



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, November 18th, 2024, at 6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Spade, 2nd by Henggeler to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.
No public comment.

DISCUSSION ITEMS:

None

BUSINESS AGENDA (Action Items):

AB 24-38 2024-DR-1, 263 Halferty Street – Applicant Roger Madison/AAKR Properties LLC

- New two-story mixed-use building with office on first floor and living on second floor, existing home to remain.
- Roger Madison, the building consists of three (3) offices, and one (1) long-term rental. Same style as current building.
- Mark Butler, City Planning Consultant, provided staff report. Design review meets all city codes.
- Items “G” and “H” in staff report match architectural style, Councilmember Henggeler

Motion by Henggeler, 2nd by Minshall to approve Design Review 2024-DR-1, 263 Halferty Street with conditions specified in Staff Report, with items “G” and “H” meeting architectural style. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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AB 24-39 2024-DR-02, 126 South Main Street – Applicant Paige Connair & Nicolette Womack with Kimley-Horn

- New 5,200 square foot retail convenience store with underground tanks and fuel service with canopy.
- Mark Butler, City Planning Consultant, condition #3 of (install fencing), in addition extend 8’ fence to point approximately 24” from right-of-way on East Roseberry Road.
- Driveway/entrance discussion, work with Idaho Transportation Department. Snow storage height northeast corner, visibility concerns.
- Paige Connair, proposed Circle K convenience store. Architectural-more natural colors with sign to match. 5’ pathway East Roseberry/sidewalk Hwy 55 (along property).

Motion by Minshall, 2nd by Henggeler to approve Design Review 2024-DR-02, 126 South Main Street with conditions proposed in Staff Report with changes to #3-extending 8’ fence to approximately 24’ from right-of-way on East Roseberry Road; #4-snow storage to south corner “catch basin” with approval of engineer, or northeast corner of property with a 3’ height restriction for visibility; add #8- work with Idaho Transportation Department to try and install a “Porkchop” (right in/right out) approach or a raised medium on Hwy 55 – if neither possible return to City Council for further discussion. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-40 Request for Floodplain Administrator Consulting Service

- Mark Butler, City Planning Consultant, City Floodplain code is outdated, contract with SBB-Mike Williams, on-call basis.
- Mike Williams, South Landscaper Architecture dba South Beck & Baird (SBB), rewrite City Floodplain Ordinance under the guidance of Mark Butler. Delete old and create new using the State model.

Motion by Henggeler, 2nd by Spade to approve the contract with South Beck & Bair, authorizing the Mayor to sign. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-41 Request for Approval of 2025 City Calendar

- Review 2025 City Calendar

Motion by Davenport, 2nd by Spade to approve the 2025 City Calendar as presented. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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AB 24-42 Request to Approve FY24 Annual Road & Streets Financial Report

- Annual report showing the funding and disbursements allocated to City Streets.

Motion by Davenport, 2nd Henggeler to approve and authorize Mayor and Council to sign Annual Road & Streets Financial Report. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-43 Racquet Court Fence

- Removal and replace fencing around City Racquet Court.
- Discussion on necessity of Job Description #2, Green Privacy Netting.
- Concerns on “Open Issues”. Contractor to discuss with city, prior.

Motion by Davenport, 2nd Spade to approve the quote for removal and replacement of racquet court fence, removing job #2 Green Privacy Netting. No further discussion, Davenport (yes), Minshall (no), Henggeler (yes), Spade (yes). Motion carried.

AB 24-43 Employee Christmas

- Discussion on this year’s Employee Christmas Bonus

Motion by Davenport, 2nd Spade to approve a bonus day for employees. No further discussion, Davenport (yes), Minshall (abstained), Henggeler (yes), Spade (yes). Motion carried.

STAFF REPORT

Staff Report was included in the packet.

ADJOURNMENT

Motion by Davenport, 2nd by Spade to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:28 p.m.

ATTEST: Lori Clemens, City Clerk