



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

# AGENDA CITY COUNCIL MEETING

**Monday, December 16<sup>th</sup>, 2024, at 6 PM  
Donnelly Community Center**

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## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIENCE**

## **CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

Special Joint Meeting – November 12, 2024

City Council Minutes – November 18, 2024

Vouchers – November 13 thru December 09, 2024

Treasurer Report – November 2024

Payroll Summary – November 27, December 5, and 12, 2024

## **PUBLIC COMMENT:**

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

## **DISCUSSION ITEM:**

III-A Annual Report (2023-2024) – Amy Manning

Stibnite Advisory Council – John Sommerwerck

## **BUSINESS AGENDA (Action Items):**

AB 24-45 Request to Adopt Resolution 24-004, City Council Calendar 2025

AB 24-46 DDC Rental Agreement Rates

## **STAFF REPORTS:**

## **ADJOURNMENT:**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at Donnelly 208-325-8859, at least 24 hours in advance of the meeting date.



**MINUTES**  
**SPECIAL JOINT MEETING**  
**City Council – Valley County Commissioners**  
**Tuesday, November 12, 2024, at 5:30pm**  
**Donnelly Community Center**

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**Meeting called to order by Mayor Dorris at 5:30 p.m.**

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Henggeler, Councilmember Spade and Clerk Clemens present. Councilmember Minshall absent.

**Valley County:** Chairman Hasbrouck, Commissioner Maupin, Commissioner Thompson, Clerk Miller, Chief Deputy Prosecuting Attorney Oakey, and Cynda Herrick

Mayor Dorris lead Pledge of Allegiance.

**WORKSHOP:**

Discussion with Valley County on the Impact Area of the City of Donnelly. Senate Bill No. 1403, Section 2 (67-6526, Idaho Code) Areas of Impact.

**BUSINESS AGENDA (Action Item):**

No action taken

**ADJOURNMENT**

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to adjourn meeting. No further discussion, Davenport (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 5:59 p.m.

Attest: Lori Clemens, City Clerk



**CITY COUNCIL**  
**Monday, November 18<sup>th</sup>, 2024, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

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Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade and Clerk Clemens present

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Spade, 2<sup>nd</sup> by Henggeler** to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.  
No public comment.

**DISCUSSION ITEMS:**

None

**BUSINESS AGENDA (Action Items):**

**AB 24-38 2024-DR-1, 263 Halferty Street – Applicant Roger Madison/AAKR Properties LLC**

- New two-story mixed-use building with office on first floor and living on second floor, existing home to remain.
- Roger Madison, the building consists of three (3) offices, and one (1) long-term rental. Same style as current building.
- Mark Butler, City Planning Consultant, provided staff report. Design review meets all city codes.
- Items “G” and “H” in staff report match architectural style, Councilmember Henggeler

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to approve Design Review 2024-DR-1, 263 Halferty Street with conditions specified in Staff Report, with items “G” and “H” meeting architectural style. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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**CITY COUNCIL**  
**Monday, November 18<sup>th</sup>, 2024, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

**AB 24-39 2024-DR-02, 126 South Main Street – Applicant Paige Connair & Nicolette Womack with Kimley-Horn**

- New 5,200 square foot retail convenience store with underground tanks and fuel service with canopy.
- Mark Butler, City Planning Consultant, condition #3 of (install fencing), in addition extend 8' fence to point approximately 24" from right-of-way on East Roseberry Road.
- Driveway/entrance discussion, work with Idaho Transportation Department. Snow storage height northeast corner, visibility concerns.
- Paige Connair, proposed Circle K convenience store. Architectural-more natural colors with sign to match. 5' pathway East Roseberry/sidewalk Hwy 55 (along property).

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to approve Design Review 2024-DR-02, 126 South Main Street with conditions proposed in Staff Report with changes to #3-extending 8' fence to approximately 24' from right-of-way on East Roseberry Road; #4-snow storage to south corner "catch basin" with approval of engineer on northeast corner of property with a 3' height restriction for visibility; add #8- work with Idaho Transportation Department to try and install a "Porkchop" (right in/right out) approach on a raised median on Hwy 55 – if neither possible return to City Council for further discussion. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 24-40 Request for Floodplain Administrator Consulting Service**

- Mark Butler, City Planning Consultant, City Floodplain code is outdated, contract with SBB Mike Williams, on-call basis.
- Mike Williams, South Landscaper Architecture dba South Beck & Baird (SBB), rewrite City Floodplain Ordinance under the guidance of Mark Butler. Delete old and create new using the State model.

**Motion by Henggeler, 2<sup>nd</sup> by Spade** to approve the contract with South Beck & Bair, authorizing the Mayor to sign. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 24-41 Request for Approval of 2025 City Calendar**

- Review 2025 City Calendar

**Motion by Davenport, 2<sup>nd</sup> by Spade** to approve the 2025 City Calendar as presented. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



**CITY COUNCIL**  
**Monday, November 18<sup>th</sup>, 2024, at 6:00 PM**  
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**AB 24-42 Request to Approve FY24 Annual Road & Streets Financial Report**

- Annual report showing the funding and disbursements allocated to City Streets.

**Motion by Davenport, 2<sup>nd</sup> Henggeler** to approve and authorize Mayor and Council to sign Annual Road & Streets Financial Report. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 24-43 Racquet Court Fence**

- Removal and replace fencing around City Racquet Court.
- Discussion on necessity of Job Description #2, Green Privacy Netting.
- Concerns on "Open Issues". Contractor to discuss with city, prior.

**Motion by Davenport, 2<sup>nd</sup> Spade** to approve the quote for removal and replacement of racquet court fence, removing job #2 Green Privacy Netting. No further discussion, Davenport (yes), Minshall (no), Henggeler (yes), Spade (yes). Motion carried.

**AB 24-43 Employee Christmas**

- Discussion on this year's Employee Christmas Bonus

**Motion by Davenport, 2<sup>nd</sup> Spade** to approve a bonus day for employees. No further discussion, Davenport (yes), Minshall (abstained), Henggeler (yes), Spade (yes). Motion carried.

**STAFF REPORT**

Staff Report was included in the packet.

**ADJOURNMENT**

**Motion by Davenport, 2<sup>nd</sup> by Spade** to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:28 p.m.

ATTEST: Lori Clemens, City Clerk

12/09/24  
14:26:16

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 11/13/24 to 12/09/24

Page: 1 of 6  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6715	-99244E	170 ADOBE SYSTEMS INC.	19.99						
		Adobe Service							
1	2952553748 12/08/24 Service		19.99			10 41100	620		10190
		Total for Vendor:	19.99						
6698	-99246E	6 AMAZON	518.21						
		Supplies							
1	2285801 11/18/24 Safety Jacket		53.82			10 43010	900		10190
2	2285801 11/18/24 Office Supplies		84.56			10 41100	605		10190
3	2285801 11/18/24 Shop Makita Torque Wrench		313.06			10 43010	460		10190
4	4114632 11/20/24 Makita Drill Bits		66.77			10 43010	460		10190
6699	-99245E	6 AMAZON	6.00						
		Supplies							
3	5201857 11/18/24 Office Highlighters		6.00			10 41100	605		10190
		Total for Vendor:	524.21						
6719	15262S	8 ANALYTICAL LABORATORIES, INC	55.00						
		Routine Testing							
1	2408733 11/30/24 Routine Testing		55.00			51 43400	560		10100
		Total for Vendor:	55.00						
6700	15246S	257 CASCADE HARDWARE	144.48						
		Billing							
1	2024.11 11/30/24 Shop Supplies		47.75			10 43010	461		10100
2	2024.11 11/30/24 Snow Removal Maintenance		71.96			10 43010	429		10100
3	2024.11 11/30/24 Equipment Maintenance		24.77			10 43010	434		10100
		Total for Vendor:	144.48						
6701	15247S	326 CORE & MAIN	301.39						
		water parts							
1	V782923 11/15/24 Hydrant parts		301.39			51 43400	433		10100
		Total for Vendor:	301.39						

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6720	15263S 999999	DC ENGINEERING, INC	1,132.68						
	Pump House Program and Integration Support								
1	24COD01-2 12/05/24	Program and Support	1,132.68			51 43400	433		10100
	Total for Vendor:		1,132.68						
6721	15264S	272 DRAKE DIVERSIFIED LLC	375.00						
	Monthly Water System Operational Services								
1	2226 12/01/24	Water System Services	375.00			51 41100	360		10100
	Monthly CONTRACT FEE								
	Total for Vendor:		375.00						
6716	-99243E	306 ENABLING ELEMENTS, INC	34.00						
	Services								
1	D187580 12/06/24	Broad Band Pump House	34.00			51 41100	437		10190
	Total for Vendor:		34.00						
6702	15248S	66 IDAHO POWER	1,099.58						
	Power Billing								
1	2205677988 11/20/24	City Hall / Maintenance	113.64			10 41100	416		10100
2	2205677988 11/20/24	City Hall / Maintenance	52.45			51 41100	416		10100
3	2205677988 11/20/24	City Hall / Maintenance	8.73			52 41100	416		10100
4	2204034223 11/19/24	Community Center	85.61			10 41100	416		10100
5	2201629405 11/22/24	Kiosk / Rest Area	26.61			10 43010	416		10100
6	2206076560 11/19/24	Fire Pump	245.53			51 41100	416		10100
7	2200223291 11/19/24	Water Supply	25.84			51 41100	416		10100
8	2201910078 11/19/24	Street Lights	134.88			10 43010	416		10100
9	2206228211 11/19/24	Main Street Lights	32.66			10 43010	416		10100
10	2207365186 11/19/24	NW Pump	293.48			51 41100	416		10100
11	2207493590 11/21/24	Camp Host Site	25.59			10 44100	451		10100
12	2201510134 11/19/24	DDC Unit #5	28.72			10 44300	416		10100
13	2208695581 11/22/24	193 FW Gestrin Gazebo	25.84			10 43010	416		10100
	Total for Vendor:		1,099.58						

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6706	15249S	95 JERRY'S AUTO PARTS	70.99						
Billing									
1	546-427718	11/26/24 Barrel Pump	70.99			10 43010	434		10100
Total for Vendor:			70.99						
6722	15265S	165 LAKESHORE DISPOSAL	1,854.00						
Trash Services									
1	2024.11	10/28/24 Trash Collection	1,648.20			51 41100	414		10100
2	26976010S2	12/01/24 DDC Trash	145.50			10 44300	414		10100
3	2024.11	10/28/24 Overage	60.30			10 41100	414		10100
Total for Vendor:			1,854.00						
6712	15258S	361 LAND CONSULTANTS, INC	4,200.00						
Consulting Services									
1	2023-187	11/30/24 Area of Impact	280.00			10 41100	330		10100
2	2023-187	11/30/24 Floodplain	2,100.00			10 41100	330		10100
3	2023-185	11/30/24 2024-DR-1	1,820.00			10 41100	341		10100
6714	15260S	361 LAND CONSULTANTS, INC	6,160.00						
Consulting Services									
1	2023-186	11/30/24 2024-DR-2	6,160.00			10 41100	341		10100
Total for Vendor:			10,360.00						
6703	15250S	85 MAY HARDWARE	62.99						
Billing									
1	117094	11/04/24 Hammer Drill Bit	62.99			10 43010	430		10100
Total for Vendor:			62.99						
6704	15251S	153 MERRICK & CO.	13,222.50						
2023 Water System Facility Plan Ammendment 126.0070:Task 01									
Payment #5									
1	8058	09/30/24 Facility Plan Ammendment	13,222.50			51 41100	615		10100
Total for Vendor:			13,222.50						



12/09/24  
14:26:16

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Claim Details by Posted Date  
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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6717	-99242E	216 MICROSOFT	67.50						
Internet									
1	E0100UJGYM	12/04/24 Email Service	37.50			10 41100	620		10190
2	E0100UJPDY	12/04/24 office 365	30.00			10 41100	620		10190
Total for Vendor:			67.50						
6705	15252S	154 NORTH LAKE RECREATIONAL SEWER &	8,976.00						
Contract Sewer Service									
1	95-10-00	12/02/24 Contract Services	8,976.00			52 41100	541		10100
Total for Vendor:			8,976.00						
6723	15266S	178 ORKIN /SAWYER, INC	404.70						
community center / city hall pest control									
1	9469	12/01/24 pest control 3 applications pr	404.70			10 41100	431		10100
Total for Vendor:			404.70						
6724	15267S	362 POWER SYSTEMS WEST	1,010.46						
Generator Maintenance									
1	S124620046	11/27/24 KG 40REOZK Generator	1,010.46			51 43400	434		10100
Total for Vendor:			1,010.46						
6725	15268S	199 SHRED-IT/STERICYCLE, INC	150.80						
shredding service									
1	8009065969	11/25/24 shredding	98.02			10 41100	605		10100
2	8009065969	11/25/24 shredding	45.24			51 41100	605		10100
3	8009065969	11/25/24 shredding	7.54			52 41100	605		10100
Total for Vendor:			150.80						
6707	15253S	202 SILVER STAR COMMUNICATIONS	83.93						
telephone									
1	664073	12/01/24 telephone	54.56			10 41100	437		10100
2	664073	12/01/24 telephone	25.18			51 41100	437		10100
3	664073	12/01/24 telephone	4.19			52 41100	437		10100
Total for Vendor:			83.93						

\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6708	15254S	120 SINCLAIR FLEET TRACK (STINKER)	400.97						
Fuel									
1	13611	11/19/24 Dodge 3500	142.89			10 43010	481		10100
2	2024.11	11/30/24 F150	114.86			10 43010	481		10100
3	04613	11/08/24 Skid Steer	17.81			10 43010	483		10100
4	15539	11/21/24 Cat Backhoe	82.88			10 43010	483		10100
5	15203	11/21/24 Deere Backhoe	45.69			10 43010	483		10100
6	2024.11	11/30/24 Credit	-3.16			10 43010	481		10100
Total for Vendor:			400.97						
6713	15259S	150 SPARKLIGHT	100.40						
Internet Services									
1	112446547	12/01/24 internet	65.26			10 41100	437		10100
2	112446547	12/01/24 internet	30.12			51 41100	437		10100
3	112446547	12/01/24 internet	5.02			52 41100	437		10100
Total for Vendor:			100.40						
6709	15255S	123 STATE INSURANCE FUND	1,112.00						
adjustment 2023-2024 for work comp									
1	29328558	11/18/24 work comp-9102	210.00			10 44100	260		10100
2	29328558	11/18/24 work comp-7520	383.50			51 41010	260		10100
3	29328558	11/18/24 work comp-9410-9402	518.50			10 43010	260		10100
Total for Vendor:			1,112.00						
6718	-99241E	138 USPS	129.00						
Postage									
1	020659	12/03/24 Forever Stamps	73.00			10 41100	614		10190
2	020659	12/03/24 Post Card Stamps	56.00			51 41100	614		10190
Total for Vendor:			129.00						
6711	15257S	351 XEROX FINANCIAL SERVICES	220.82						
Copier Maintenance									
1	6505532	11/14/24 copier maintenance	144.08			10 41100	611		10100
2	6505532	11/14/24 copier maintenance	65.78			51 41100	611		10100
3	6505532	11/14/24 copier maintenance	10.96			52 41100	611		10100
Total for Vendor:			220.82						

12/09/24  
14:26:16

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 11/13/24 to 12/09/24

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Report ID: AP100V

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6710	15256S	209 YORGASON LAW OFFICES PLLC	1,539.44						
Correspondence/Emails									
1	301	12/01/24 Legal Fees	525.00			10 41100	320		10100
2	301	12/01/24 VC Area of Impact Meeting	1,014.44			10 41100	320		10100
Total for Vendor:			1,539.44						
# of Claims			28	Total:	43,452.83	# of Vendors	21		
Total Electronic Claims			774.70						
Total Non-Electronic Claims			42678.13						

\*\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,907.11	7,390.40	64,220.00	64,220.00	56,829.60	12%
111	Council Wages	780.00	1,560.00	9,360.00	9,360.00	7,800.00	17%
112	Mayor Wages	260.00	520.00	3,120.00	3,120.00	2,600.00	17%
210	Health	497.28	994.62	16,042.00	16,042.00	15,047.38	6%
211	Vision	8.46	16.91	432.00	432.00	415.09	4%
220	Social Security/Medicare	301.94	724.45	5,092.00	5,092.00	4,367.55	14%
230	PERSI	460.64	1,095.20	8,974.00	8,974.00	7,878.80	12%
250	Unemployment Insurance	16.36	41.58	600.00	600.00	558.42	7%
260	Workers Compensation	0.00	116.00	1,050.00	1,050.00	934.00	11%
290	Dental	25.99	51.98	1,044.00	1,044.00	992.02	5%
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	Account Total:	5,257.78	12,511.14	110,934.00	110,934.00	98,422.86	11%
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	5,265.00	5,265.00	5,265.00	0%
320	Attorney/Legal Fees	560.00	560.00	28,500.00	28,500.00	27,940.00	2%
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
330	Contract - Planning & Zoning	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
340	Contract Labor	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
341	Pass Thru Charges	0.00	3,212.95	75,000.00	75,000.00	71,787.05	4%
414	Solid Waste Collection	60.30	60.30	500.00	500.00	439.70	12%
416	Electric & Gas	0.00	137.47	6,250.00	6,250.00	6,112.53	2%
431	City Hall Repair & Maint	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
437	Telephone, Telecommunications	0.00	251.64	1,850.00	1,850.00	1,598.36	14%
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
510	Insurance - Liability	0.00	3,644.55	7,290.00	7,290.00	3,645.45	50%
520	Dues & Fees	500.00	500.00	1,250.00	1,250.00	750.00	40%
530	Publications- Newspaper	0.00	0.00	900.00	900.00	900.00	0%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
551	Training & Education	0.00	0.00	2,650.00	2,650.00	2,650.00	0%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	0%
605	Office Supplies	189.33	189.33	2,500.00	2,500.00	2,310.67	8%
611	Copier Maintenance	0.00	144.08	2,225.00	2,225.00	2,080.92	6%
613	IT - Computer	0.00	362.50	6,000.00	6,000.00	5,637.50	6%
614	Postage	0.00	0.00	500.00	500.00	500.00	0%
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
620	Software - New	87.49	107.48	2,500.00	2,500.00	2,392.52	4%
621	Software Maintenance Fees	0.00	822.33	9,500.00	9,500.00	8,677.67	9%
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
930	Reconciliation Discrepancies	0.00	0.00	25.00	25.00	25.00	0%
970	Grant Expense	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Total:	1,397.12	9,992.63	215,455.00	215,455.00	205,462.37	5%
	Account Group Total:	6,654.90	22,503.77	326,389.00	326,389.00	303,885.23	7%

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
42000 Public Safety							
42000 Public Safety							
	456 Signs	0.00	0.00	500.00	500.00	500.00	0%
	900 Public Safety	0.00	85.70	3,500.00	3,500.00	3,414.30	2%
	Account Total:	0.00	85.70	4,000.00	4,000.00	3,914.30	2%
	Account Group Total:	0.00	85.70	4,000.00	4,000.00	3,914.30	2%
43000 Public Works							
43000 Public Works							
	700 Capital Improvements	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	Account Total:	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
43010 Roads and Streets							
	116 Roads & Street Wages	5,290.79	12,414.23	83,123.00	83,123.00	70,708.77	15%
	118 Snow Removal Wages	3,079.28	3,493.80	59,429.00	59,429.00	55,935.20	6%
	210 Health	1,545.30	2,395.17	19,600.00	19,600.00	17,204.83	12%
	211 Vision	26.26	40.71	360.00	360.00	319.29	11%
	220 Social Security/Medicare	640.30	1,216.95	9,938.00	9,938.00	8,721.05	12%
	230 PERSI	952.45	1,835.16	12,060.00	12,060.00	10,224.84	15%
	250 Unemployment Insurance	30.57	70.54	789.00	789.00	718.46	9%
	260 Workers Compensation	0.00	502.50	3,834.00	3,834.00	3,331.50	13%
	290 Dental	80.79	125.21	594.00	594.00	468.79	21%
	340 Contract Labor	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
	416 Electric & Gas	0.00	214.62	3,500.00	3,500.00	3,285.38	6%
	429 Snow Removal Maintenance	33.84	233.78	6,500.00	6,500.00	6,266.22	4%
	430 Road & Street Maintenance	51.99	51.99	50,000.00	50,000.00	49,948.01	0%
	432 Building Repairs & Maintenance	415.56	619.08	2,750.00	2,750.00	2,130.92	23%
	434 Equip. Maintenance	0.00	0.00	17,500.00	17,500.00	17,500.00	0%
	435 Equipment Lease Payment	0.00	0.00	37,000.00	37,000.00	37,000.00	0%
	454 Street Scape	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	455 Sidewalk, Curb, Gutter Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	456 Signs	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	460 Small Tools, Equipmen	379.83	379.83	7,500.00	7,500.00	7,120.17	5%
	461 Shop Misc Supplies	58.93	58.93	750.00	750.00	691.07	8%
	470 Dust Abatement	0.00	0.00	16,000.00	16,000.00	16,000.00	0%
	481 Fuel Gas	365.19	365.19	3,250.00	3,250.00	2,884.81	11%
	482 Diesel - Winter	0.00	0.00	6,200.00	6,200.00	6,200.00	0%
	483 Diesel - Summer	214.74	214.74	6,200.00	6,200.00	5,985.26	3%
	520 Dues & Fees	0.00	0.00	350.00	350.00	350.00	0%
	530 Publications- Newspaper	0.00	0.00	175.00	175.00	175.00	0%
	553 Clothing Reimbursement	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	700 Capital Improvements	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
	900 Public Safety	53.82	53.82	5,000.00	5,000.00	4,946.18	1%
	970 Grant Expense	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
	Account Total:	13,219.64	24,286.25	602,402.00	602,402.00	578,115.75	4%
	Account Group Total:	13,219.64	24,286.25	609,902.00	609,902.00	585,615.75	4%

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	92.68	1,920.73	31,512.00	31,512.00	29,591.27	6%
119	Airport Maint Wages	1,343.61	1,433.57	8,200.00	8,200.00	6,766.43	17%
210	Health	274.92	497.24	3,346.00	3,346.00	2,848.76	15%
211	Vision	4.67	8.44	119.00	119.00	110.56	7%
220	Social Security/Medicare	109.88	256.61	2,244.00	2,244.00	1,987.39	11%
230	PERSI	171.78	379.65	2,869.00	2,869.00	2,489.35	13%
250	Unemployment Insurance	5.30	15.11	183.00	183.00	167.89	8%
260	Workers Compensation	0.00	176.00	1,467.00	1,467.00	1,291.00	12%
290	Dental	14.38	26.01	348.00	348.00	321.99	7%
438	City Park Improvements	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
450	Racquet Court Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
451	Campground/Boatdock Maintenance	0.00	43.08	4,500.00	4,500.00	4,456.92	1%
452	City Park Maintenance	26.99	60.97	1,250.00	1,250.00	1,189.03	5%
453	Rest Area/Kiosk Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
456	Signs	0.00	0.00	500.00	500.00	500.00	0%
460	Small Tools, Equipmen	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
700	Capital Improvements	406.25	406.25	4,500.00	4,500.00	4,093.75	9%
900	Public Safety	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
925	Aiport Maintenance	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Total:	2,450.46	5,223.66	89,038.00	89,038.00	83,814.34	6%
44300 Depot							
414	Solid Waste Collection	145.50	145.50	3,250.00	3,250.00	3,104.50	4%
415	Water and Sewer	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
416	Electric & Gas	10.60	41.53	1,000.00	1,000.00	958.47	4%
432	Building Repairs & Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
700	Capital Improvements	0.00	0.00	22,500.00	22,500.00	22,500.00	0%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	156.10	187.03	38,250.00	38,250.00	38,062.97	0%
	Account Group Total:	2,606.56	5,410.69	127,288.00	127,288.00	121,877.31	4%
	Fund Total:	22,481.10	52,286.41	1,067,579.00	1,067,579.00	1,015,292.59	5%
15 LOT FUND							
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	20,247.35	20,247.35	350,000.00	350,000.00	329,752.65	6%
	Account Total:	20,247.35	20,247.35	350,000.00	350,000.00	329,752.65	6%
	Account Group Total:	20,247.35	20,247.35	350,000.00	350,000.00	329,752.65	6%
	Fund Total:	20,247.35	20,247.35	350,000.00	350,000.00	329,752.65	6%

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
<b>51 WATER</b>							
<b>41000 GENERAL GOVERNMENT</b>							
<b>41010 Personnel</b>							
110	Office Wages	1,341.60	3,410.40	29,640.00	29,640.00	26,229.60	12%
111	Council Wages	360.00	720.00	4,320.00	4,320.00	3,600.00	17%
112	Mayor Wages	120.00	240.00	1,440.00	1,440.00	1,200.00	17%
115	Water & Sewer Wages	2,640.00	12,671.20	63,336.00	63,336.00	50,664.80	20%
210	Health	692.83	2,134.38	11,586.00	11,586.00	9,451.62	18%
211	Vision	11.79	36.29	312.00	312.00	275.71	12%
220	Social Security/Medicare	341.35	1,303.74	8,850.00	8,850.00	7,546.26	15%
230	PERSI	505.87	1,936.53	9,268.00	9,268.00	7,331.47	21%
250	Unemployment Insurance	13.11	75.89	501.00	501.00	425.11	15%
260	Workers Compensation	0.00	281.50	2,478.00	2,478.00	2,196.50	11%
290	Dental	36.23	111.61	754.00	754.00	642.39	15%
	Account Total:	6,062.78	22,921.54	132,485.00	132,485.00	109,563.46	17%
<b>41100 Administration</b>							
310	Audit & Accounting Services	0.00	0.00	2,430.00	2,430.00	2,430.00	0%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
351	Maintenance Contractor	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
360	Water Operator	375.00	375.00	6,750.00	6,750.00	6,375.00	6%
414	Solid Waste Collection	1,648.20	1,648.20	25,000.00	25,000.00	23,351.80	7%
416	Electric & Gas	0.00	668.43	9,250.00	9,250.00	8,581.57	7%
435	Equipment Lease Payment	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	0%
437	Telephone, Telecommunications	34.00	178.60	1,250.00	1,250.00	1,071.40	14%
481	Fuel Gas	0.00	0.00	500.00	500.00	500.00	0%
510	Insurance - Liability	0.00	1,682.10	3,365.00	3,365.00	1,682.90	50%
520	Dues & Fees	0.00	5.00	1,500.00	1,500.00	1,495.00	0%
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	0%
550	Travel Reimbursement	0.00	0.00	1,750.00	1,750.00	1,750.00	0%
551	Training & Education	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
590	Late Fee	0.00	0.00	25.00	25.00	25.00	0%
605	Office Supplies	45.59	45.59	1,000.00	1,000.00	954.41	5%
611	Copier Maintenance	0.00	65.78	1,000.00	1,000.00	934.22	7%
614	Postage	0.00	0.00	450.00	450.00	450.00	0%
615	Grant Writing	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
620	Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
621	Software Maintenance Fees	0.00	379.54	6,750.00	6,750.00	6,370.46	6%
810	Bond Payments	0.00	0.00	21,400.00	21,400.00	21,400.00	0%
	Account Total:	2,102.79	5,048.24	204,560.00	204,560.00	199,511.76	2%
	Account Group Total:	8,165.57	27,969.78	337,045.00	337,045.00	309,075.22	8%
<b>42000 Public Safety</b>							
<b>42000 Public Safety</b>							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	0%
	Account Total:	0.00	0.00	125.00	125.00	125.00	0%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	0%

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
<b>51 WATER</b>							
<b>43000 Public Works</b>							
<b>43400 Water System</b>							
433	Repairs & Maint to Water	20.99	20.99	50,000.00	50,000.00	49,979.01	0%
434	Equip. Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
462	Chemicals	0.00	414.60	7,500.00	7,500.00	7,085.40	6%
463	Small tools and supplies for Water	0.00	0.00	5,250.00	5,250.00	5,250.00	0%
560	Tests	55.00	55.00	2,250.00	2,250.00	2,195.00	2%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
710	Meter Equipment Purchased	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	Account Total:	75.99	490.59	87,500.00	87,500.00	87,009.41	1%
	Account Group Total:	75.99	490.59	87,500.00	87,500.00	87,009.41	1%
<b>49000</b>							
<b>49999 Depreciation Expense</b>							
910	Depreciation	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Account Total:	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Account Group Total:	0.00	0.00	102,171.00	102,171.00	102,171.00	0%
	Fund Total:	8,241.56	28,460.37	526,841.00	526,841.00	498,380.63	5%
<b>52 SEWER</b>							
<b>41000 GENERAL GOVERNMENT</b>							
<b>41010 Personnel</b>							
110	Office Wages	223.30	567.24	4,940.00	4,940.00	4,372.76	11%
111	Council Wages	60.00	120.00	720.00	720.00	600.00	17%
112	Mayor Wages	20.00	40.00	240.00	240.00	200.00	17%
115	Water & Sewer Wages	59.24	145.09	1,391.00	1,391.00	1,245.91	10%
210	Health	49.67	98.59	995.00	995.00	896.41	10%
211	Vision	0.82	1.65	60.00	60.00	58.35	3%
220	Social Security/Medicare	27.71	66.71	927.00	927.00	860.29	7%
230	PERSI	38.73	97.66	1,785.00	1,785.00	1,687.34	5%
250	Unemployment Insurance	1.52	3.90	59.00	59.00	55.10	7%
260	Workers Compensation	0.00	0.00	132.00	132.00	132.00	0%
290	Dental	2.61	5.19	145.00	145.00	139.81	4%
	Account Total:	483.60	1,146.03	11,394.00	11,394.00	10,247.97	10%
<b>41100 Administration</b>							
310	Audit & Accounting Services	0.00	0.00	405.00	405.00	405.00	0%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
340	Contract Labor	0.00	0.00	750.00	750.00	750.00	0%
416	Electric & Gas	0.00	6.89	250.00	250.00	243.11	3%
435	Equipment Lease Payment	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
437	Telephone, Telecommunications	0.00	18.42	200.00	200.00	181.58	9%
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	0%
510	Insurance - Liability	0.00	280.35	562.00	562.00	281.65	50%
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	0%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	0%
541	Monthly Service Agreement-NLSD	8,976.00	17,952.00	140,000.00	140,000.00	122,048.00	13%



CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
<b>52 SEWER</b>							
605	Office Supplies	7.58	7.58	150.00	150.00	142.42	5%
611	Copier Maintenance	0.00	10.96	150.00	150.00	139.04	7%
614	Postage	0.00	0.00	150.00	150.00	150.00	0%
620	Software - New	0.00	0.00	100.00	100.00	100.00	0%
621	Software Maintenance Fees	0.00	63.25	1,050.00	1,050.00	986.75	6%
810	Bond Payments	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	Account Total:	8,983.58	18,339.45	156,897.00	156,897.00	138,557.55	12%
	Account Group Total:	9,467.18	19,485.48	168,291.00	168,291.00	148,805.52	12%
<b>49000</b>							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Account Total:	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Account Group Total:	0.00	0.00	33,535.00	33,535.00	33,535.00	0%
	Fund Total:	9,467.18	19,485.48	201,826.00	201,826.00	182,340.52	10%
<b>65 PARKS/RECREATION - DES</b>							
<b>41000 GENERAL GOVERNMENT</b>							
41100	Administration						
341	Pass Thru Charges	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Total:	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Account Group Total:	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Fund Total:	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	Grand Total:	60,437.19	120,479.61	2,148,746.00	2,148,746.00	2,028,266.39	6%

Total for Payroll Checks

	Employee	Employer	Amount
HOL HOURS (Holiday Pay)	88.00		2,323.04
J001 HOURS (ROAD&STREET)	103.50		2,588.99
J002 HOURS (PARKS)	8.00		202.96
J003 HOURS (WATER OPERATOR)	71.00		1,928.98
J006 HOURS (SNOW REMOVAL)	58.00		1,585.46
J009 HOURS (AIRPORT)	106.50		2,699.53
J014 HOURS (EQUIP MAINT)	13.50		429.57
J015 HOURS (SHOP/OFFICE)	32.50		848.39
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	125.50		3,507.73
VACA HOURS (Vacation Time Used)	33.50		862.96
GROSS PAY	18,577.61	0.00	
NET PAY	13,510.82	0.00	
DENTAL INS	0.00	160.00	
FIT	1,359.13	0.00	
HEALTH INS	0.00	3,060.00	
IDAHO SIT	964.00	0.00	
MEDICARE	269.36	269.36	
PERSI	1,124.00	1,872.28	
PERSI CHOICE 40	150.00	0.00	
PERSI-3	48.48	80.88	
SOCIAL SECURITY	1,151.82	1,151.82	
UNEMPL. INSUR.	0.00	58.06	
VISION	0.00	52.00	
ID FIRST BANK	6,100.43	0.00	
JP MORGAN CHASE	1,000.00	0.00	
STERLING SAVING	2,878.38	0.00	
UMPQUA	2,958.18	0.00	
US BANK	573.83	0.00	
FIT/SIT BASE	17,255.13	0.00	
MEDICARE BASE	18,577.61	0.00	
PERS BASE	16,101.77	0.00	
SOC SEC BASE	18,577.61	0.00	
UN BASE	16,977.61	0.00	
WC BASE	18,577.61	0.00	
Total		6,704.40	
Total Payroll Expense (Gross Pay + Employer Contributions):		25,282.01	

Check Summary

Payroll Checks Prev. Out.	\$4,643.00
Payroll Checks Issued	\$4,229.00
Payroll Checks Redeemed	\$4,643.00
Payroll Checks Outstanding	\$4,229.00
Electronic Checks	\$20,976.60

Carried Forward      Deduction      Difference      Liab Account

Deductions Accrued		From Previous Month	Checks Issued		
Social Security	2,303.64	1,251.02	2,303.64	1,251.02	21702
Medicare	538.72	292.56	538.72	292.56	21702
Unempl. Insur.	58.06	207.02		265.08	21713
Workers' Comp	0.00				21700
FIT	1,359.13	718.14	1,347.78	729.49	21701
IDAHO SIT	964.00	549.00	957.00	556.00	21703
PERSI	2,996.28		2,996.28		21704
DENTAL INS	160.00		160.00		21706
HEALTH INS	3,060.00		3,060.00		21705
VISION	52.00		52.00		21705
PERSI CHOICE 40	150.00		150.00		21704
PERSI-3	129.36		129.36		21704
Total Ded.	11,771.19	3,017.74	11,694.78	3,094.15	

\*\*\*\* Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 24-45  
**Meeting Date** 12/16/2024

*Action Item*

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Resolution 24-004 2025 City Calendar</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
<b>COST IMPACT:</b>	n/a		
<b>FUNDING SOURCE:</b>			
<b>TIMELINE:</b>			

**SUMMARY STATEMENT:**

2025 City Calendar identifying City Council Meetings and Holiday Closures.

**RECOMMENDED ACTION:**

*Accept, Approve, Adopt and Authorize Mayor to sign Resolution 2024-004 2025 City Calendar*

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>

CITY OF DONNELLY  
RESOLUTION NO. 2024-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO, ADOPTING THE DONNELLY CITY COUNCIL 2025 REGULAR MEETING SCHEDULE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, THE Donnelly City Code §2.05.010 states that regular meetings of the Council shall be held on the third Monday of each and every month at the Donnelly Community Center, 169 Halferty, Donnelly, Idaho, unless otherwise fixed by the Council; and

WHEREAS, the purpose of the Donnelly City Council meetings is to make a decision or to deliberate toward a decision for the business of the City of Donnelly in accordance to the Open Meeting Law described in Idaho Code Title 67.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Donnelly that:

Section 1: The Schedule for the regular meetings of the Donnelly City Council for the months of March through December 2025 will be the third Monday of each month at 6:00 p.m. at the Donnelly Community Center.

Section 2: The Schedule for the regular meeting of the Donnelly City Council for the months of January and February, will be held the fourth Monday of the month, to accommodate for holidays. All meetings will take place at the Donnelly Community Center

Section 3: This resolution shall be in full force and effect on January 1, 2024.

PASSED by the City Council this 16<sup>th</sup> day of December 2024.

CITY OF DONNELLY  
Valley County, Idaho

By \_\_\_\_\_  
Susan Dorris, Mayor

ATTEST:

\_\_\_\_\_  
Lori Clemens, City Clerk/Treasurer

(S E A L)



# CITY OF DONNELLY 2025

## IMPORTANT DATES

**\*CITY COUNCIL MEETING\***

**\*\*Office Will Be Closed\*\***

Jan 01	New Year's Day
Jan 20	M L King Day
Feb 17	Presidents' Day
May 26	Memorial Day
Jun 19	Juneteenth
Jul 04	Independence
Sep 01	Labor Day
Oct 13	Columbus Day
Nov 11	Veterans Day
Nov 27	Thanksgiving
Dec 25	Christmas

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30					
													30	31													

  

May							June							July							August						
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4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	27	28	29	30	31	24	25	26	27	28	29	30	31						

  

September							October							November							December							
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14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	
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28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31									
													30															



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859

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To: Mayor & City Council  
From: Lori Clemens, City Clerk  
Re: Staff Report  
Date: December 10, 2024

**Utility Billings:** As of Tuesday, December 10, 2024, there is \$1,046.82 (7) past due 30 days or more, in water billings.

**Local Option Tax:** November Receipts (October Tax) \$15,393.51

**Airport:**

**Clerk:**

**Donnelly Depot Center:**

**Parks & Recreation:**

**Planning & Zoning:** STOR-IT Building C

**Road & Streets:** ITD Permits

**Water:** Water Facilities Plan – Draft

**Office Closures:** December 25, 2024 – Christmas  
January 1, 2025 – New Year's Day  
January 20, 2025 – M L King Day

**Upcoming Meeting Dates:** January 27, 2025, City Council Meeting