



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, May 19th, 2025, at 6 PM
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – April 21, 2025

Vouchers –April 15 thru May 13, 2025

Treasurer Report – April 2025

Payroll Summary –May 01, 05, 15, 2025

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject **Not already on the agenda**. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

Donnelly Elementary School

West Central Mountain Economic Development Council – Lindsey Harris

BUSINESS AGENDA (Action Items):

AB 25-24 Annual Audit Presentation – Zwygart John & Associates, PLLC

AB 25-25 Employee Personnel Policy Changes

AB 25-26 Resolution 2025-004 Revised Employee Personnel Policy

AB 25-27 Local Option Tax Application FY26 Award

BUDGET WORKSHOP

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at Donnelly 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL
Monday, April 21st, 2025, at 6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Spade, Councilmember Fuller (6:02 p.m.), and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Spade, 2nd by Davenport to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor asked for any public comment.
No public comment.

DISCUSSION ITEMS:

- None

PUBLIC HEARING:

Amending Title 18 "Zoning" published in the Star News March 27 and April 3, 2025

- City Council to consider Amending Title 18 "Zoning", Chapter 30 "General Development Standards", Section 040 "Infrastructure"; Title 18 "Zoning", Chapter 90 "Parking and Loading", Section 030 "Parking Space Requirements" Paragraph D "Commercial, Professional, Service, Recreation and Entertainment", Title 18 "Zoning", Chapter 135, "Design Review", Section 050 "Criteria for Review", Providing for a Severability Clause; and Providing an Effective Date.
- Mark Butler City Planning Consultant presented an overview.
- Mayor Dorris opened Public Hearing at 6:04pm
- No written comment received
- Mayor Dorris asked for public comment. No public comment
- Mayor Dorris closed the Public Hearing at 6:05pm
- Council deliberations

Motion by Minshall, 2nd by Spade to approve. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.



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AB 25-15 Ordinance No. 267, Amending Title 18 "Zoning"

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 267 pass its first reading by title only. Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

Motion by Davenport, 2nd by Minshall pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 267 be considered read, passed, and adopted after being read by title only. Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

- City Clerk read Ordinance No. 267 by title only into record.

Motion by Minshall, 2nd by Spade to approve City Clerk reading of Ordinance No. 267 by title only into record. Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-16 141 W State Street-Lot Line Adjustment RPD0069001014A (141 West State Street)/RPD00690010150 (City Donnelly)

- On January 27, 2025, City Council Approved AB 25-02, 141 West State Street Design Review (2025-DR-1). A lot line adjustment was agreed upon with a maintenance easement/agreement for lift station/sewer facilities.
- The applicant has provided the professional land survey, descriptions and easement for parcels - RPD0069001014A (141 West State Street) - RPD00690010150(City Donnelly) Lot Line Adjustment, including Utility Easement to City of Donnelly.

Motion by Spade, 2nd by Davenport to approve Lot Line Adjustment with Utility Easement, allowing Mayor to sign all necessary documents. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-17 Request for Qualifications – City Engineering Services

- Request for Qualifications for City Engineering Services was published in the Star News on March 13 and April 3, 2025.
- Application reviewed by staff.
- Recommendation Keller Associates

Motion by Minshall, 2nd by Spade to award the Engineering Contract to Keller Associates and Approval for City Attorney to draft contract for Mayor to sign. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.



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AB 25-18 Annual Audit Presentation

- Table until future meeting

Motion by Minshall, 2nd by Spade to table the Annual Audit Presentation until future meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-19 Agreement for Public Works Services

- John Stone to provide Consulting Services to the City of Donnelly for Public Works.

Motion by Davenport, 2nd by Spade to approve and authorize Mayor to sign Agreement for John Stone Consulting Services. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-20 Agreement & MOU Service Contract – Valley County Weed Department

- Valley County to detect and treat noxious weeds on City Owned Property.

Motion by Minshall, 2nd by Spade to approve, and authorize Mayor to sign Agreement with Valley County for Noxious Weed Control. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-21 Children Pedestrian Safety Walkway Bids

- LHTAC put this project out to bid and two bids were received.
- Bids were over budget.

Motion by Davenport, 2nd by Spade to reject all bids for the Children Pedestrian Safety Walkway Project. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-22 Resolution 25-003 Children Pedestrian Safety Walkway

- The City of Donnelly has received grant funds for the purpose of constructing a Children Pedestrian Safety Walkway. This project went out to bid, all bids came in over budget.
- It has been determined that the competitive bidding process is not economical as a method to construct the Children Pedestrian Safety Walkway. Idaho Code §67-2805(2)(b)(viii) authorizes a city to determine that an open market process to obtain goods and services in a more economical way to construct the city's walking path.



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Motion by Davenport, 2nd by Fuller to accept, approve, and authorize Mayor to sign Resolution 2025-003 Children Pedestrian Safety Walkway. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

AB 25-23 General Fund Transfer to LGIP Account

- Transfer of funds for General to LGIP Water and Sewer Bond Accounts

Motion by Fuller, 2nd by Spade approve transfer of funds. No further discussion. Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion Carried

WORKSHOP

Personnel Policy

STAFF REPORT

Staff Report was included in the packet.

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Fuller (yes). Motion carried.

Adjourned at 6:42 p.m.

ATTEST: Lori Clemens, City Clerk

05/13/25
09:13:40

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/15/25 to 05/13/25

Page: 1 of 8
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6871	15392S	352 4 CORNERS COMMUNICATION	1,240.00						
		Troubleshooting/Setting up WS02							
3	3993	04/29/25 WS02 Computer	1,240.00			10 41100	613		10100
		Total for Vendor:	1,240.00						
6888	-99206E	170 ADOBE SYSTEMS INC.	19.99						
		Adobe Service							
1	3094996977	05/08/25 Service	19.99			10 41100	620		10190
		Total for Vendor:	19.99						
6856	-99210E	6 AMAZON	443.29						
		DDC Vents/Bus Stop Bench/Replacement Cap Pump							
1	3795469	04/16/25 Replacement Cap	15.45			51 43400	434		10190
2	8035435	04/16/25 DDC Vent Cap	128.85			10 44300	432		10190
3	8349805	04/17/25 Bus Stop Bench	298.99			10 44100	438		10190
6870	-99207E	6 AMAZON	1,057.98						
		Racquet Court Benches							
1	9803410	04/24/25 Racquet Court Benches	1,057.98			10 44100	450		10190
		Total for Vendor:	1,501.27						
6859	15381S	999999 AME ELECTRICAL INC	1,944.50						
		Gazebo Power/Shop Master Support Wall							
1	250717	04/24/25 Gazebo Power	1,600.00			10 44100	700		10100
2	250654	04/10/25 Master Support Wall	344.50			10 43010	432		10100
		Total for Vendor:	1,944.50						
6872	15393S	257 CASCADE HARDWARE	129.94						
		Billing							
1	2025-04	04/30/25 Water Supplies	46.00			51 43400	463		10100
2	2504-00053	04/02/25 Community Center	12.98			10 41100	431		10100
3	2504-00226	04/11/25 Bus Stop	45.97			10 43010	432		10100
4	2504-00478	04/22/25 Parks-seeding	24.99			10 44100	452		10100
		Total for Vendor:	129.94						

05/13/25
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Page: 2 of 8
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6889	-99205E	350 COLUMN SOFTWARE PBC	67.30						
Publications									
1	35F3C404-0	05/01/25 Ordinance No 267 _ Summary	67.30		20/21	10 41100	530		10190
		Total for Vendor:	67.30						
6893	15408S	44 DONNELLY RURAL FIRE DEPARTMENT	570.33						
1	24-06BP	04/28/25 401 N Main St. Donnelly Stora	570.33		NWP	10 41100	341		10100
		Total for Vendor:	570.33						
6885	15394S	999999 DOUBLE R CONSTRUCTION	13,625.00						
Chain Link Fence - Raquet Courts									
1	1478	05/05/25 Job Description #1 2nd payment	13,625.00			15 41100	922		10100
		Total for Vendor:	13,625.00						
6873	15395S	272 DRAKE DIVERSIFIED LLC	375.00						
Monthly Water System Operational Services									
1	2363	05/01/25 Water System Services	375.00			51 41100	360		10100
Monthly CONTRACT FEE									
		Total for Vendor:	375.00						
6860	15382S	149 DUBOIS	640.56						
sodhypo									
1	IN-3042180	04/16/25 chemical	640.56			51 43400	462		10100
		Total for Vendor:	640.56						
6861	15383S	46 ED STAUB & SONS	65.00						
Annual Monitor Rent									
1	12387512	04/21/25 Monitor Rent	65.00			10 41100	416		10100
6874	15396S	46 ED STAUB & SONS	130.00						
Annual Monitor Rent DDC									
1	12330468	04/08/25 Monitor Rent-DDC	65.00			10 44300	416		10100
2	12330502	04/08/25 Monitor Rent-DDC	65.00			10 44300	416		10100
		Total for Vendor:	195.00						

05/13/25
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Page: 3 of 8
Report ID: AP100V

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6890	-99204E	306 ENABLING ELEMENTS, INC	34.00						
	Services								
1	E2501939 05/06/25 Broad Band Pump House		34.00			51 41100	437		10190
	Total for Vendor:		34.00						
6875	15397S	48 FRANKLIN BUILDING SUPPLY CO.	201.53						
	Billing								
1	2202712 04/10/25 Bus Stop Repairs		201.53			10 44100	453		10100
	Total for Vendor:		201.53						
6894	15409S 999999	FRANZ WITTE MCCALL	99.94						
	Park - Tree Supplies								
1	2200000056 05/09/25 Tree Maintenance		99.94			10 44100	452		10100
	Total for Vendor:		99.94						
6876	15398S 999999	GILBERT'S MOUNTAIN TRUCKING	1,500.00						
	Large Rocks								
1	3706 05/01/25 Rocks - State Street		1,500.00			10 43010	455		10100
	Total for Vendor:		1,500.00						
6862	15384S	66 IDAHO POWER	1,255.27						
	Power Billing								
1	2205677988 04/18/25 City Hall / Maintenance		108.11			10 41100	416		10100
2	2205677988 04/18/25 City Hall / Maintenance		49.90			51 41100	416		10100
3	2205677988 04/18/25 City Hall / Maintenance		8.31			52 41100	416		10100
4	2204034223 04/18/25 Community Center		103.74			10 41100	416		10100
5	2201629405 04/23/25 Kiosk / Rest Area		26.82			10 43010	416		10100
6	2206076560 04/18/25 Fire Pump		346.54			51 41100	416		10100
7	2200223291 04/18/25 Water Supply		25.84			51 41100	416		10100
8	2201910078 04/18/25 Street Lights		141.35			10 43010	416		10100
9	2206228211 04/18/25 Main Street Lights		30.57			10 43010	416		10100
10	2207365186 04/18/25 NW Pump		306.88			51 41100	416		10100
11	2207493590 04/22/25 Camp Host Site		25.59			10 44100	451		10100
12	2201510134 04/18/25 DDC Unit #5		55.78			10 44300	416		10100
13	2208695581 04/23/25 193 FW Gestrin Gazebo		25.84			10 43010	416		10100
	Total for Vendor:		1,255.27						

05/13/25

09:13:40

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Page: 4 of 8
Report ID: AP100V

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6877	15399S	999999 KESLER CONSTRUCTION INC	564.00						
#503	John Deer Motograder Rental								
1	120573	04/16/25 Grader Rental 9.4 hrs	564.00			10 43010	430		10100
		Total for Vendor:	564.00						
6879	15400S	204 LAKE FORK FENCE SUPPLY	897.00						
	Removal/Installation Fence South End Airport								
1	1411	04/24/25 Airport Fence	897.00			10 44100	925		10100
		Total for Vendor:	897.00						
6895	15410S	165 LAKESHORE DISPOSAL	1,913.08						
	Trash Services								
1	2025.04	04/28/25 Trash Collection	1,693.30			51 41100	414		10100
2	27253478S2	05/01/25 DDC Trash	145.50			10 44300	414		10100
3	2025.04	04/28/25 Overage-Extra Cans	74.28			10 41100	414		10100
		Total for Vendor:	1,913.08						
6878	15401S	361 LAND CONSULTANTS, INC	3,080.00						
	Consulting Services								
1	2025-212	04/30/25 Consultation	2,660.00			10 41100	330		10100
2	2025-211	04/30/25 141 W State Street	420.00			10 41100	341		10100
		Total for Vendor:	3,080.00						
6891	-99203E	216 MICROSOFT	67.50						
	Internet								
1	E0100W5JKM	05/04/25 Email Service	37.50			10 41100	620		10190
2	E0100W5OQ4	05/04/25 office 365	30.00			10 41100	620		10190
		Total for Vendor:	67.50						
6880	15402S	154 NORTH LAKE RECREATIONAL SEWER &	8,976.00						
	Contract Sewer Service								
1	95-10-00	05/01/25 Contract Services	8,976.00			52 41100	541		10100
		Total for Vendor:	8,976.00						

05/13/25
09:13:40

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Page: 5 of 8
Report ID: AP100V

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6896	15411S 999998	PETE ZWINKEL	106.00						
	Re-Testing								
1	Class I 04/28/25	Testing	106.00			51 41100	551		10100
		Total for Vendor:	106.00						
6857	-99209E 315	PETERSON STAMPEDE	167.99						
	Dodge Service								
1	T3538 04/15/25	Dodge Service	167.99			10 43010	434		10190
		Total for Vendor:	167.99						
6863	15385S 362	POWER SYSTEMS WEST	897.70						
	Generator Maintenance								
1	S125200014 04/16/25	KG 40REOZK Generator	448.85			51 43400	434		10100
2	S125200014 04/16/25	KG 60REOZK Generator	448.85			51 43400	434		10100
		Total for Vendor:	897.70						
6864	15386S 999999	PRO FORM AUTO LLC	320.86						
	2000 Ford F150 Shift Tube Assembly								
1	6122 04/21/25	F150 Maintenance	320.86			10 43010	434		10100
		Total for Vendor:	320.86						
6897	15412S 369	ROCKINGJCRANCH LLC	605.00						
	Contract Services								
1	3 05/09/25	Fire Hydrant Repair	275.00			51 41100	351		10100
	Monthly CONTRACT FEE								
2	3 05/09/25	Roseberry Storage Repair	330.00			51 41100	351		10100
		Total for Vendor:	605.00						
6866	15387S 115	ROCKY MOUNTAIN SIGNS	170.45						
	Signs								
1	27826 04/24/25	Arbor Day Stickers	106.50			15 41100	922		10100
2	27820 04/22/25	E Roseberry Road	63.95			10 43010	456		10100
		Total for Vendor:	170.45						

05/13/25

09:13:40

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Page: 6 of 8
Report ID: AP100V

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6867	15388S 999999	SILVER CREEK	364.06						
		Woodford Yard Hydrant							
1	0020132249	04/09/25 Hydrant - 2X	364.06			51 43400	433		10100
		Total for Vendor:	364.06						
6881	15403S	202 SILVER STAR COMMUNICATIONS	83.93						
		telephone							
1	664073	05/01/25 telephone	54.56			10 41100	437		10100
2	664073	05/01/25 telephone	25.18			51 41100	437		10100
3	664073	05/01/25 telephone	4.19			52 41100	437		10100
		Total for Vendor:	83.93						
6882	15404S	120 SINCLAIR FLEET TRACK (STINKER)	573.90						
		Fuel							
1	2025.04	04/14/25 Dodge 3500	118.76			10 43010	481		10100
2	2025.04	04/30/25 F150	115.02			10 43010	481		10100
4	2025.04	04/30/25 CAT Backhoe	91.92			10 43010	482		10100
5	2025.04	04/30/25 Credit	-4.55			10 43010	482		10100
6	2025.04	04/30/25 Grader	235.21			10 43010	482		10100
7	2025.04	04/30/25 Skid Steer	17.54			10 43010	482		10100
		Total for Vendor:	573.90						
6892	-99202E	366 SKIDRIL INDUSTRIES LLC	73.97						
		Hammer Drill Parts							
1	130752	05/02/25 Hammer Drill Parts	73.97			10 43010	430		10190
		Total for Vendor:	73.97						
6886	15405S 999999	SNOWDON WILDLIFE SANCTUARY	400.00						
		FY25 LOT Award							
1	25-05	05/05/25 25-05 Quarantine Protection	400.00			15 41100	922		10100
		Total for Vendor:	400.00						
6868	15389S 999999	SOUTH BECK & BAIRD	275.00						
		Consulting Services							
1	24183-3	03/30/25 Consulting	275.00			10 41100	330		10100
		Total for Vendor:	275.00						

05/13/25
09:13:40

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Page: 7 of 8
Report ID: AP100V

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6898	15413S 999999 SOUTH BECK & BAIRD		1,187.50						
	Consulting Services								
1	24-183 05/06/25 FloodPlain		1,187.50			10 41100	330		10100
	Total for Vendor:		1,187.50						
6883	15406S 150 SPARKLIGHT		112.40						
	Internet Services								
1	112446547 04/01/25 internet		77.26			10 41100	437		10100
2	112446547 04/01/25 internet		30.12			51 41100	437		10100
3	112446547 04/01/25 internet		5.02			52 41100	437		10100
	Total for Vendor:		112.40						
6899	15414S 999999 TIMBER TREES		350.00						
	Tree Removal Pump House								
1	063 05/07/25 Tree Removal Pump House		350.00			51 43400	433		10100
	Total for Vendor:		350.00						
6858	-99208E 138 USPS		185.00						
	Postage								
1	021470 04/10/25 Forever Stamps		73.00			10 41100	614		10190
2	021470 04/10/25 Post Card Stamps		56.00			51 41100	614		10190
3	021470 04/10/25 Post Card Stamps		56.00			52 41100	614		10190
	Total for Vendor:		185.00						
6869	15390S 351 XEROX FINANCIAL SERVICES		222.69						
	Copier Maintenance								
1	40415284 04/14/25 copier maintenace		145.95			10 41100	611		10100
2	40415284 04/14/25 copier maintenace		65.78			51 41100	611		10100
3	40415284 04/14/25 copier maintenace		10.96			52 41100	611		10100
	Total for Vendor:		222.69						
6884	15407S 209 YORGASON LAW OFFICES PLLC		385.00						
	Correspondence/Emails								
1	512 05/01/25 Legal Fees		385.00			10 41100	320		10100
	Total for Vendor:		385.00						
	# of Claims	42	Total:	45,378.66	# of Vendors	31			
	Total Electronic Claims			2,117.02					
	Total Non-Electronic Claims			43261.64					

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 25

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,906.79	21,925.40	64,220.00	64,220.00	42,294.60	34%
111	Council Wages	780.00	5,265.00	9,360.00	9,360.00	4,095.00	56%
112	Mayor Wages	260.00	1,820.00	3,120.00	3,120.00	1,300.00	58%
210	Health	497.25	3,481.01	16,042.00	16,042.00	12,560.99	22%
211	Vision	8.45	59.15	432.00	432.00	372.85	14%
220	Social Security/Medicare	301.89	2,775.75	5,092.00	5,092.00	2,316.25	55%
230	PERSI	475.03	3,366.18	8,974.00	8,974.00	5,607.82	38%
250	Unemployment Insurance	13.07	88.50	600.00	600.00	511.50	15%
260	Workers Compensation	0.00	232.00	1,050.00	1,050.00	818.00	22%
290	Dental	25.99	181.91	1,044.00	1,044.00	862.09	17%
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	Account Total:	5,268.47	39,194.90	110,934.00	110,934.00	71,739.10	35%
41100 Administration							
310	Audit & Accounting Services	0.00	5,265.00	5,265.00	5,265.00	0.00	100%
320	Attorney/Legal Fees	525.00	3,674.44	28,500.00	28,500.00	24,825.56	13%
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
330	Contract - Planning & Zoning	3,775.00	12,996.60	30,000.00	30,000.00	17,003.40	43%
340	Contract Labor	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
341	Pass Thru Charges	0.00	17,086.10	75,000.00	75,000.00	57,913.90	23%
414	Solid Waste Collection	61.90	375.81	500.00	500.00	124.19	75%
416	Electric & Gas	555.45	3,141.94	6,250.00	6,250.00	3,108.06	50%
431	City Hall Repair & Maint	50.00	3,386.08	5,000.00	5,000.00	1,613.92	68%
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
437	Telephone, Telecommunications	119.82	850.74	1,850.00	1,850.00	999.26	46%
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
510	Insurance - Liability	3,644.55	7,289.10	7,290.00	7,290.00	0.90	100%
520	Dues & Fees	0.00	500.00	1,250.00	1,250.00	750.00	40%
530	Publications	971.18	1,173.61	900.00	900.00	-273.61	130%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
551	Training & Education	0.00	0.00	2,650.00	2,650.00	2,650.00	0%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	0%
605	Office Supplies	129.86	588.41	2,500.00	2,500.00	1,911.59	24%
611	Copier Maintenance	290.03	1,014.25	2,225.00	2,225.00	1,210.75	46%
613	IT - Computer	0.00	2,084.97	6,000.00	6,000.00	3,915.03	35%
614	Postage	73.00	219.00	500.00	500.00	281.00	44%
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
620	Software - New	87.49	952.69	2,500.00	2,500.00	1,547.31	38%
621	Software Maintenance Fees	539.50	8,034.73	9,500.00	9,500.00	1,465.27	85%
700	Capital Improvements	0.00	2,800.00	4,000.00	4,000.00	1,200.00	70%
930	Reconciliation Discrepancies	0.00	0.88	25.00	25.00	24.12	4%
970	Grant Expense	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Total:	10,822.78	71,434.35	215,455.00	215,455.00	144,020.65	33%
	Account Group Total:	16,091.25	110,629.25	326,389.00	326,389.00	215,759.75	34%

05/12/25

15:44:23

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 25

Page: 2 of 6
Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
42000 Public Safety							
42000 Public Safety							
456	Signs	0.00	0.00	500.00	500.00	500.00	0%
900	Public Safety	0.00	85.70	3,500.00	3,500.00	3,414.30	2%
	Account Total:	0.00	85.70	4,000.00	4,000.00	3,914.30	2%
	Account Group Total:	0.00	85.70	4,000.00	4,000.00	3,914.30	2%
43000 Public Works							
43000 Public Works							
700	Capital Improvements	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	Account Total:	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
43010 Roads and Streets							
116	Roads & Street Wages	5,199.35	34,047.83	83,123.00	83,123.00	49,075.17	41%
118	Snow Removal Wages	1,979.70	21,255.53	59,429.00	59,429.00	38,173.47	36%
210	Health	1,321.77	9,802.85	19,600.00	19,600.00	9,797.15	50%
211	Vision	22.46	166.56	360.00	360.00	193.44	46%
220	Social Security/Medicare	549.19	4,230.66	9,938.00	9,938.00	5,707.34	43%
230	PERSI	845.17	6,241.73	12,060.00	12,060.00	5,818.27	52%
250	Unemployment Insurance	32.30	220.66	789.00	789.00	568.34	28%
260	Workers Compensation	0.00	1,523.50	3,834.00	3,834.00	2,310.50	40%
290	Dental	69.10	512.48	594.00	594.00	81.52	86%
340	Contract Labor	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
416	Electric & Gas	995.05	3,036.41	3,500.00	3,500.00	463.59	87%
429	Snow Removal Maintenance	0.00	349.73	6,500.00	6,500.00	6,150.27	5%
430	Road & Street Maintenance	0.00	132.96	50,000.00	50,000.00	49,867.04	0%
432	Building Repairs & Maintenance	344.50	963.58	2,750.00	2,750.00	1,786.42	35%
434	Equip. Maintainance	597.51	3,885.97	17,500.00	17,500.00	13,614.03	22%
435	Equipment Lease Payment	0.00	0.00	37,000.00	37,000.00	37,000.00	0%
454	Street Scape	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
455	Sidewalk, Curb, Gutter Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
456	Signs	63.95	63.95	5,000.00	5,000.00	4,936.05	1%
460	Small Tools, Equipmen	34.47	414.30	7,500.00	7,500.00	7,085.70	6%
461	Shop Misc Supplies	63.52	321.36	750.00	750.00	428.64	43%
470	Dust Abatement	0.00	0.00	16,000.00	16,000.00	16,000.00	0%
481	Fuel Gas	440.28	1,906.49	3,250.00	3,250.00	1,343.51	59%
482	Diesel - Winter	153.30	1,170.55	6,200.00	6,200.00	5,029.45	19%
483	Diesel - Summer	0.00	727.33	6,200.00	6,200.00	5,472.67	12%
520	Dues & Fees	0.00	0.00	350.00	350.00	350.00	0%
530	Publications	0.00	171.24	175.00	175.00	3.76	98%
553	Clothing Reimbursement	148.39	148.39	2,000.00	2,000.00	1,851.61	7%
700	Capital Improvements	0.00	15,021.47	100,000.00	100,000.00	84,978.53	15%
900	Public Safety	33.15	86.97	5,000.00	5,000.00	4,913.03	2%
970	Grant Expense	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
	Account Total:	12,893.16	106,402.50	602,402.00	602,402.00	495,999.50	18%
	Account Group Total:	12,893.16	106,402.50	609,902.00	609,902.00	503,499.50	17%

05/12/25

15:44:23

CITY OF DONNELLY

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: 4 / 25

Page: 3 of 6

Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	134.94	2,486.99	31,512.00	31,512.00	29,025.01	8%
119	Airport Maint Wages	0.00	3,403.66	8,200.00	8,200.00	4,796.34	42%
210	Health	0.00	953.85	3,346.00	3,346.00	2,392.15	29%
211	Vision	0.00	16.20	119.00	119.00	102.80	14%
220	Social Security/Medicare	10.33	450.64	2,244.00	2,244.00	1,793.36	20%
230	PERSI	0.00	666.86	2,869.00	2,869.00	2,202.14	23%
250	Unemployment Insurance	0.61	23.68	183.00	183.00	159.32	13%
260	Workers Compensation	0.00	562.00	1,467.00	1,467.00	905.00	38%
290	Dental	0.00	49.89	348.00	348.00	298.11	14%
438	City Park Improvements	298.99	298.99	5,000.00	5,000.00	4,701.01	6%
450	Racquet Court Maintenance	1,057.98	1,057.98	10,000.00	10,000.00	8,942.02	11%
451	Campground/Boatdock Maintenance	127.97	376.61	4,500.00	4,500.00	4,123.39	8%
452	City Park Maintenance	0.00	60.97	1,250.00	1,250.00	1,189.03	5%
453	Rest Area/Kiosk Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
456	Signs	0.00	0.00	500.00	500.00	500.00	0%
460	Small Tools, Equipmen	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
700	Capital Improvements	1,600.00	2,006.25	4,500.00	4,500.00	2,493.75	45%
900	Public Safety	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
925	Aiport Maintenance	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Total:	3,230.82	12,414.57	89,038.00	89,038.00	76,623.43	14%
44300 Depot							
414	Solid Waste Collection	145.50	873.00	3,250.00	3,250.00	2,377.00	27%
415	Water and Sewer	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
416	Electric & Gas	115.24	357.26	1,000.00	1,000.00	642.74	36%
432	Building Repairs & Maintenance	189.83	189.83	5,000.00	5,000.00	4,810.17	4%
700	Capital Improvements	0.00	0.00	22,500.00	22,500.00	22,500.00	0%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	450.57	1,420.09	38,250.00	38,250.00	36,829.91	4%
	Account Group Total:	3,681.39	13,834.66	127,288.00	127,288.00	113,453.34	11%
	Fund Total:	32,665.80	230,952.11	1,067,579.00	1,067,579.00	836,626.89	22%
15 LOT FUND							
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	106.50	40,364.72	350,000.00	350,000.00	309,635.28	12%
	Account Total:	106.50	40,364.72	350,000.00	350,000.00	309,635.28	12%
	Account Group Total:	106.50	40,364.72	350,000.00	350,000.00	309,635.28	12%
	Fund Total:	106.50	40,364.72	350,000.00	350,000.00	309,635.28	12%

05/12/25

15:44:23

CITY OF DONNELLY

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: 4 / 25

Page: 4 of 6

Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51	WATER						
41000	GENERAL GOVERNMENT						
41010	Personnel						
110	Office Wages	1,341.61	10,118.45	29,640.00	29,640.00	19,521.55	34%
111	Council Wages	360.00	2,430.00	4,320.00	4,320.00	1,890.00	56%
112	Mayor Wages	120.00	840.00	1,440.00	1,440.00	600.00	58%
115	Water & Sewer Wages	5,668.18	33,424.32	63,336.00	63,336.00	29,911.68	53%
210	Health	1,192.45	6,823.20	11,586.00	11,586.00	4,762.80	59%
211	Vision	20.27	116.03	312.00	312.00	195.97	37%
220	Social Security/Medicare	573.01	3,581.38	8,850.00	8,850.00	5,268.62	40%
230	PERSI	862.15	5,296.94	9,268.00	9,268.00	3,971.06	57%
250	Unemployment Insurance	31.56	172.83	501.00	501.00	328.17	34%
260	Workers Compensation	0.00	946.50	2,478.00	2,478.00	1,531.50	38%
290	Dental	62.37	356.87	754.00	754.00	397.13	47%
	Account Total:	10,231.60	64,106.52	132,485.00	132,485.00	68,378.48	48%
41100	Administration						
310	Audit & Accounting Services	0.00	2,430.00	2,430.00	2,430.00	0.00	100%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
351	Maintenance Contractor	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
360	Water Operator	375.00	2,250.00	6,750.00	6,750.00	4,500.00	33%
414	Solid Waste Collection	1,693.30	10,024.50	25,000.00	25,000.00	14,975.50	40%
416	Electric & Gas	1,462.15	4,869.52	9,250.00	9,250.00	4,380.48	53%
435	Equipment Lease Payment	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	0%
437	Telephone, Telecommunications	89.30	625.10	1,250.00	1,250.00	624.90	50%
481	Fuel Gas	0.00	0.00	500.00	500.00	500.00	0%
510	Insurance - Liability	1,682.10	3,364.20	3,365.00	3,365.00	0.80	100%
520	Dues & Fees	0.00	141.70	1,500.00	1,500.00	1,358.30	9%
530	Publications	0.00	0.00	400.00	400.00	400.00	0%
550	Travel Reimbursement	582.91	582.91	1,750.00	1,750.00	1,167.09	33%
551	Training & Education	1,456.00	2,231.00	2,500.00	2,500.00	269.00	89%
590	Late Fee	0.00	0.00	25.00	25.00	25.00	0%
605	Office Supplies	45.45	181.73	1,000.00	1,000.00	818.27	18%
611	Copier Maintenance	131.56	460.46	1,000.00	1,000.00	539.54	46%
614	Postage	56.00	224.00	450.00	450.00	226.00	50%
615	Grant Writing	1,580.00	42,625.00	100,000.00	100,000.00	57,375.00	43%
620	Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
621	Software Maintenance Fees	249.00	6,365.05	6,750.00	6,750.00	384.95	94%
810	Bond Payments	0.00	1,204.25	21,400.00	21,400.00	20,195.75	6%
	Account Total:	9,402.77	77,579.42	204,560.00	204,560.00	126,980.58	38%
	Account Group Total:	19,634.37	141,685.94	337,045.00	337,045.00	195,359.06	42%
42000	Public Safety						
42000	Public Safety						
900	Public Safety	0.00	0.00	125.00	125.00	125.00	0%
	Account Total:	0.00	0.00	125.00	125.00	125.00	0%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	0%

05/12/25

15:44:23

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 25

Page: 5 of 6
Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
43000 Public Works							
43400 Water System							
433	Repairs & Maint to Water	364.06	3,244.96	50,000.00	50,000.00	46,755.04	6%
434	Equip. Maintenance	913.15	3,600.86	7,500.00	7,500.00	3,899.14	48%
462	Chemicals	2,092.56	2,921.76	7,500.00	7,500.00	4,578.24	39%
463	Small tools and supplies for Water	0.00	302.49	5,250.00	5,250.00	4,947.51	6%
560	Tests	55.00	330.00	2,250.00	2,250.00	1,920.00	15%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
710	Meter Equipment Purchased	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	Account Total:	3,424.77	10,400.07	87,500.00	87,500.00	77,099.93	12%
	Account Group Total:	3,424.77	10,400.07	87,500.00	87,500.00	77,099.93	12%
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Account Total:	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Account Group Total:	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Fund Total:	23,059.14	152,086.01	526,841.00	526,841.00	374,754.99	29%
52 SEWER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	223.60	1,684.22	4,940.00	4,940.00	3,255.78	34%
111	Council Wages	60.00	405.00	720.00	720.00	315.00	56%
112	Mayor Wages	20.00	140.00	240.00	240.00	100.00	58%
115	Water & Sewer Wages	63.19	528.05	1,391.00	1,391.00	862.95	38%
210	Health	48.53	359.09	995.00	995.00	635.91	36%
211	Vision	0.82	6.06	60.00	60.00	53.94	10%
220	Social Security/Medicare	28.06	210.89	927.00	927.00	716.11	23%
230	PERSI	44.09	295.51	1,785.00	1,785.00	1,489.49	17%
250	Unemployment Insurance	1.29	8.96	59.00	59.00	50.04	15%
260	Workers Compensation	0.00	0.00	132.00	132.00	132.00	0%
290	Dental	2.54	18.85	145.00	145.00	126.15	13%
	Account Total:	492.12	3,656.63	11,394.00	11,394.00	7,737.37	32%
41100 Administration							
310	Audit & Accounting Services	0.00	405.00	405.00	405.00	0.00	100%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
340	Contract Labor	0.00	0.00	750.00	750.00	750.00	0%
416	Electric & Gas	17.81	85.12	250.00	250.00	164.88	34%
435	Equipment Lease Payment	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
437	Telephone, Telecommunications	9.21	64.47	200.00	200.00	135.53	32%
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	0%
510	Insurance - Liability	280.35	560.70	562.00	562.00	1.30	100%
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	0%
530	Publications	0.00	0.00	50.00	50.00	50.00	0%
541	Monthly Service Agreement-NLSD	8,976.00	62,832.00	140,000.00	140,000.00	77,168.00	45%

05/12/25

15:44:23

CITY OF DONNELLY

Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 25

Page: 6 of 6

Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
52 SEWER							
605	Office Supplies	7.56	30.24	150.00	150.00	119.76	20%
611	Copier Maintenance	21.92	76.72	150.00	150.00	73.28	51%
614	Postage	56.00	56.00	150.00	150.00	94.00	37%
620	Software - New	0.00	0.00	100.00	100.00	100.00	0%
621	Software Maintenance Fees	41.50	618.05	1,050.00	1,050.00	431.95	59%
810	Bond Payments	0.00	1,118.45	2,000.00	2,000.00	881.55	56%
	Account Total:	9,410.35	65,846.75	156,897.00	156,897.00	91,050.25	42%
	Account Group Total:	9,902.47	69,503.38	168,291.00	168,291.00	98,787.62	41%
49000							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Account Total:	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Account Group Total:	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Fund Total:	9,902.47	69,503.38	201,826.00	201,826.00	132,322.62	34%
65 PARKS/RECREATION - DES							
41000 GENERAL GOVERNMENT							
41100	Administration						
341	Pass Thru Charges	0.00	75.00	2,500.00	2,500.00	2,425.00	3%
	Account Total:	0.00	75.00	2,500.00	2,500.00	2,425.00	3%
	Account Group Total:	0.00	75.00	2,500.00	2,500.00	2,425.00	3%
	Fund Total:	0.00	75.00	2,500.00	2,500.00	2,425.00	3%
	Grand Total:	65,733.91	492,981.22	2,148,746.00	2,148,746.00	1,655,764.78	23%

05/12/25
15:45:04

CITY OF DONNELLY
Payroll Summary For Payrolls from 05/01/25 to 05/15/25

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	0.75		
COMP HOURS (Comp Time Used)	17.00		421.71
J001 HOURS (ROAD&STREET)	163.50		4,112.60
J002 HOURS (PARKS)	30.50		807.02
J003 HOURS (WATER OPERATOR)	281.00		7,401.10
J009 HOURS (AIRPORT)	20.00		443.86
J014 HOURS (EQUIP MAINT)	12.00		262.95
J015 HOURS (SHOP/OFFICE)	1.00		31.82
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	147.50		4,122.63
SICK HOURS (Sick Time)	13.50		392.81
VACA HOURS (Vacation Time Used)	6.50		163.02
GROSS PAY	19,759.52	0.00	
NET PAY	14,329.19	0.00	
DENTAL INS	0.00	160.00	
FIT	1,397.26	0.00	
HEALTH INS	0.00	3,060.00	
IDAHO SIT	934.00	0.00	
MEDICARE	286.50	286.50	
PERSI	1,313.23	2,187.48	
PERSI CHOICE 40	250.00	0.00	
PERSI-3	24.24	40.44	
SOCIAL SECURITY	1,225.10	1,225.10	
UNEMPL. INSUR.	0.00	81.72	
VISION	0.00	52.00	
CHASE BANK	215.51	0.00	
ID FIRST BANK	5,976.79	0.00	
JP MORGAN CHASE	1,000.00	0.00	
STERLING SAVING	2,841.53	0.00	
UMPQUA	2,933.98	0.00	
US BANK	1,361.38	0.00	
FIT/SIT BASE	18,172.05	0.00	
MEDICARE BASE	19,759.52	0.00	
PERS BASE	18,290.04	0.00	
SOC SEC BASE	19,759.52	0.00	
UN BASE	18,159.52	0.00	
WC BASE	19,759.52	0.00	

Total	7,093.24
Total Payroll Expense (Gross Pay + Employer Contributions):	26,852.76

Check Summary

Payroll Checks Prev. Out.	\$896.00
Payroll Checks Issued	\$3,272.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$4,168.00
Electronic Checks	\$18,144.58

05/12/25

15:45:04

CITY OF DONNELLY

Payroll Summary For Payrolls from 05/01/25 to 05/15/25

Page: 2 of 2

Report ID: P130

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	2,450.20	1,054.16		3,504.36	21702
Medicare	573.00	246.52		819.52	21702
Unempl. Insur.	81.72	117.09		198.81	21713
Workers' Comp	0.00				21700
FIT	1,397.26	605.88		2,003.14	21701
IDAHO SIT	934.00	401.00		1,335.00	21703
PERSI	3,500.71		3,500.71		21704
DENTAL INS	160.00	80.00	160.00	80.00	21706
HEALTH INS	3,060.00	1,530.00	3,060.00	1,530.00	21705
VISION	52.00	26.00	52.00	26.00	21705
PERSI CHOICE 40	250.00		250.00		21704
PERSI-3	64.68		64.68		21704
Total Ded.	12,523.57	4,060.65	7,087.39	9,496.83	

**** Carried Forward column only correct if report run for current period.

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 25-24
Meeting Date 05/19/2025

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Annual Audit Presentation</i> <i>Zwygart John & Associates, PLLC</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Jordan Zwygart will present the 2024 Annual Audit Report.				
RECOMMENDED ACTION: <i>Accept the FY2024 Annual Audit Report</i>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 25-25
Meeting Date 05/19/2025

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Employee Personnel Policy Changes</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Update Personnel Policy				
RECOMMENDED ACTION: <i>Accept the Personnel Policy Changes</i>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 25-26

Meeting Date 05/19/2025

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT:

Resolution 2025-004
Revised Employee Personnel Policy

Department Approvals

Initials

*Originator
or
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT: n/a

**FUNDING
SOURCE:**

TIMELINE:

SUMMARY STATEMENT:

Resolution to adopt the City Personnel Policy

RECOMMENDED ACTION:

Accept, Approve, Adopt and Authorize Mayor to sign Resolution 2025-004 City Personnel Policy

RECORD OF COUNCIL ACTION

MEETING DATE **ACTION**

CITY OF DONNELLY
RESOLUTION 2025-004

A RESOLUTION OF THE DONNELLY CITY COUNCIL, DONNELLY, VALLEY COUNTY, IDAHO, ADOPTING A REVISED EMPLOYEE PERSONNEL POLICY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Donnelly deems it to be in its best interest to have a manual of personnel policies and procedures to provide consistent standards for all employees of the City; and

WHEREAS, the City's current personnel manual is in need of revision to update provisions pertaining to certain city policies;

WHEREAS, the City Council considered and approved the changes to the Employee Personnel Policy at its May 19, 2025, regular meeting;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Donnelly, Idaho, hereby ratifies its decision to adopt the City's Personnel Policy, as attached hereto as Exhibit A, effective June 01, 2025.

ADOPTED BY THE COUNCIL OF THE CITY OF DONNELLY, IDAHO, THIS _____ day of May, 2025.

CITY OF DONNELLY

Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk

**DONNELLY CITY COUNCIL
AGENDA BILL**

Number AB 25-27

Meeting Date 05/19/2025

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Local Option Tax Applications FY26 Award</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	\$372,894.98			
FUNDING SOURCE:	Local Option Tax			
TIMELINE:				

SUMMARY STATEMENT:

May 6, 2025 the Local Option Tax Committee reviewed and made recommendations for all Local Option Tax Applications that were received by April 14, 2025, for the FY26

RECOMMENDED ACTION:

*Review Recommendations from Committee
Accept and Approve Local Option Tax Funding for FY26*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council
From: Lori Clemens, City Clerk
Re: Staff Report
Date: May 13, 2025

Utility Billings: As of Tuesday, May 13, 2025, there is \$1,046.00 (6) past due (30 days or more), in water billings.

Local Option Tax: April Receipts (March Tax) \$10,597.20

Airport: Fencing

Clerk:

Donnelly Depot Center:

Parks & Recreation: Racquet Court Fence Completed

Planning & Zoning: Area of Impact – Valley County

Road & Streets: Dust Abatement – June and July

Water:

Office Closures: May 26th – Memorial Day

Upcoming Meeting Dates: June 16, 2025, City Council Meeting