	2201910078 03/19/26	Street Lights	184.03			10 43010	416		10100
9	2206228211 03/19/26	Main Street Lights	17.60			10 43010	416		10100
10	2207365186 03/19/26	NW Pump	370.20			51 41100	416		10100
11	2207493590 03/23/26	Camp Host Site	25.59			10 44100	451		10100
12	2201510134 03/19/26	DDC Unit #5	55.56			10 44300	416		10100
13	2208695581 03/24/26	193 FW Gestrin Gazebo	25.84			10 43010	416		10100
		Total for Vendor:	1,320.57						
7227	15700S	230 IRMINGER CONSTRUCTION INC	1,379.30						
		Chemical Piping Repairs							
1	26010-01 03/19/26	Pump House Repair	1,379.30			51 43400	433		10100
		CDBG Funds							
		Total for Vendor:	1,379.30						
7228	15701S	371 KELLER ASSOCIATES	1,356.25						
		Engineering Services							
1	0255252 03/15/26	Circle K 225074-003	301.25			10 41100	341		10100
2	0255253 03/15/26	Mtn View RV Park 225074-008	1,055.00			10 41100	341		10100
		Total for Vendor:	1,356.25						
7239	15710S	361 LAND CONSULTANTS, INC	4,200.00						
		Consulting Services							
1	2026-125 04/01/26	Consulting	1,540.00			10 41100	330		10100
2	2026-126 04/01/26	Mountain RV Park - Water	1,120.00			51 41100	325		10100
3	2026-124 04/01/26	Boulder Creek - Eld Lane	1,540.00			10 41100	341		10100
		Total for Vendor:	4,200.00						
7240	15711S	154 NORTH LAKE RECREATIONAL SEWER &	8,976.00						
		Contract Sewer Service							
1	95-10-00 04/01/26	Contract Services	8,976.00			52 41100	541		10100
		Total for Vendor:	8,976.00						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7229	15702S	369 ROCKINGJKRANCH LLC	330.00						
	Contract Services								
1	2 03/18/26	Services	330.00			51 41100	351		10100
	Monthly CONTRACT FEE								
		Total for Vendor:	330.00						
7230	15703S	999998 SAMUEL CLEMENS III	500.00						
	Reimbursement								
1	3267881 03/27/26	Clothing Reimbursement	500.00			10 43010	553		10100
		Total for Vendor:	500.00						
7231	15704S	202 SILVER STAR COMMUNICATIONS	83.93						
	telephone								
1	664073 04/01/26	telephone	54.56			10 41100	437		10100
2	664073 04/01/26	telephone	25.18			51 41100	437		10100
3	664073 04/01/26	telephone	4.19			52 41100	437		10100
		Total for Vendor:	83.93						
7241	15712S	120 SINCLAIR FLEET TRACK (STINKER)	56.67						
	Fuel								
1	27226 03/31/26	F150	57.12			10 43010	481		10100
2	2026.03 03/31/26	Credit	-0.45			10 43010	481		10100
		Total for Vendor:	56.67						
7243	15714S	150 SPARKLIGHT	111.45						
	Internet Services								
1	112446547 03/23/26	internet	72.45			10 41100	437		10100
2	112446547 03/23/26	internet	33.44			51 41100	437		10100
3	112446547 03/23/26	internet	5.56			52 41100	437		10100
		Total for Vendor:	111.45						
7232	15705S	128 TREASURE VALLEY TRANSIT	8,250.00						
	FY26 Local Option Tax Award 26-04 Green Line								
1	26-04 04/01/26	FY26 LOT Award 26-04	8,250.00			15 41100	922		10100
		Total for Vendor:	8,250.00						

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 03/12/26 to 04/15/26

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7234	15706S	373 XEROX CORP-XBS CUSTOMER CARE	13.77						
	Color Copier Maintenance								
1	IN5271874 03/05/26	copier maintenace	8.98			10 41100	611		10100
2	IN5271874 03/05/26	copier maintenace	4.14			51 41100	611		10100
3	IN5271874 03/05/26	copier maintenace	0.65			52 41100	611		10100
		Total for Vendor:	13.77						
7233	15707S	351 XEROX FINANCIAL SERVICES	222.69						
	Copier Maintenance								
1	41764395 03/15/26	copier maintenace	144.75			10 41100	611		10100
2	41764395 03/15/26	copier maintenace	66.81			51 41100	611		10100
3	41764395 03/15/26	copier maintenace	11.13			52 41100	611		10100
		Total for Vendor:	222.69						
7242	15713S	209 YORGASON LAW OFFICES PLLC	927.50						
	Correspondence/Emails								
1	1032 04/01/26	Legal Fees	927.50			10 41100	320		10100
		Total for Vendor:	927.50						
7235	15708S	210 ZWYGART JOHN & ASSOCIATES PLLC	8,300.00						
	City Audit								
1	13124 01/30/26	FY24 Audit	5,395.00			10 41100	310		10100
2	13124 01/30/26	FY24 Audit	2,490.00			51 41100	310		10100
3	13124 01/30/26	FY24 Audit	415.00			52 41100	310		10100
		Total for Vendor:	8,300.00						
	# of Claims	20	Total:	37,297.57	# of Vendors	18			
	Total Electronic Claims			434.49					
	Total Non-Electronic Claims			36863.08					

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	3,052.70	19,842.64	64,220.00	64,220.00	44,377.36	31%
	111 Council Wages	780.00	4,680.00	9,360.00	9,360.00	4,680.00	50%
	112 Mayor Wages	260.00	1,560.00	3,120.00	3,120.00	1,560.00	50%
	210 Health	524.59	3,147.57	11,208.00	11,208.00	8,060.43	28%
	211 Vision	8.45	50.65	330.00	330.00	279.35	15%
	220 Social Security/Medicare	313.08	1,995.23	6,855.00	6,855.00	4,859.77	29%
	230 PERSI	471.96	2,993.73	8,974.00	8,974.00	5,980.27	33%
	250 Unemployment Insurance	14.84	74.44	500.00	500.00	425.56	15%
	260 Workers Compensation	47.00	284.00	800.00	800.00	516.00	36%
	290 Dental	29.26	175.50	730.00	730.00	554.50	24%
	961 Taxes	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	5,501.88	34,803.76	106,597.00	106,597.00	71,793.24	33%
41100 Administration							
	310 Audit & Accounting Services	0.00	0.00	5,395.00	5,395.00	5,395.00	0%
	320 Attorney/Legal Fees	770.00	2,275.00	28,500.00	28,500.00	26,225.00	8%
	321 Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	330 Contract - Planning & Zoning	7,560.00	44,985.00	62,500.00	62,500.00	17,515.00	72%
	340 Contract Labor	368.75	3,065.00	10,000.00	10,000.00	6,935.00	31%
	341 Pass Thru Charges	18,480.00	51,712.86	50,000.00	50,000.00	-1,712.86	103%
	414 Solid Waste Collection	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	416 Electric & Gas	316.05	2,049.05	7,250.00	7,250.00	5,200.95	28%
	431 City Hall Repair & Maint	0.00	945.00	8,250.00	8,250.00	7,305.00	11%
	436 Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
	437 Telephone, Telecommunications	127.01	707.05	2,000.00	2,000.00	1,292.95	35%
	456 Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	510 Insurance - Liability	3,862.95	7,725.90	7,729.00	7,729.00	3.10	100%
	520 Dues & Fees	0.00	550.00	1,000.00	1,000.00	450.00	55%
	530 Publications	0.00	119.34	4,000.00	4,000.00	3,880.66	3%
	550 Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	551 Training & Education	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	552 Meals & Entertainment	0.00	0.00	300.00	300.00	300.00	0%
	605 Office Supplies	115.65	790.10	2,000.00	2,000.00	1,209.90	40%
	611 Copier Maintenance	164.51	743.51	2,225.00	2,225.00	1,481.49	33%
	613 IT - Computer	300.00	300.00	5,000.00	5,000.00	4,700.00	6%
	614 Postage	78.00	207.06	750.00	750.00	542.94	28%
	615 Grant Writing	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	620 Software - New	74.99	725.70	2,500.00	2,500.00	1,774.30	29%
	621 Software Maintenance Fees	155.93	8,468.19	15,250.00	15,250.00	6,781.81	56%
	700 Capital Improvements	0.00	0.00	5,500.00	5,500.00	5,500.00	0%
	930 Reconciliation Discrepancies	0.00	3.03	25.00	25.00	21.97	12%
	970 Grant Expense	0.00	1,500.00	2,500.00	2,500.00	1,000.00	60%
	Account Total:	32,373.84	126,871.79	233,974.00	233,974.00	107,102.21	54%
	Account Group Total:	37,875.72	161,675.55	340,571.00	340,571.00	178,895.45	47%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
42000 Public Safety							
42000 Public Safety							
	456 Signs	0.00	0.00	500.00	500.00	500.00	0%
	900 Public Safety	0.00	0.00	1,250.00	1,250.00	1,250.00	0%
	Account Total:	0.00	0.00	1,750.00	1,750.00	1,750.00	0%
	Account Group Total:	0.00	0.00	1,750.00	1,750.00	1,750.00	0%
43000 Public Works							
43000 Public Works							
	700 Capital Improvements	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
	Account Total:	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
43010 Roads and Streets							
	116 Roads & Street Wages	2,512.59	19,014.57	83,123.00	83,123.00	64,108.43	23%
	118 Snow Removal Wages	808.55	3,244.28	59,429.00	59,429.00	56,184.72	5%
	210 Health	519.51	3,379.61	19,600.00	19,600.00	16,220.39	17%
	211 Vision	8.38	54.47	360.00	360.00	305.53	15%
	220 Social Security/Medicare	254.06	1,702.77	9,938.00	9,938.00	8,235.23	17%
	230 PERSI	300.65	2,159.68	12,060.00	12,060.00	9,900.32	18%
	250 Unemployment Insurance	16.16	103.90	789.00	789.00	685.10	13%
	260 Workers Compensation	588.33	1,867.83	3,834.00	3,834.00	1,966.17	49%
	290 Dental	28.98	188.49	879.00	879.00	690.51	21%
	340 Contract Labor	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	416 Electric & Gas	257.16	1,186.01	4,750.00	4,750.00	3,563.99	25%
	429 Snow Removal Maintenance	0.00	1,082.78	5,000.00	5,000.00	3,917.22	22%
	430 Road & Street Maintenance	20.99	20.99	50,000.00	50,000.00	49,979.01	0%
	432 Building Repairs & Maintenance	0.00	406.66	15,000.00	15,000.00	14,593.34	3%
	434 Equip. Maintenance	0.00	549.21	17,500.00	17,500.00	16,950.79	3%
	435 Equipment Lease Payment	0.00	0.00	37,000.00	37,000.00	37,000.00	0%
	454 Street Scape	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	455 Sidewalk, Curb, Gutter Maintenance	0.00	0.00	35,000.00	35,000.00	35,000.00	0%
	456 Signs	0.00	351.52	3,500.00	3,500.00	3,148.48	10%
	460 Small Tools, Equipmen	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	461 Shop Misc Supplies	0.00	105.71	750.00	750.00	644.29	14%
	470 Dust Abatement	0.00	0.00	17,500.00	17,500.00	17,500.00	0%
	481 Fuel Gas	145.89	797.86	4,500.00	4,500.00	3,702.14	18%
	482 Diesel - Winter	92.86	373.18	6,200.00	6,200.00	5,826.82	6%
	483 Diesel - Summer	0.00	0.00	6,200.00	6,200.00	6,200.00	0%
	520 Dues & Fees	0.00	0.00	350.00	350.00	350.00	0%
	530 Publications	0.00	66.23	350.00	350.00	283.77	19%
	553 Clothing Reimbursement	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	700 Capital Improvements	0.00	17,000.00	150,000.00	150,000.00	133,000.00	11%
	900 Public Safety	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	970 Grant Expense	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
	Account Total:	5,554.11	53,655.75	670,112.00	670,112.00	616,456.25	8%
	Account Group Total:	5,554.11	53,655.75	674,612.00	674,612.00	620,956.25	8%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	94.13	1,062.43	31,512.00	31,512.00	30,449.57	3%
119	Airport Maint Wages	29.00	663.55	9,400.00	9,400.00	8,736.45	7%
210	Health	12.61	88.26	3,346.00	3,346.00	3,257.74	3%
211	Vision	0.20	1.41	119.00	119.00	117.59	1%
220	Social Security/Medicare	9.42	132.06	2,244.00	2,244.00	2,111.94	6%
230	PERSI	7.79	60.76	2,869.00	2,869.00	2,808.24	2%
250	Unemployment Insurance	0.60	7.94	183.00	183.00	175.06	4%
260	Workers Compensation	105.50	387.00	1,467.00	1,467.00	1,080.00	26%
290	Dental	0.70	4.91	348.00	348.00	343.09	1%
438	City Park Improvements	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
450	Racquet Court Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
451	Campground/Boatdock Maintenance	25.59	1,012.23	4,500.00	4,500.00	3,487.77	22%
452	City Park Maintenance	0.00	0.00	1,250.00	1,250.00	1,250.00	0%
453	Rest Area/Kiosk Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
456	Signs	0.00	0.00	500.00	500.00	500.00	0%
460	Small Tools, Equipmen	0.00	0.00	8,250.00	8,250.00	8,250.00	0%
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
900	Public Safety	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
925	Aiport Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	Account Total:	285.54	3,420.55	94,988.00	94,988.00	91,567.45	4%
44300 Depot							
414	Solid Waste Collection	152.75	763.75	3,000.00	3,000.00	2,236.25	25%
415	Water and Sewer	0.00	0.00	25.00	25.00	25.00	0%
416	Electric & Gas	256.15	902.28	4,250.00	4,250.00	3,347.72	21%
432	Building Repairs & Maintenance	190.00	2,196.00	5,000.00	5,000.00	2,804.00	44%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	598.90	3,862.03	22,775.00	22,775.00	18,912.97	17%
	Account Group Total:	884.44	7,282.58	117,763.00	117,763.00	110,480.42	6%
	Fund Total:	44,314.27	222,613.88	1,134,696.00	1,134,696.00	912,082.12	20%
15 LOT FUND							
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	0.00	46,998.37	350,000.00	350,000.00	303,001.63	13%
	Account Total:	0.00	46,998.37	350,000.00	350,000.00	303,001.63	13%
	Account Group Total:	0.00	46,998.37	350,000.00	350,000.00	303,001.63	13%
	Fund Total:	0.00	46,998.37	350,000.00	350,000.00	303,001.63	13%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	1,408.82	9,157.24	29,640.00	29,640.00	20,482.76	31%
	111 Council Wages	360.00	2,160.00	4,320.00	4,320.00	2,160.00	50%
	112 Mayor Wages	120.00	720.00	1,440.00	1,440.00	720.00	50%
	115 Water & Sewer Wages	2,901.68	17,186.76	63,336.00	63,336.00	46,149.24	27%
	210 Health	511.96	2,782.14	11,586.00	11,586.00	8,803.86	24%
	211 Vision	8.24	44.80	312.00	312.00	267.20	14%
	220 Social Security/Medicare	366.50	2,235.74	8,850.00	8,850.00	6,614.26	25%
	230 PERSI	375.11	2,164.55	9,268.00	9,268.00	7,103.45	23%
	250 Unemployment Insurance	20.95	114.72	501.00	501.00	386.28	23%
	260 Workers Compensation	294.17	996.17	2,478.00	2,478.00	1,481.83	40%
	290 Dental	28.54	155.12	754.00	754.00	598.88	21%
	Account Total:	6,395.97	37,717.24	132,485.00	132,485.00	94,767.76	28%
41100 Administration							
	310 Audit & Accounting Services	0.00	0.00	2,490.00	2,490.00	2,490.00	0%
	320 Attorney/Legal Fees	0.00	2,660.00	10,000.00	10,000.00	7,340.00	27%
	325 Professional Services	12,650.00	25,070.00	65,000.00	65,000.00	39,930.00	39%
	351 Maintenance Contractor	935.00	1,375.00	6,500.00	6,500.00	5,125.00	21%
	360 Water Operator	375.00	1,875.00	6,250.00	6,250.00	4,375.00	30%
	414 Solid Waste Collection	1,826.55	8,991.26	25,000.00	25,000.00	16,008.74	36%
	416 Electric & Gas	773.59	3,803.38	9,250.00	9,250.00	5,446.62	41%
	435 Equipment Lease Payment	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
	436 Cell Phone Mayor/Maintenance	0.00	0.00	600.00	600.00	600.00	0%
	437 Telephone, Telecommunications	92.62	524.47	1,350.00	1,350.00	825.53	39%
	481 Fuel Gas	0.00	0.00	500.00	500.00	500.00	0%
	510 Insurance - Liability	1,782.90	3,565.80	3,570.00	3,570.00	4.20	100%
	520 Dues & Fees	0.00	986.10	1,250.00	1,250.00	263.90	79%
	530 Publications	0.00	0.00	400.00	400.00	400.00	0%
	550 Travel Reimbursement	0.00	0.00	1,750.00	1,750.00	1,750.00	0%
	551 Training & Education	0.00	2,700.00	2,500.00	2,500.00	-200.00	108%
	590 Late Fee	5.00	5.00	25.00	25.00	20.00	20%
	605 Office Supplies	47.86	145.04	750.00	750.00	604.96	19%
	611 Copier Maintenance	75.93	343.17	1,000.00	1,000.00	656.83	34%
	614 Postage	41.00	217.00	450.00	450.00	233.00	48%
	620 Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	621 Software Maintenance Fees	71.97	3,908.40	9,250.00	9,250.00	5,341.60	42%
	810 Bond Payments	0.00	612.19	21,400.00	21,400.00	20,787.81	3%
	Account Total:	18,677.42	56,781.81	174,785.00	174,785.00	118,003.19	32%
	Account Group Total:	25,073.39	94,499.05	307,270.00	307,270.00	212,770.95	31%
42000 Public Safety							
42000 Public Safety							
	900 Public Safety	0.00	0.00	125.00	125.00	125.00	0%
	Account Total:	0.00	0.00	125.00	125.00	125.00	0%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	0%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
43000 Public Works							
43400 Water System							
433	Repairs & Maint to Water	11.99	8,976.59	50,000.00	50,000.00	41,023.41	18%
434	Equip. Maintenance	0.00	1,969.16	7,500.00	7,500.00	5,530.84	26%
462	Chemicals	1,509.88	1,509.88	7,500.00	7,500.00	5,990.12	20%
463	Small tools and supplies for Water	0.00	11.99	5,250.00	5,250.00	5,238.01	0%
560	Tests	475.00	695.00	2,250.00	2,250.00	1,555.00	31%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
710	Meter Equipment Purchased	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	Account Total:	1,996.87	13,162.62	97,500.00	97,500.00	84,337.38	14%
	Account Group Total:	1,996.87	13,162.62	97,500.00	97,500.00	84,337.38	14%
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	108,000.00	108,000.00	108,000.00	0%
	Account Total:	0.00	0.00	108,000.00	108,000.00	108,000.00	0%
	Account Group Total:	0.00	0.00	108,000.00	108,000.00	108,000.00	0%
	Fund Total:	27,070.26	107,661.67	512,895.00	512,895.00	405,233.33	21%
52 SEWER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	234.49	1,524.18	4,940.00	4,940.00	3,415.82	31%
111	Council Wages	60.00	360.00	720.00	720.00	360.00	50%
112	Mayor Wages	20.00	120.00	240.00	240.00	120.00	50%
115	Water & Sewer Wages	26.06	246.48	1,391.00	1,391.00	1,144.52	18%
210	Health	45.33	286.42	995.00	995.00	708.58	29%
211	Vision	0.73	4.67	60.00	60.00	55.33	8%
220	Social Security/Medicare	26.06	172.27	927.00	927.00	754.73	19%
230	PERSI	37.80	248.47	1,785.00	1,785.00	1,536.53	14%
250	Unemployment Insurance	1.25	6.84	59.00	59.00	52.16	12%
260	Workers Compensation	0.00	0.00	132.00	132.00	132.00	0%
290	Dental	2.52	15.98	145.00	145.00	129.02	11%
	Account Total:	454.24	2,985.31	11,394.00	11,394.00	8,408.69	26%
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	415.00	415.00	415.00	0%
320	Attorney/Legal Fees	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
340	Contract Labor	0.00	0.00	750.00	750.00	750.00	0%
416	Electric & Gas	11.59	42.82	250.00	250.00	207.18	17%
435	Equipment Lease Payment	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
437	Telephone, Telecommunications	9.75	53.31	200.00	200.00	146.69	27%
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	0%
510	Insurance - Liability	297.15	594.30	596.00	596.00	1.70	100%
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	0%
530	Publications	0.00	0.00	50.00	50.00	50.00	0%
541	Monthly Service Agreement-NLSD	8,976.00	53,856.00	140,000.00	140,000.00	86,144.00	38%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
52 SEWER							
	605 Office Supplies	7.96	24.14	150.00	150.00	125.86	16%
	611 Copier Maintenance	12.65	57.17	175.00	175.00	117.83	33%
	614 Postage	20.00	81.00	150.00	150.00	69.00	54%
	620 Software - New	0.00	0.00	100.00	100.00	100.00	0%
	621 Software Maintenance Fees	11.98	651.36	2,000.00	2,000.00	1,348.64	33%
	810 Bond Payments	0.00	566.52	2,000.00	2,000.00	1,433.48	28%
	Account Total:	9,347.08	55,926.62	172,916.00	172,916.00	116,989.38	32%
	Account Group Total:	9,801.32	58,911.93	184,310.00	184,310.00	125,398.07	32%
49000							
	49999 Depreciation Expense						
	910 Depreciation	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Group Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Fund Total:	9,801.32	58,911.93	218,310.00	218,310.00	159,398.07	27%
	Grand Total:	81,185.85	436,185.85	2,215,901.00	2,215,901.00	1,779,715.15	20%

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	14.25		
J001 HOURS (ROAD&STREET)	144.50		3,778.98
J002 HOURS (PARKS)	24.50		685.43
J003 HOURS (WATER OPERATOR)	130.50		3,623.73
J009 HOURS (AIRPORT)	2.00		58.00
J015 HOURS (SHOP/OFFICE)	15.00		435.00
MCC HOURS (Mayor & City Council)	400.00		1,600.00
PERS HOURS (PTO TIME OFF)	64.00		1,772.80
REG HOURS (Regular Time)	169.00		4,960.15
SICK HOURS (Sick Time)	44.50		1,287.93
GROSS PAY	18,202.02	0.00	
NET PAY	13,363.49	0.00	
DENTAL INS	0.00	135.00	
FIT	1,327.81	0.00	
HEALTH INS	0.00	2,421.00	
IDAHO SIT	671.00	0.00	
MEDICARE	263.95	263.95	
PERSI	1,048.00	1,745.69	
PERSI CHOICE 40	375.00	0.00	
PERSI-3	24.24	40.44	
SOCIAL SECURITY	1,128.53	1,128.53	
UNEMPL. INSUR.	0.00	80.70	
VISION	0.00	39.00	
CHASE BANK	215.51	0.00	
ID FIRST BANK	9,478.64	0.00	
STERLING SAVING	202.81	0.00	
UMPQUA	340.68	0.00	
US BANK	3,125.85	0.00	
FIT/SIT BASE	16,754.78	0.00	
MEDICARE BASE	18,202.02	0.00	
PERS BASE	14,596.02	0.00	
SOC SEC BASE	18,202.02	0.00	
UN BASE	16,602.02	0.00	
WC BASE	18,202.02	0.00	
Total		5,854.31	
Total Payroll Expense (Gross Pay + Employer Contributions):		24,056.33	

Check Summary

Payroll Checks Prev. Out.	\$1,730.00
Payroll Checks Issued	\$1,891.40
Payroll Checks Redeemed	\$1,891.40
Payroll Checks Outstanding	\$1,730.00
Electronic Checks	\$21,520.43

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
Deductions Accrued				

Social Security	2,257.06	198.40	2,455.46		21702
Medicare	527.90	46.40	574.30		21702
Unempl. Insur.	80.70	134.50	161.40	53.80	21713
Workers' Comp	0.00				21700
FIT	1,327.81	85.00	1,412.81		21701
IDAHO SIT	671.00	289.00	481.00	479.00	21703
PERSI	2,793.69		2,793.69		21704
DENTAL INS	135.00		90.00	45.00	21706
HEALTH INS	2,421.00		1,614.00	807.00	21705
VISION	39.00		26.00	13.00	21705
PERSI CHOICE 40	375.00		375.00		21704
PERSI-3	64.68		64.68		21704
Total Ded.	10,692.84	753.30	10,048.34	1,397.80	

**** Carried Forward column only correct if report run for current period.

DONNELLY CITY COUNCIL

AGENDA BILL

Number

AB 26-17

Meeting Date 04/20/2026

169 Halferty Street

Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve Idaho Power Franchise Fee Agreement</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	n/a		
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Public Hearing to review Idaho Power Franchise Fee Agreement – Published in Star News April 2, 2026 and April 9, 2026.

1% rate, 10 year term - Idaho Power Franchise Fee Agreement

RECOMMENDED ACTION:

Approve Idaho Power Franchise Fee Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 26-18
Meeting Date 04/20/2026

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Adopt Idaho Franchise Fee Agreement - Ordinance No. 270</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	n/a		
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Adoption of the Idaho Franchise Fee Agreement – Ordinance No. 270

RECOMMENDED ACTION:

Adopt and Authorize Mayor to sign Ordinance No. 270 Idaho Franchise Fee Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**CITY OF DONNELLY
ORDINANCE NO. 270**

“AN ORDINANCE IN ACCORDANCE WITH IDAHO CODE 50-328, 50-329 AND 50-329A GRANTING A FRANCHISE TO IDAHO POWER COMPANY, A CORPORATION, AND TO ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN AND OPERATE IN AND UPON THE PRESENT AND FUTURE STREETS, HIGHWAYS AND OTHER PUBLIC PLACES WITHIN THE CORPORATE LIMITS OF THE CITY OF DONNELLY, IDAHO, ELECTRIC UTILITY PROPERTY AND FACILITIES FOR SUPPLYING ELECTRICITY AND ELECTRIC SERVICE TO THE CITY, THE INHABITANTS THEREOF, AND OTHERS FOR A TERM OF 10 (TEN) YEARS, INCLUDING THE NONEXCLUSIVE RIGHT TO PHYSICALLY LOCATE AND MAINTAIN TELEPHONE, CABLE, FIBER OPTICS OR OTHER COMMUNICATIONS FACILITIES; SETTING FORTH AN AGREEMENT NOT TO COMPETE, RESERVING POWER OF EMINENT DOMAIN; PROVIDING FOR THE PAYMENT OF FRANCHISE FEES; AND SPECIFYING OTHER LIMITATIONS, TERMS AND CONDITIONS GOVERNING THE EXERCISE OF SAID FRANCHISE.”

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DONNELLY, IDAHO THAT;

SECTION 1. The City of Donnelly, Idaho (hereinafter called the “City”) hereby grants to IDAHO POWER COMPANY, a corporation, and to its successors and assigns (hereinafter called the “Grantee”) the right (subject to the rights of the City set forth in Section 14 hereof), privilege and franchise for a period of 10 (TEN) years from and after April 20, 2026 (the effective date of this ordinance), however, with the right to amend by mutual agreement in accordance with Section 15, to construct, maintain and operate in and upon the present and future streets, alleys, highways and other public places within the corporate limits of the City, electric utility property and facilities for supplying electricity to the City, and the inhabitants thereof, and to persons and corporations beyond the limits of the City, including the nonexclusive right to physically locate and maintain telephone, cable, fiber optics or other communications facilities of the Grantee or other parties, (provided, that Grantee shall comply with the City’s requirements for cable system franchises) all subject to the terms and conditions hereinafter specified. In the case of annexation of property to the corporate limit, such area will be considered under this agreement, upon effective date of the annexation, subject to Section 9 hereof. All such electric utility property and facilities now maintained by the Grantee within the streets, alleys, highways and other public places within the corporate limits of the City shall be deemed covered by this ordinance as provided herein.

SECTION 2. All of the Grantee’s electric property and facilities in and upon the present and future streets, alleys, highways and public places within the corporate limits of the City shall be constructed and at all times maintained in good order and condition and in accordance with standard engineering practices and all applicable safety codes and lawful governmental regulations, including all applicable state and federal regulations and all construction standards presently in effect by the Idaho Public Utilities Commission or adopted by that Commission during the term of this franchise agreement.

SECTION 3. Upon request of the City, the Grantee shall relocate its facilities as necessary within the present and future streets, alleys, highways and other public places owned by the City. The City shall have no responsibility for the costs of such relocations. The Grantee shall bear the cost of relocating its facilities at the City's request, unless the facilities are to be relocated for the benefit of a third party, in which case the third party shall pay the costs of relocation. In the event federal, state or other funds are available in whole or in part for utility relocating purposes, the City shall apply for such funds and the Grantee will be reimbursed to the extent any such funds are actually obtained.

SECTION 4. It shall be lawful for the Grantee to make all needful or convenient excavations and/or installations in any of the present and future streets, alleys, highways and other public places within the corporate limits of the City for the purpose of erecting and maintaining the posts, poles, towers, or other supports for its wires or for the purpose of laying, maintaining and operating conduits, vaults and wires and other conductors underground for the purpose aforesaid, or to repair and improve such electric power and light system and to extend the same; provided that when the Grantee or any person or corporation under the authority of this franchise, shall disturb any of said streets, alleys, highways or other public places for the purposes aforesaid, he, it or they shall restore the same to good order and condition as soon as practicable and without unnecessary delay and failing to do so after five days' notice from the City, or its duly authorized officer or officers, then the City may place said street, alley, highway or public place in such condition at the cost and expense of the Grantee, and said Grantee will forthwith pay the full cost and expense thereof upon demand of the City. All facilities constructed under this ordinance shall be placed and maintained at such places and positions in or upon such public ways and public places as shall not interfere with the passage of traffic and shall conform to all applicable laws, rules and regulations.

SECTION 5. If the City wishes to attach City communications facilities to Grantee's poles and related facilities, the parties will enter into the standard Idaho Power Facilities Attachment Agreement, which sets forth the terms and conditions for third-party attachments to Grantee's poles and related facilities, including without limitation facility attachment fees, safety and clearance requirements, and make-ready obligations.

SECTION 6. The Grantee shall at all times indemnify and hold the City, its officers, employees and agents, harmless from any and all expenses or liability arising from, and against or by reason of any negligent act or omission of the Grantee, its representatives or employees, in the construction, operation or maintenance of any of the Grantee's electric utility property or facilities.

SECTION 7. Upon acceptance of this franchise by Grantee and before Grantee shall have any rights hereunder, Grantee shall file with the City Clerk a Certificate of Insurance evidencing General Liability Insurance which covers claims for Bodily Injury, Property Damage and Personal Injury. Such insurance shall have minimum limits of \$1,000,000 per occurrence. The City of Donnelly shall be named as an "Additional Named Insured" under Grantee's insurance policy. Should the minimum limits of insurance as set forth herein be increased above \$1,000,000,

pursuant to the Idaho Tort Claims Act (Idaho Code Section 6-901 et. seq.) or any similar legislation, the Grantee shall be required to provide the City with a new Certificate of Insurance evidencing the higher limits upon the City's request.

SECTION 8. The electric service to be furnished to the public hereunder, and all rates and charges therefore, and all regulation of the Grantee hereunder, shall at all times be subject to all rules, regulations and orders that may be lawfully prescribed by the Idaho Public Utilities Commission or by any other governmental authority now or hereafter having jurisdiction over such matters. During the term of this franchise, Grantee shall at all times assure that customers within the City have access to customer service from the Grantee as required by the Idaho Public Utilities Commission.

SECTION 9. As compensation for the right, privilege and franchise hereby granted, Grantee agrees to pay to the City on or before the 30th day of January, April, July and October, an amount equivalent to one percent (1%) of Grantee's "gross revenues" for the preceding calendar quarter. For purposes of this Section, "gross revenues" shall mean the amount of money billed by the Grantee for the electricity it sells within the corporate limits of the City to customers, less uncollectibles. The City shall provide appropriate information to the Grantee to allow the Grantee to identify which of its customers are located within the corporate limits of the City for purposes of paying franchise fees. Grantee shall not be responsible for any failure to pay franchise fees which results from deficiencies in such information provided by the City. In the event the City annexes a new area into its corporate limits, the terms of this Section 9 regarding franchise fees shall not apply to the annexed area until sixty (60) days after the City has supplied the Grantee with appropriate information for the identification of the Grantee's customers within the annexed area.

The Grantee's franchise fee payment obligations hereunder shall commence with the start of the Grantee's first full billing cycle following the effective date of this ordinance; provided, that the Grantee must first receive approval from the Idaho Public Utilities Commission for the collection of the franchise fee in the rates charged by Grantee.

SECTION 10. The City shall have the right during the term of this franchise agreement to increase the franchise fee hereunder up to three percent (3%), by obtaining the consent of the Grantee or the approval of a majority of voters of the City voting on the question at an election held in accordance with chapter 4, title 50, Idaho Code. Any such vote to increase the franchise fee hereunder shall provide that the increased franchise fee will apply to any electric service provider (other than the City) who utilizes the City's streets, alleys or other public places to provide electrical service within the City, during the term of this franchise agreement.

SECTION 11. The Grantee shall keep accurate books of account for the collection of the franchise fees for a period of at least three years hereunder and the City shall have the right to inspect the same at all times during business hours, and from time to time audit the same for the purpose of determining gross revenues under Section 9 above.

SECTION 12. The franchise fees paid by the Grantee hereunder will be in lieu of and as payment for any tax or fee imposed by the City on the Grantee by virtue of its status as a public utility including, but not limited to, taxes, fees or charges related to easements, franchises, rights-of-way, utility lines and equipment installation, maintenance and removal during the term of this franchise agreement.

SECTION 13. The Grantee shall have the right and privilege, insofar as the City is able to grant the same, in accordance with National Arborist Association standards, of the pruning of all trees which overhang the present and future streets, alleys, highways and other public places within the corporate limits of the City, in such a manner and to such extent as will prevent the branches or limbs or other parts of such trees from touching or interfering with its wires, poles and other fixtures and equipment. However, except in an emergency, no pruning shall be undertaken without giving the occupant of the adjacent property written or oral notice that such pruning will be performed.

SECTION 14. In consideration of Grantee's undertaking hereunder as evidenced by its acceptance hereof, the City agrees not to engage in the business of providing electric service during the life of this franchise or any extension thereof in competition with the Grantee, its successors and assigns; but nothing herein contained shall be construed or deemed to prevent the City from exercising at any time any power of eminent domain granted to it under the laws of the State of Idaho. The City shall not grant a franchise to another electric service provider during the term of this franchise agreement unless the electric service provider has received approval to provide electrical service within the City from the Idaho Public Utilities Commission, and the City has imposed the same franchise fee on the electric service provider as paid by the Grantee.

SECTION 15. In the event of an amendment to the laws, rules or regulations of the City of Donnelly the State of Idaho or the Public Utilities Commission of Idaho applicable to this franchise, or for periodic review of any section of this agreement, the terms of this franchise and the rights and privileges hereby conferred may be changed, altered, amended or modified upon mutual agreement between the City and the Grantee. In all cases, 60 days notice shall be required on the part of City or Grantee to reopen the agreement pursuant to this section.

SECTION 16. Any violation by the Grantee of the provisions of this ordinance, franchise and grant or any material portions thereof or the failure promptly to perform any of the provisions thereof shall be cause for the forfeiture of this franchise and grant and all rights hereunder by the City after sixty (60) days' written notice to the Grantee and the continuance of such violation, failure or default; however, this provision shall not prevent the Grantee from submitting such question of violation or forfeiture to the appropriate forum (which may include the district court having jurisdiction or the Idaho Public Utilities Commission) for determination.

SECTION 17. Sale, assignment or lease of this franchise is prohibited without notification to the City.

SECTION 18. The Grantee shall assume the cost of publication of this franchise as such publication is required by law.

SECTION 19. The Grantee shall within thirty (30) days after final passage of this ordinance, file with the City Clerk its acceptance of this franchise in writing signed by its proper officers and attested by its corporate seal.

SECTION 20. The existing franchise agreement between the City and Grantee set forth in Ordinance No. 231, dated July 1, 2016, shall terminate upon the effective date of this ordinance.

SECTION 21. Inasmuch as the Grantee has constructed and now is maintaining and operating the electric utility property and facilities in and upon the streets, alleys, highways, and public places in the City, it is hereby adjudged and declared that this ordinance is necessary for the preservation of the public peace, health and safety, and therefore this ordinance shall take effect on April 20, 2026.

SECTION 22. In accordance with Idaho Code Section 67-2346 and Idaho Code Section 67-2347A, Grantee hereby certifies that it is not currently engaged in, and during the term of this franchise agreement will not engage in the following:

- boycott of goods or services from Israel or territories under its control as defined in said code section; or
- boycott of any individual or company because the individual or company engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or
- boycott of any individual or company because the individual or company engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code Section 18-3302(2)(d).

SECTION 23. In accordance with Idaho Code Section 67-2359, Grantee hereby certifies that it is not currently, and for the term of this franchise agreement will not be, owned or operated by the Government of China as defined in said section.

(Signature page follows)

PASSED AND ADOPTED by the Council of the City of Donnelly this 20th day of April 2026.

APPROVED by the Mayor this 20th day of April 2026.

ATTEST:

Susan Dorris, Mayor

Lori Clemens, City Clerk

(Seal)

ACCEPTANCE

IDAHO POWER COMPANY, as the franchisee, accepts the franchise set forth in the above Ordinance and agrees to abide by the terms and conditions thereof.

DATED this ____ day of _____, 2026.

By: _____
Adam Richins
SVP & Chief Operating Officer

ATTEST:

Secretary

(Seal)

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 26-20
Meeting Date 04/20/2026

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>City Fee Resolution No. 2026-004</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	n/a		
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Resolution to set new City Fee Rates

RECOMMENDED ACTION:

Adopt and Authorize Mayor to sign Resolution No. 2026-004 City Fee Schedule

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

CITY OF DONNELLY
RESOLUTION No. 2026-004

A RESOLUTION OF THE DONNELLY CITY COUNCIL, DONNELLY, VALLEY COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO UPDATE WATER RATE FEES AND WATER CONNECTION FEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, 50-307 Idaho Code authorizes a municipality to collect fees pertaining to services offered/performed by the City; and

WHEREAS, the Mayor and City Council have reviewed the City's fee schedule; and

WHEREAS, the Mayor and Council of the City of Donnelly believe that it is in the city's best interest to clarify consultant costs and other items, add new fees for applications previously not listed, and to increase various development fees to adequately reflect current costs incurred by the City of Donnelly;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, as follows:

Section 1: The City of Donnelly hereby establishes the following fees and charges for the water system:

SEE ATTACHED EXHIBIT A

Section 2: This Resolution shall be effective immediately.

PASSED BY THE COUNCIL OF THE CITY OF DONNELLY, IDAHO THIS 20th day of April 2026

DATED this 20th day of April 2026.

CITY OF DONNELLY

Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk

(SEAL)



CITY OF DONNELLY FEE SCHEDULE

169 Halferty Street / PO BOX 725

Donnelly, Idaho 83615

Tel: 208.325.8859

ADMINISTRATIVE		
Administrative Processing		10%
Copies/Faxes	Per Page	.25
Dishonored Checks		35.00
Notary		5.00
LICENSES/PERMITS		
Alcohol License	Maximum Allowed by State	
Business License	New	75.00
Business License	Renewal	25.00
Dog License	Neutered/Spayed	5.00
Dog License	Not Neutered/Spayed	15.00
Fireworks Stand		11.00
Peddler Permit		16.50
Vendor Permit	Daily	25.00
Vendor Permit	Six (6) Month	300.00
FACILITIES/RESERVATIONS		
Boat Dock Pass	Annual	25.00
Boat Dock Pass	Day Use	5.00
Campground	Overnight	15.00
City Park/Boat Dock Pavilion		50.00
City Park/Boat Dock Pavilion	Refundable Deposit	100.00
Community Center	4 Hours or Less / More than 4 Hours	25.00 / 50.00
Racquet Courts	Two (2) Hours	10.00
Racquet Courts	Six (6) Hours	25.00
UTILITIES		
Water Base Rate	Per EDU	42.55 35.28
Water Improvement Fund	Per EDU	5.00
Water Usage	Gallon	2.50 per 1,000 gal
Water Load Fee	Gallon	10.00 per 1,000 gal
Water Connection Fee	Per EDU	8,440
Sewer Base Rate	Per EDU	44.00
Sewer Improvement Fund	Per EDU	5.00
DEVELOPMENT		
The cost of any review by City hired consultants, including but not limited to, Attorneys, Engineers, Land Use Planners, Architects and other professionals, shall be reimbursed to the City. Fees listed below shall be in addition to any consultant review reimbursement costs.		Cost + 10%
Legal Publication		Cost + 10%
Public Mailing	Per Mailing	2.00
Design Review (DR)		330.00 + 11.00/lot or unit
Development Agreement (DA)		500.00
Conditional Use Permit (CUP)		330.00 + 11.00/lot or unit
Planned Unit Development (PUD)		770.00 + 22.00/lot or unit
Annexation		1,100.00
Demolition Permit	Structure	25.00
Lot or parcel adjustment, combination or split		200.00
Preliminary Plat or Final Plat		770.00 + 22.00/lot
Occupancy Permit	Valley County Fee + 11.00	Valley County + 11.00
Rezone	Per zone requested	440.00
Variance		1,100.00
Master Sign Plan		200.00
Sign Permit		55.00
Change of Use Permit		200.00
Appeal to City Council		200.00
LLUPA Request for Reconsideration		500.00
Flood Plain Development Permit		500.00
Engineering Plan Review for Building Permit		500.00
Extension of Time		200.00
Other Applications Not Listed		200.00

DONNELLY CITY COUNCIL

AGENDA BILL

Number

AB 26-21

Meeting Date 04/20/2026

169 Halferty Street

Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>General Funds Transfer to LGIP Account</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:	Water / Sewer		
TIMELINE:			

SUMMARY STATEMENT

Quarterly transfer of funds from General Checking to the LGIP Sewer Bond (\$4,200) and LGIP Water Bond (\$4,200) accounts.

RECOMMENDED ACTION:

Approve the transfer of funds

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 26-22
Meeting Date 04/20/2026

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donald Coski Memorial Airport</i> <i>Radio Control Flying Club</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Radio Control Flying Club is requesting the following: create a 30' X 250' Geo Textile Runway for the model planes (in area of the windsock), have a port-a -potty placed (by shed), and permission to build and install Owl Boxes.

RECOMMENDED ACTION:

Approve or Deny request of 30' X 250' geo textile runway, port-a-potty, and installation of owl boxes at the Donald Coski Memorial Airport

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council
From: Lori Clemens, City Clerk
Re: Staff Report
Date: April 15, 2026

UDC Administrator:

Utility Billings: As of Wednesday, April 15, 2026, there is \$490.54 (3) due (30 days or more) \$415.00 (1) shutoff, in water billings.

Local Option Tax: March Receipts (February Tax) \$19,884.77

Airport: Set to Open - May 15, 2026

Clerk: LOT Committee Meeting – April 22, 2026

Donnelly Depot Center:

Parks & Recreation: Campground/Boat Docks Open

Road & Streets: LHTAC Grant Funding Fall 2026

Water:

Office Closures: May 5th – 13th *Vacation*

Upcoming Meeting Dates: April 27, 2026, Special City Council Meeting
May 18, 2026, City Council Meeting