



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, August 19th, 2024, at 6 PM
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – July 15, 2024

Vouchers – July 11 thru August 13, 2024

Treasurer Report – July 2024

Payroll Summary – July 25, August 5 and 8, 2024

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

BUSINESS AGENDA (Action Items):

AB 24-32 Donnelly Community Pathways

- Safety Signage on Roads
- Snowmobile Access

PUBLIC HEARING

FY25 Budget Hearing—published in the Star News July 25th and August 1, 2024

- City Council will take testimony on the tentatively approved budget for Fiscal Year 2024-2025.

BUSINESS AGENDA – CONTINUED (Action Item)

AB 24-33 FY25 Budget Ordinance Adoption

- Adopting of the FY24-25 Budget

AB 24-34 Agreement to Perform Engineering Services for City of Donnelly – DC Engineering

- Provide support onsite/remote to the city for adjustments and troubleshooting to the existing water distribution PLC control system.

**AGENDA
CITY COUNCIL
MEETING**

**Monday, August 19th, 2024, at 6 PM
Donnelly Community Center**

CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at Donnelly 208-325-8859, at least 24 hours in advance of the meeting date.



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, July 15th, 2024, at 4:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Council President Davenport at 4:08 p.m.

Roll Call: Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade and Clerk Clemens present. Mayor Dorris 5:27 p.m.

WORKSHOP – PLANNING/ZONING

6 p.m. Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Davenport, 2nd by Spade to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

- Brett Shepherd, Valley County Pathways/Donnelly Community Pathways Group
The pathway to be opening soon. SHARE THE ROAD signs down W Roseberry Road.
Crosswalks to be put in place by Valley County.

DISCUSSION ITEMS:

AOI Negotiations with Valley County – Planning Consultant, Mark Butler

- Meeting with Valley County Planning and Zoning. City Impact Area (east side of Donnelly) to be relocated.

BUSINESS AGENDA (Action Items):

AB 24-24 Development Agreement 2024-RZ-1 and 2024-PP-1 (authorization for the Mayor to sign)

- A rezone including the termination of Development Agreement recorded as Instrument Number 306614 and termination of Amendment to Development Agreement recorded as Instrument Number 323886, and implementation of a new Development Agreement and a Preliminary Plat to include a mix of single-family homes, townhomes, apartments, commercial lots, and open space for Mountain Meadows Ranch South. The property is



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, July 15th, 2024, at 4:00 PM
Donnelly Community Center
MINUTES

currently owned by Donnelly 270, LLC, member Craig Groves, and the applications are represented by Bonnie Layton with NV5. The property is approximately 46-acres and is located on the north side of Roseberry Road approximately 1/4 -mile west of State Highway 55.

Motion by Henggeler, 2nd by Minshall to approve and authorize Mayor to sign the Development Agreement 2024-RZ-1 and 2024-PP-1. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-25 Ordinance No. 264, Changing the Zoning of Certain Real Property (Action Item)

- Ordinance No. 264 - Changing the Zoning of Certain Real Property within said City of Donnelly from C (General Commercial) and R-4 (Low Density Residential) to C (General Commercial), R-8 (Medium Density Residential), and PU/OS (Public Use and Open Space) with a Development Agreement: Directing the City Engineer to Designate said property as C (General Commercial), R-8 (Medium Density Residential), and PU/OS (Public Use - and Open Space) on the Official Zoning Map; and providing an effective date.

Motion by Henggeler, 2nd by Minshall pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 264 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Motion by Henggeler, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 264 be considered read, passed, and adopted after being read by title only.

City Clerk read Ordinance No. 264 by title only into record.

Motion by Henggeler, 2nd by Spade to adopt and approve Mayor to sign Ordinance No. 264 Changing the Zoning of Certain Real Property within City of Donnelly. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-26 General Funds Transfer to LGIP

- Transfer funds from General Fund to Sewer and Water LGIP Account

Motion by Davenport, 2nd by Spade to approve and authorize City Clerk to transfer funds for General Funds to LGIP Accounts. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, July 15th, 2024, at 4:00 PM
Donnelly Community Center
MINUTES

AB 24-27 Water Base Fee Rate Increase

- Rate increase for Water Base from \$32.00 to \$33.60 (5% increase)

Motion by Davenport, 2nd by Spade to approve 5% Water Base Fee increase. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-28 Donnelly Public Library CUP 22-03DR

- Heather Larronde, representing the Donnelly Library. (Update per June 17, 2024, City Council Meeting.)
- 06.17.24 a deep clean was conducted
- 06.20.24 Central District Health inspection.
- Verification on the 4" space between teepees and ground.

No action taken

AB 24-29 City Council Meeting September 16, 2024

- Mayor and Clerk gone on September 16, 2024
- Reschedule City Council Meeting to September 9, 2024

Motion by Minshall, 2nd by Spade reschedule the September meeting for September 9, 2024. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-30 2021 CAT 420 Backhoe Purchase

- Purchase of a 2021 CAT 420 Backhoe

Motion by Henggeler, 2nd by Spade to approve the purchase of 2021 420 CAT Backhoe. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

BUDGET WORKSHOP

BUSINESS AGENDA (Action Items-cont.)

AB 24-31 Fiscal Year 2025 Proposed Budget

- Review proposed FY25 budget.



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, July 15th, 2024, at 4:00 PM
Donnelly Community Center
MINUTES

Motion by Minshall, 2nd by Henggeler to approve proposed budget FY25, pending verification of tax amount from Valley County prior to publishing in the paper. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

STAFF REPORT

Included in packet

ADJOURNMENT

Motion by Davenport, 2nd by Henggeler to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 6:55 p.m.

ATTEST: Lori Clemens, City Clerk

DRAFT

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 1 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6576	-99268E	170 ADOBE SYSTEMS INC.	19.99						
		Adobe Service							
1	2840787085 08/08/24	Service	19.99			10 41100	620		10190
		Total for Vendor:	19.99						
6545	-99272E	6 AMAZON	166.36						
		Supplies							
1	3029828 07/18/24	Map Hangers Water Dept	166.36			51 41100	605		10190
6577	-99267E	6 AMAZON	159.36						
		Supplies							
3	8931438 08/06/24	Toilet Paper-Parks	159.36			10 44100	451		10190
		Total for Vendor:	325.72						
6578	15139S	8 ANALYTICAL LABORATORIES, INC	55.00						
		Routine Testing							
1	2405296 07/31/24	Routine Testing	55.00			51 43400	560		10100
		Total for Vendor:	55.00						
6558	15121S	14 BOISE OFFICE EQUIPMENT	5.08						
		Copier Maintenance							
1	IN4298468 07/29/24	copier maintenace	5.08			10 41100	611		10100
		Total for Vendor:	5.08						
6546	15111S	18 C&M LUMBER	189.98						
		Parks Maintenance							
1	K44660 06/27/24	Shingle Oil Fences	189.98			10 44100	452		10100
		Total for Vendor:	189.98						
6560	15122S	257 CASCADE HARDWARE	1,770.22						
		Billing							
1	2407-22356 07/02/24	DDC Maintenance	4.48			10 44300	432		10100
2	2024.07 07/31/24	Parks Maintenance	120.39			10 44100	452		10100
3	2024.07 07/31/24	Streets	174.26			10 43010	430		10100
4	2407-22649 07/08/24	Cutoff Saw	1,370.98			10 43010	460		10100
5	2024.07 07/31/24	Water Maintenance	64.95			51 43400	434		10100

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 2 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6	2407-23016	07/16/24 Airport	35.16			10 44100	925		10100
		Total for Vendor:	1,770.22						
6579	15140S	353 CHERRYROAD MEDIA, INC	240.00						
		Publications							
1	189667	07/31/24 Budget Publication/Hearing	156.00			10 41100	530		10100
2	189667	07/31/24 Budget Publication/Hearing	72.00			51 41100	530		10100
3	189667	07/31/24 Budget Publication/Hearing	12.00			52 41100	530		10100
		Total for Vendor:	240.00						
6559	-99269E	350 COLUMN SOFTWARE PBC	55.18						
		Publications							
2	35F3C404-0	07/22/24 Ordinance 264 Summary	55.18			10 41100	530		10190
		Total for Vendor:	55.18						
6547	15112S	326 CORE & MAIN	138.53						
		water parts							
1	V211928	07/09/24 water parts	138.53			51 43400	433		10100
6561	15123S	326 CORE & MAIN	223.88						
		water parts							
1	V194078	07/17/24 Valve Box Risers	223.88			51 43400	433		10100
		Total for Vendor:	362.41						
6580	15141S	999999 DOUBLE R CONSTRUCTION	12,000.00						
		193 FW Gestrin City Park Gazebo							
1	1387	08/09/24 Scheduled Draw -Gazebo Constru	12,000.00			15 41100	922		10100
		Total for Vendor:	12,000.00						
6562	15124S	272 DRAKE DIVERSIFIED LLC	375.00						
		Monthly Water System Operational Services							
1	2062	08/01/24 Water System Services	375.00			51 41100	360		10100
		Monthly CONTRACT FEE							
		Total for Vendor:	375.00						

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 3 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6548	15113S	149 DUBOIS	414.60						
sodhypo									
1	IN-3030676	07/11/24 chemical	414.60			51 43400	462		10100
Total for Vendor:			414.60						
6581	15142S	46 ED STAUB & SONS	173.34						
Propane									
1	10990961	08/07/24 propane-169 Halferty Street	173.34			10 41100	416		10100
Total for Vendor:			173.34						
6555	-99271E	306 ENABLING ELEMENTS, INC	34.00						
Services									
1	D185300	08/06/24 Broad Band Pump House	34.00			51 41100	437		10190
Total for Vendor:			34.00						
6563	15125S	176 FILTRATION TECHNOLOGY	1,452.00						
AQUA MAG									
1	S8606	07/25/24 30 GAL Aqua Mag (2)	1,452.00			51 43400	462		10100
Total for Vendor:			1,452.00						
6582	15143S	999999 FINITE CONCEPTS LLC	674.10						
193 FW Gestrin City Park Gazebo									
3/4" Roadmix delivered									
1	732	06/10/24 3/4" Roadmix	337.05			15 41100	922		10100
2	735	06/19/24 3/4" Roadmix	337.05			15 41100	922		10100
Total for Vendor:			674.10						
6564	15126S	48 FRANKLIN BUILDING SUPPLY CO.	363.58						
Billing									
1	1997228	07/29/24 Exterior Stain	363.58			10 44100	452		10100
Total for Vendor:			363.58						
6565	15127S	151 H.D. FOWLER COMPANY	1,509.59						
Fire Hydrant School									
1	I6760437	07/15/24 Hose Nozzle Hydrant Repair	149.71			51 43400	433		10100
2	I6775249	07/29/24 Groundline Extension Kit	1,359.88			51 43400	433		10100
Total for Vendor:			1,509.59						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6566	15128S	66 IDAHO POWER	1,312.42						
Power Billing									
1	2205677988	07/19/24 City Hall / Maintenance	79.21			10 41100	416		10100
2	2205677988	07/19/24 City Hall / Maintenance	36.56			51 41100	416		10100
3	2205677988	07/19/24 City Hall / Maintenance	6.08			52 41100	416		10100
4	2204034223	07/19/24 Community Center	33.83			10 41100	416		10100
5	2201629405	07/24/25 Kiosk / Rest Area	27.46			10 43010	416		10100
6	2206076560	07/19/24 Fire Pump	483.52			51 41100	416		10100
7	2200223291	07/19/24 Water Supply	25.84			51 41100	416		10100
8	2201910078	07/19/24 Street Lights	134.88			10 43010	416		10100
9	2206228211	07/19/24 Main Street Lights	21.27			10 43010	416		10100
10	2207365186	07/19/24 NW Pump	342.50			51 41100	416		10100
11	2207493590	07/23/24 Camp Host Site	47.61			10 44100	451		10100
12	2201510134	07/19/24 DDC Unit #5	26.43			10 44300	416		10100
13	2208695581	07/24/24 193 FW Gestrin Gazebo	47.23			10 43010	416		10100
Total for Vendor:			1,312.42						
6557	15129S	999998 KENNETH MINSHALL	454.74						
Reimbursement									
1	Home Depot	07/24/24 Paint Sprayer	454.74			10 43010	460		10100
Total for Vendor:			454.74						
6569	15130S	204 LAKE FORK FENCE SUPPLY	2,889.75						
North End Park Fence									
1	1217	07/26/24 City Park Fence	2,889.75			15 41100	922		10100
6583	15144S	204 LAKE FORK FENCE SUPPLY	5,241.14						
North End Park Fence									
Rental Temp Fence									
1	1217	08/06/24 City Park Fence	4,565.14			15 41100	922		10100
difference from ch.15130									
2	BD475	08/07/24 Rental Temp Fence	676.00			15 41100	922		10100
Total for Vendor:			8,130.89						

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 5 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6567	15131S	165 LAKESHORE DISPOSAL	1,848.40						
Trash Services									
1	2024.07 07/25/24	Trash Collection	1,648.20			51 41100	414		10100
2	26829763S2 07/01/24	DDC Trash	139.90			10 44300	414		10100
3	2024.07 07/25/24	Overage	60.30			10 44300	414		10100
Total for Vendor:			1,848.40						
6568	15132S	361 LAND CONSULTANTS, INC	3,706.75						
MMRS/AOI Agreement (comp plan)									
1	2023-169 07/31/24	MMRS	420.00			10 41100	341		10100
2	2023-168 07/31/24	Reimbursements	206.75			10 41100	330		10100
3	2023-168 07/31/24	Zoning Workshop	560.00			10 41100	330		10100
4	2023-168 07/31/24	AOI	1,120.00			10 41100	330		10100
5	2023-168 07/31/24	Public Hearing	1,400.00			10 41100	330		10100
Total for Vendor:			3,706.75						
6549	15114S	86 MCCALL DELIVERY SERVICE	96.00						
Delivery Service									
1	2024-0510 07/18/24	Dubois empty chemical barre	96.00		0	51 43400	463		10100
Total for Vendor:			96.00						
6556	-99270E	216 MICROSOFT	67.50						
Internet									
1	E0100T44G8 08/04/24	Email Service	37.50			10 41100	620		10190
2	E0100T3V2E 08/04/24	office 365	30.00			10 41100	620		10190
Total for Vendor:			67.50						
6554	15119S	97 NORTH AMERICAN DUST CONTROL LLC	15,010.00						
Dust Abatement on 05.21.24									
1	6880 07/23/24	Dust Abatement	990.00			10 43010	470		10100
2	6880 07/23/24	Dust Abatement	14,020.00			15 41100	922		10100
Total for Vendor:			15,010.00						

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 6 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6570	15133S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	8,976.00						
1	95-10-00 08/01/24	Contract Services	8,976.00			52 41100	541		10100
		Total for Vendor:	8,976.00						
6571	15134S 999999	PAUL VAWTER Fireworks Transportation	500.00						
1	4 07/15/24	2024 Firework Transportation	500.00			15 41100	922		10100
		Total for Vendor:	500.00						
6550	15115S	261 RANDY MORELL EXCAVATION & Chips	572.00						
1	24-2759 07/11/24	12 yd 1/2" Chips	572.00			51 43400	433		10100
		Total for Vendor:	572.00						
6572	15135S	202 SILVER STAR COMMUNICATIONS telephone	83.93						
1	035401 08/01/24	telephone	54.56			10 41100	437		10100
2	035401 08/01/24	telephone	25.18			51 41100	437		10100
3	035401 08/01/24	telephone	4.19			52 41100	437		10100
		Total for Vendor:	83.93						
6573	15136S	120 SINCLAIR FLEET TRACK (STINKER) Fuel	528.31						
1	2024.07 07/31/24	Dodge 3500	286.34			10 43010	481		10100
2	2024.07 07/31/24	Small Engine	40.23			10 43010	481		10100
3	2024.07 07/31/24	F150	187.02			10 43010	481		10100
4	2024.07 07/31/24	Credit	-4.06			10 43010	481		10100
5	2024.07 07/31/24	Skid Steer	18.78			10 43010	483		10100
		Total for Vendor:	528.31						
6574	15137S	150 SPARKLIGHT Internet Services	100.40						
1	112446547 08/01/24	internet	65.26			10 41100	437		10100
2	112446547 08/01/24	internet	30.12			51 41100	437		10100
3	112446547 08/01/24	internet	5.02			52 41100	437		10100
		Total for Vendor:	100.40						

08/13/24
15:10:46

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/11/24 to 08/13/24

Page: 7 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6551	15116S 999999	TAPCO	1,100.00						
Snow Poles									
1	I782526 07/10/24	Snow Poles	1,100.00			10 43010	429		10100
Total for Vendor:			1,100.00						
6552	15117S	237 USA BLUE BOOK	1,882.36						
Billing									
1	INV0041995 07/11/24	Pressure Gauge	82.95			51 43400	463		10100
2	INV0041995 07/11/24	Anti-Seize	26.95			51 43400	463		10100
3	INV0041995 07/11/24	Drum Pump Set	1,699.95			51 43400	463		10100
4	INV0041995 07/11/24	Freight	72.51			51 43400	463		10100
Total for Vendor:			1,882.36						
6553	15118S	351 XEROX FINANCIAL SERVICES	220.82						
Copier Maintenance									
1	6043479 07/15/24	copier maintenace	144.08			10 41100	611		10100
2	6043479 07/15/24	copier maintenace	65.78			51 41100	611		10100
3	6043479 07/15/24	copier maintenace	10.96			52 41100	611		10100
Total for Vendor:			220.82						
6575	15138S	209 YORGASON LAW OFFICES PLLC	682.50						
Correspondence/Emails									
1	139 08/01/24	Legal Fees	682.50			10 41100	320		10100
Total for Vendor:			682.50						
# of Claims			39	Total:	65,292.81	# of Vendors		31	
Total Electronic Claims			502.39						
Total Non-Electronic Claims			64790.42						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,907.13	33,156.35	64,220.00	64,220.00	31,063.65	52%
111	Council Wages	780.00	7,800.00	9,360.00	9,360.00	1,560.00	83%
112	Mayor Wages	260.00	2,600.00	3,120.00	3,120.00	520.00	83%
210	Health	462.84	4,641.84	16,042.00	16,042.00	11,400.16	29%
211	Vision	8.45	84.45	432.00	432.00	347.55	20%
220	Social Security/Medicare	301.91	3,331.68	7,589.00	7,589.00	4,257.32	44%
230	PERSI	458.52	4,695.34	8,974.00	8,974.00	4,278.66	52%
250	Unemployment Insurance	16.35	169.64	630.00	630.00	460.36	27%
260	Workers Compensation	0.00	510.00	639.00	639.00	129.00	80%
290	Dental	26.00	260.00	1,044.00	1,044.00	784.00	25%
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	Account Total:	5,221.20	57,249.30	113,050.00	113,050.00	55,800.70	51%
41100 Administration							
310	Audit & Accounting Services	0.00	5,070.00	5,070.00	5,070.00	0.00	100%
320	Attorney/Legal Fees	402.50	3,080.00	28,500.00	28,500.00	25,420.00	11%
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
330	Contract - Planning & Zoning	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
340	Contract Labor	0.00	3,920.00	10,000.00	10,000.00	6,080.00	39%
341	Pass Thru Charges	0.00	-52,047.00	75,000.00	75,000.00	127,047.00	-69%
414	Solid Waste Collection	0.00	0.00	250.00	250.00	250.00	0%
416	Electric & Gas	0.00	3,742.22	5,200.00	5,200.00	1,457.78	72%
431	City Hall Repair & Maint	134.00	273.98	8,500.00	8,500.00	8,226.02	3%
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
437	Telephone, Telecommunications	62.01	1,164.84	1,850.00	1,850.00	685.16	63%
456	Signs	0.00	90.00	1,000.00	1,000.00	910.00	9%
510	Insurance - Liability	0.00	6,074.26	6,075.00	6,075.00	0.74	100%
520	Dues & Fees	446.40	942.74	1,250.00	1,250.00	307.26	75%
530	Publications- Newspaper	0.00	359.48	900.00	900.00	540.52	40%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
551	Training & Education	0.00	0.00	2,650.00	2,650.00	2,650.00	0%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	0%
605	Office Supplies	99.50	1,325.54	2,500.00	2,500.00	1,174.46	53%
611	Copier Maintenance	432.24	1,455.02	4,800.00	4,800.00	3,344.98	30%
613	IT - Computer	0.00	2,907.77	5,000.00	5,000.00	2,092.23	58%
614	Postage	0.00	280.20	500.00	500.00	219.80	56%
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
620	Software - New	87.49	1,203.16	2,000.00	2,000.00	796.84	60%
621	Software Maintenance Fees	0.00	7,685.80	7,500.00	7,500.00	-185.80	102%
700	Capital Improvements	0.00	2,761.26	4,000.00	4,000.00	1,238.74	69%
930	Reconciliation Discrepancies	-0.01	-0.02	25.00	25.00	25.02	0%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	1,664.13	-9,710.75	213,320.00	213,320.00	223,030.75	-5%
	Account Group Total:	6,885.33	47,538.55	326,370.00	326,370.00	278,831.45	15%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
42000 Public Safety							
42000 Public Safety							
	456 Signs	0.00	0.00	500.00	500.00	500.00	0%
	900 Public Safety	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	Account Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	0%
	Account Group Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	0%
43000 Public Works							
43000 Public Works							
	700 Capital Improvements	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	Account Total:	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
43010 Roads and Streets							
	116 Roads & Street Wages	4,925.51	50,377.89	63,392.00	63,392.00	13,014.11	79%
	118 Snow Removal Wages	127.28	17,637.18	37,682.00	37,682.00	20,044.82	47%
	210 Health	823.64	9,905.97	9,084.00	9,084.00	-821.97	109%
	211 Vision	15.04	176.15	180.00	180.00	3.85	98%
	220 Social Security/Medicare	386.55	5,203.23	6,625.00	6,625.00	1,421.77	79%
	230 PERSI	575.57	7,099.30	8,040.00	8,040.00	940.70	88%
	250 Unemployment Insurance	28.42	336.81	526.00	526.00	189.19	64%
	260 Workers Compensation	0.00	1,237.00	2,556.00	2,556.00	1,319.00	48%
	290 Dental	46.25	555.99	435.00	435.00	-120.99	128%
	340 Contract Labor	0.00	0.00	48,000.00	48,000.00	48,000.00	0%
	416 Electric & Gas	0.00	1,667.19	3,500.00	3,500.00	1,832.81	48%
	429 Snow Removal Maintenance	1,100.00	1,120.32	4,250.00	4,250.00	3,129.68	26%
	430 Road & Street Maintenance	2,806.10	13,975.73	35,000.00	35,000.00	21,024.27	40%
	432 Building Repairs & Maintenance	0.00	995.09	2,750.00	2,750.00	1,754.91	36%
	434 Equip. Maintenance	0.00	5,357.44	12,500.00	12,500.00	7,142.56	43%
	435 Equipment Lease Payment	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	454 Street Scape	0.00	1,218.94	3,000.00	3,000.00	1,781.06	41%
	455 Sidewalk, Curb, Gutter Maintenance	0.00	53.74	4,000.00	4,000.00	3,946.26	1%
	456 Signs	0.00	0.00	1,750.00	1,750.00	1,750.00	0%
	460 Small Tools, Equipmen	70.34	328.12	9,750.00	9,750.00	9,421.88	3%
	461 Shop Misc Supplies	0.00	76.95	750.00	750.00	673.05	10%
	470 Dust Abatement	990.00	16,000.00	16,000.00	16,000.00	0.00	100%
	481 Fuel Gas	334.84	2,078.77	3,250.00	3,250.00	1,171.23	64%
	482 Diesel - Winter	0.00	1,665.65	4,750.00	4,750.00	3,084.35	35%
	483 Diesel - Summer	0.00	98.10	4,250.00	4,250.00	4,151.90	2%
	520 Dues & Fees	0.00	0.00	100.00	100.00	100.00	0%
	530 Publications- Newspaper	0.00	73.01	175.00	175.00	101.99	42%
	553 Clothing Reimbursement	0.00	500.00	1,500.00	1,500.00	1,000.00	33%
	700 Capital Improvements	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
	900 Public Safety	381.45	381.45	500.00	500.00	118.55	76%
	970 Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	Account Total:	12,610.99	138,120.02	329,295.00	329,295.00	191,174.98	42%
	Account Group Total:	12,610.99	138,120.02	336,795.00	336,795.00	198,674.98	41%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
44000 OTHER							
44100 Parks and Recreation							
	117 Park & Rec Wages	2,396.49	13,852.26	23,215.00	23,215.00	9,362.74	60%
	119 Airport Maint Wages	384.68	5,815.49	5,738.00	5,738.00	-77.49	101%
	210 Health	321.52	2,205.26	3,565.00	3,565.00	1,359.74	62%
	211 Vision	5.87	39.37	96.00	96.00	56.63	41%
	220 Social Security/Medicare	212.77	1,504.63	1,496.00	1,496.00	-8.63	101%
	230 PERSI	258.68	1,799.27	2,869.00	2,869.00	1,069.73	63%
	250 Unemployment Insurance	15.65	84.21	183.00	183.00	98.79	46%
	260 Workers Compensation	0.00	470.00	978.00	978.00	508.00	48%
	290 Dental	18.07	123.72	232.00	232.00	108.28	53%
	438 City Park Improvements	0.00	4,678.73	5,000.00	5,000.00	321.27	94%
	450 Racquet Court Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	451 Campground/Boatdock Maintenance	0.00	4,063.91	3,750.00	3,750.00	-313.91	108%
	452 City Park Maintenance	443.85	776.77	1,250.00	1,250.00	473.23	62%
	453 Rest Area/Kiosk Maintenance	0.00	29.95	500.00	500.00	470.05	6%
	456 Signs	0.00	0.00	500.00	500.00	500.00	0%
	460 Small Tools, Equipmen	0.00	4,119.97	16,250.00	16,250.00	12,130.03	25%
	700 Capital Improvements	0.00	6,300.00	10,000.00	10,000.00	3,700.00	63%
	900 Public Safety	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	925 Aiport Maintenance	0.00	340.00	3,500.00	3,500.00	3,160.00	10%
	Account Total:	4,057.58	46,203.54	96,122.00	96,122.00	49,918.46	48%
44300 Depot							
	414 Solid Waste Collection	200.20	1,655.34	2,000.00	2,000.00	344.66	83%
	415 Water and Sewer	0.00	3,832.00	5,700.00	5,700.00	1,868.00	67%
	416 Electric & Gas	0.00	152.91	1,250.00	1,250.00	1,097.09	12%
	432 Building Repairs & Maintenance	0.00	543.76	7,500.00	7,500.00	6,956.24	7%
	700 Capital Improvements	0.00	0.00	50,000.00	50,000.00	50,000.00	0%
	960 Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	0%
	Account Total:	200.20	6,184.01	66,950.00	66,950.00	60,765.99	9%
	Account Group Total:	4,257.78	52,387.55	163,072.00	163,072.00	110,684.45	32%
	Fund Total:	23,754.10	238,046.12	831,737.00	831,737.00	593,690.88	29%
15 LOT FUND							
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	14,020.00	117,336.84	350,000.00	350,000.00	232,663.16	34%
	Account Total:	14,020.00	117,336.84	350,000.00	350,000.00	232,663.16	34%
	Account Group Total:	14,020.00	117,336.84	350,000.00	350,000.00	232,663.16	34%
	Fund Total:	14,020.00	117,336.84	350,000.00	350,000.00	232,663.16	34%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	1,341.61	15,301.10	29,640.00	29,640.00	14,338.90	52%
	111 Council Wages	360.00	3,600.00	4,320.00	4,320.00	720.00	83%
	112 Mayor Wages	120.00	1,200.00	1,440.00	1,440.00	240.00	83%
	115 Water & Sewer Wages	5,313.95	27,627.08	42,224.00	42,224.00	14,596.92	65%
	210 Health	484.75	4,539.71	11,586.00	11,586.00	7,046.29	39%
	211 Vision	8.86	81.61	312.00	312.00	230.39	26%
	220 Social Security/Medicare	545.89	3,651.50	5,933.00	5,933.00	2,281.50	62%
	230 PERSI	714.53	4,337.36	9,268.00	9,268.00	4,930.64	47%
	250 Unemployment Insurance	37.44	212.97	501.00	501.00	288.03	43%
	260 Workers Compensation	0.00	804.00	1,652.00	1,652.00	848.00	49%
	290 Dental	27.25	254.29	754.00	754.00	499.71	34%
	Account Total:	8,954.28	61,609.62	107,630.00	107,630.00	46,020.38	57%
41100 Administration							
	310 Audit & Accounting Services	0.00	2,340.00	2,340.00	2,340.00	0.00	100%
	320 Attorney/Legal Fees	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	351 Maintenance Contractor	0.00	930.00	6,500.00	6,500.00	5,570.00	14%
	360 Water Operator	375.00	3,575.00	6,750.00	6,750.00	3,175.00	53%
	414 Solid Waste Collection	1,648.20	14,764.20	20,000.00	20,000.00	5,235.80	74%
	416 Electric & Gas	0.00	6,338.02	8,500.00	8,500.00	2,161.98	75%
	435 Equipment Lease Payment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	436 Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	0%
	437 Telephone, Telecommunications	62.62	877.61	1,250.00	1,250.00	372.39	70%
	481 Fuel Gas	0.00	0.00	600.00	600.00	600.00	0%
	510 Insurance - Liability	0.00	2,803.50	2,804.00	2,804.00	0.50	100%
	520 Dues & Fees	0.00	594.80	950.00	950.00	355.20	63%
	530 Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	0%
	550 Travel Reimbursement	0.00	532.23	1,000.00	1,000.00	467.77	53%
	551 Training & Education	0.00	325.00	1,500.00	1,500.00	1,175.00	22%
	590 Late Fee	0.00	0.00	25.00	25.00	25.00	0%
	605 Office Supplies	212.29	648.50	750.00	750.00	101.50	86%
	611 Copier Maintenance	197.34	657.80	1,000.00	1,000.00	342.20	66%
	614 Postage	0.00	220.20	450.00	450.00	229.80	49%
	615 Grant Writing	0.00	24,820.00	15,000.00	15,000.00	-9,820.00	165%
	620 Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	621 Software Maintenance Fees	0.00	5,962.83	5,580.00	5,580.00	-382.83	107%
	810 Bond Payments	0.00	21,399.53	21,931.00	21,931.00	531.47	98%
	Account Total:	2,495.45	86,789.22	111,570.00	111,570.00	24,780.78	78%
	Account Group Total:	11,449.73	148,398.84	219,200.00	219,200.00	70,801.16	68%
42000 Public Safety							
42000 Public Safety							
	900 Public Safety	125.00	125.00	125.00	125.00	0.00	100%
	Account Total:	125.00	125.00	125.00	125.00	0.00	100%
	Account Group Total:	125.00	125.00	125.00	125.00	0.00	100%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
43000 Public Works							
43400 Water System							
	433 Repairs & Maint to Water	710.53	30,410.55	85,000.00	85,000.00	54,589.45	36%
	434 Equip. Maintenance	0.00	3,566.82	6,500.00	6,500.00	2,933.18	55%
	462 Chemicals	414.60	2,958.68	7,500.00	7,500.00	4,541.32	39%
	463 Small tools and supplies for Water	1,978.36	4,091.45	5,250.00	5,250.00	1,158.55	78%
	560 Tests	180.00	2,176.00	3,250.00	3,250.00	1,074.00	67%
	700 Capital Improvements	635.00	635.00	25,000.00	25,000.00	24,365.00	3%
	710 Meter Equipment Purchased	0.00	0.00	6,500.00	6,500.00	6,500.00	0%
	Account Total:	3,918.49	43,838.50	139,000.00	139,000.00	95,161.50	32%
	Account Group Total:	3,918.49	43,838.50	139,000.00	139,000.00	95,161.50	32%
49000							
49999 Depreciation Expense							
	910 Depreciation	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Account Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Account Group Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Fund Total:	15,493.22	192,362.34	458,825.00	458,825.00	266,462.66	42%
52 SEWER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	223.27	2,546.17	4,940.00	4,940.00	2,393.83	52%
	111 Council Wages	60.00	600.00	720.00	720.00	120.00	83%
	112 Mayor Wages	20.00	200.00	240.00	240.00	40.00	83%
	115 Water & Sewer Wages	56.97	741.33	927.00	927.00	185.67	80%
	210 Health	43.25	464.22	663.00	663.00	198.78	70%
	211 Vision	0.78	8.42	60.00	60.00	51.58	14%
	220 Social Security/Medicare	27.56	312.70	927.00	927.00	614.30	34%
	230 PERSI	41.79	443.75	1,785.00	1,785.00	1,341.25	25%
	250 Unemployment Insurance	1.58	16.70	59.00	59.00	42.30	28%
	260 Workers Compensation	0.00	0.00	132.00	132.00	132.00	0%
	290 Dental	2.43	26.00	145.00	145.00	119.00	18%
	Account Total:	477.63	5,359.29	10,598.00	10,598.00	5,238.71	51%
41100 Administration							
	310 Audit & Accounting Services	0.00	390.00	390.00	390.00	0.00	100%
	320 Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	340 Contract Labor	0.00	0.00	750.00	750.00	750.00	0%
	416 Electric & Gas	0.00	73.66	250.00	250.00	176.34	29%
	435 Equipment Lease Payment	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	437 Telephone, Telecommunications	4.77	89.52	200.00	200.00	110.48	45%
	481 Fuel Gas	0.00	0.00	50.00	50.00	50.00	0%
	510 Insurance - Liability	0.00	467.24	468.00	468.00	0.76	100%
	520 Dues & Fees	0.00	0.00	30.00	30.00	30.00	0%
	530 Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	0%
	541 Monthly Service Agreement-NLSD	8,976.00	80,784.00	115,500.00	115,500.00	34,716.00	70%

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
52 SEWER							
605	Office Supplies	7.64	113.18	100.00	100.00	-13.18	113%
611	Copier Maintenance	32.88	109.60	150.00	150.00	40.40	73%
614	Postage	0.00	136.60	150.00	150.00	13.40	91%
620	Software - New	0.00	0.00	100.00	100.00	100.00	0%
621	Software Maintenance Fees	0.00	591.21	1,050.00	1,050.00	458.79	56%
810	Bond Payments	0.00	1,645.13	2,200.00	2,200.00	554.87	75%
	Account Total:	9,021.29	84,400.14	134,438.00	134,438.00	50,037.86	63%
	Account Group Total:	9,498.92	89,759.43	145,036.00	145,036.00	55,276.57	62%
49000							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Group Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Fund Total:	9,498.92	89,759.43	179,036.00	179,036.00	89,276.57	50%
65 PARKS/RECREATION - DES							
41000 GENERAL GOVERNMENT							
41100 Administration							
341	Pass Thru Charges	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Account Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Account Group Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Fund Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Grand Total:	62,766.24	637,981.68	1,824,598.00	1,824,598.00	1,186,616.32	35%

Fund	Account	Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
10 GENERAL						
31000 Taxes						
	31010 Taxes - Current Year	35,318.24	136,738.42	141,184.00	4,445.58	97 %
	31200 Franchise Fees	2,424.60	7,944.27	8,500.00	555.73	93 %
	31300 Taxes - Previous Year	13.02	3,204.32	6,500.00	3,295.68	49 %
	31310 Taxes - P/I	351.04	1,827.38	1,450.00	-377.38	126 %
	Account Group Total:	38,106.90	149,714.39	157,634.00	7,919.61	95 %
32000 Vendor Licenses/Permits						
	32000 Vendor Licenses/Permits	600.00	600.00	750.00	150.00	80 %
	32100 Business License	625.00	1,250.00	1,725.00	475.00	72 %
	32110 Beer/Wine/Alcohol Permits	225.00	2,125.00	1,500.00	-625.00	142 %
	32160 Catering Permits	0.00	0.00	50.00	50.00	0 %
	32161 Community Center Rental	540.00	935.00	500.00	-435.00	187 %
	32210 Building Permits	0.00	5,462.15	4,750.00	-712.15	115 %
	32220 Dog Licenses	0.00	35.00	100.00	65.00	35 %
	32230 Sign Permit	55.00	385.00	950.00	565.00	41 %
	Account Group Total:	2,045.00	10,792.15	10,325.00	-467.15	105 %
33000 Intergovernmental Revenue						
	33100 Grant Revenue	454.00	454.00	100,000.00	99,546.00	0 %
	33411 Sales Tax Revenue Sharing	7,132.49	20,416.11	30,598.00	10,181.89	67 %
	33413 Property Tax Replacement	0.00	0.00	2,276.00	2,276.00	0 %
	33420 Highway User Revenue	11,204.68	26,501.45	19,971.00	-6,530.45	133 %
	33430 Liquor Apportionment	13,588.00	54,352.22	55,395.00	1,042.78	98 %
	33800 Airport Revenue	448.50	1,088.00	900.00	-188.00	121 %
	Account Group Total:	32,827.67	102,811.78	209,140.00	106,328.22	49 %
34000 Charges for Services						
	34511 Parks/Rec - Tennis Court Contributions	0.00	0.00	100.00	100.00	0 %
	34512 Parks/Rec - Day Use Boat Docks Vehicle	1,701.00	2,893.30	3,000.00	106.70	96 %
	34513 Parks/Rec - Day Use Vehicle - Annual Pas	510.00	1,825.00	1,450.00	-375.00	126 %
	34514 Parks/Rec - Overnight Camping Fees	3,742.98	6,050.23	6,250.00	199.77	97 %
	34515 Parks/Rec - Pavillion Picnic Reservation	50.00	200.00	150.00	-50.00	133 %
	Account Group Total:	6,003.98	10,968.53	10,950.00	-18.53	100 %
36000 MISCELLANEOUS						
	36100 Interest Income	507.98	4,953.93	900.00	-4,053.93	550 %
	36210 Rental Depot Ctr	4,250.00	40,300.00	44,400.00	4,100.00	91 %
	36220 Rental Late fees	0.00	0.00	50.00	50.00	0 %
	36601 Local Option Tax Administration	0.00	0.00	23,500.00	23,500.00	0 %
	Account Group Total:	4,757.98	45,253.93	68,850.00	23,596.07	66 %
38000 Pass Thru Income						
	38000 Pass Thru Income	0.00	0.00	135,500.00	135,500.00	0 %
	38370 Land Lease	925.00	8,650.00	10,750.00	2,100.00	80 %
	38900 Miscellaneous Income	0.00	163.70	1,750.00	1,586.30	9 %
	38999 Cash Carryover	0.00	0.00	226,838.00	226,838.00	0 %
	Account Group Total:	925.00	8,813.70	374,838.00	366,024.30	2 %

CITY OF DONNELLY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 24

Fund	Account	Received			Revenue	
		Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
	Fund Total:	84,666.53	328,354.48	831,737.00	503,382.52	39 %
15 LOT FUND						
31000 Taxes						
31110	Local Option Tax:1% Retail Sales	18,519.38	107,613.28	146,000.00	38,386.72	74 %
31120	Local Option Tax:3% Bedding Tax	2,969.01	22,778.99	54,000.00	31,221.01	42 %
31130	Local Option Tax Refundable	4,435.61	35,854.62	34,000.00	-1,854.62	105 %
	Account Group Total:	25,924.00	166,246.89	234,000.00	67,753.11	71 %
38000 Pass Thru Income						
38999	Cash Carryover	0.00	0.00	116,000.00	116,000.00	0 %
	Account Group Total:	0.00	0.00	116,000.00	116,000.00	0 %
	Fund Total:	25,924.00	166,246.89	350,000.00	183,753.11	47 %
51 WATER						
34000 Charges for Services						
34340	Water User Fees-Base	7,639.00	78,158.00	79,000.00	842.00	99 %
34341	Water User Fees-Usage	3,909.33	16,772.46	29,000.00	12,227.54	58 %
34343	Water Re-Connect Fee	0.00	0.00	500.00	500.00	0 %
34345	Improvement Fund-Revenue	1,260.00	12,635.00	14,750.00	2,115.00	86 %
34346	Late Fees	50.00	835.00	500.00	-335.00	167 %
34347	Water - New Connection Fee	0.00	0.00	15,000.00	15,000.00	0 %
34348	Water Deposits	0.00	-100.00	0.00	100.00	%
34400	Garbage Collection	1,708.50	16,975.64	18,500.00	1,524.36	92 %
	Account Group Total:	14,566.83	125,276.10	157,250.00	31,973.90	80 %
36000 MISCELLANEOUS						
36100	Interest Income	524.26	5,089.29	1,750.00	-3,339.29	291 %
	Account Group Total:	524.26	5,089.29	1,750.00	-3,339.29	291 %
38000 Pass Thru Income						
38900	Miscellaneous Income	0.00	0.00	100.00	100.00	0 %
38999	Cash Carryover	0.00	0.00	299,725.00	299,725.00	0 %
	Account Group Total:	0.00	0.00	299,825.00	299,825.00	0 %
	Fund Total:	15,091.09	130,365.39	458,825.00	328,459.61	28 %
52 SEWER						
34000 Charges for Services						
34310	Sewer User Fees-Base	10,717.00	110,974.00	91,500.00	-19,474.00	121 %
34315	RV Dump	0.00	2,160.00	1,750.00	-410.00	123 %
34345	Improvement Fund-Revenue	1,255.00	12,705.00	14,750.00	2,045.00	86 %
	Account Group Total:	11,972.00	125,839.00	108,000.00	-17,839.00	117 %
36000 MISCELLANEOUS						
36100	Interest Income	558.97	5,441.81	750.00	-4,691.81	726 %

CITY OF DONNELLY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 24

Fund	Account	Received		Estimated Revenue	Revenue	
		Current Month	Received YTD		To Be Received	% Received
52 SEWER						
	Account Group Total:	558.97	5,441.81	750.00	-4,691.81	726 %
38000 Pass Thru Income						
	38360 NLRSWD	0.00	0.00	750.00	750.00	0 %
	38999 Cash Carryover	0.00	0.00	69,536.00	69,536.00	0 %
	Account Group Total:	0.00	0.00	70,286.00	70,286.00	0 %
	Fund Total:	12,530.97	131,280.81	179,036.00	47,755.19	73 %
65 PARKS/RECREATION - DES						
38000 Pass Thru Income						
	38000 Pass Thru Income	0.00	1,065.00	5,000.00	3,935.00	21 %
	Account Group Total:	0.00	1,065.00	5,000.00	3,935.00	21 %
	Fund Total:	0.00	1,065.00	5,000.00	3,935.00	21 %
	Grand Total:	138,212.59	757,312.57	1,824,598.00	1,067,285.43	42 %

Total for Payroll Checks

	Employee	Employer	Amount
J001 HOURS (ROAD&STREET)	163.50		4,150.73
J002 HOURS (PARKS)	93.00		2,756.49
J003 HOURS (WATER OPERATOR)	256.50		6,094.75
J009 HOURS (AIRPORT)	9.00		204.76
J015 HOURS (SHOP/OFFICE)	7.00		222.74
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	153.00		4,276.35
SICK HOURS (Sick Time)	25.00		698.61
GROSS PAY	20,004.43	0.00	
NET PAY	14,579.65	0.00	
DENTAL INS	0.00	120.00	
FIT	1,441.94	0.00	
HEALTH INS	0.00	2,136.00	
IDAHO SIT	969.00	0.00	
MEDICARE	290.05	290.05	
PERSI	1,285.02	2,140.56	
PERSI CHOICE 40	150.00	0.00	
PERSI-3	48.48	80.88	
SOCIAL SECURITY	1,240.29	1,240.29	
UNEMPL. INSUR.	0.00	103.54	
VISION	0.00	39.00	
ID FIRST BANK	6,038.06	0.00	
JP MORGAN CHASE	1,000.00	0.00	
STERLING SAVING	2,833.15	0.00	
UMPQUA	2,871.14	0.00	
US BANK	1,837.30	0.00	
FIT/SIT BASE	18,520.93	0.00	
MEDICARE BASE	20,004.43	0.00	
PERS BASE	17,897.60	0.00	
SOC SEC BASE	20,004.43	0.00	
UN BASE	18,404.43	0.00	
WC BASE	20,004.43	0.00	
Total		6,150.32	
Total Payroll Expense (Gross Pay + Employer Contributions):		26,154.75	

Check Summary

Payroll Checks Prev. Out.	\$3,420.94
Payroll Checks Issued	\$3,249.00
Payroll Checks Redeemed	\$4,374.94
Payroll Checks Outstanding	\$2,295.00
Electronic Checks	\$22,648.69

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security	2,480.58	1,236.72	2,390.36	1,326.94
				21702

Medicare	580.10	289.22	559.00	310.32	21702
Unempl. Insur.	103.54	99.44		202.98	21713
Workers' Comp	0.00				21700
FIT	1,441.94	729.37	1,414.74	756.57	21701
IDAHO SIT	969.00	537.00	954.00	552.00	21703
PERSI	3,425.58		3,425.58		21704
DENTAL INS	120.00		120.00		21706
HEALTH INS	2,136.00		2,136.00		21705
VISION	39.00		39.00		21705
PERSI CHOICE 40	150.00		150.00		21704
PERSI-3	129.36		129.36		21704
Total Ded.	11,575.10	2,891.75	11,318.04	3,148.81	

**** Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 24-32
Meeting Date 08/19/2024

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donnelly Community Pathways</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	n/a		
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Brett Shepherd to discuss Pathway

- Safety signage on the roadway
- Snowmobile Access

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	20-21	21-22	22-23	23-24	Budget	Rec.	Budget	Change	Budget	Budget
	20-21	21-22	22-23	23-24	23-24	23-24	24-25	24-25	24-25	24-25
10 GENERAL										
31000 Taxes										
31010 Taxes - Current Year	120,321	124,639	134,808	136,738	141,184	97%	146,357		146,357	103%
31200 Franchise Fees	6,797	6,971	7,714	7,944	8,500	93%	8,500		8,500	100%
31300 Taxes - Previous Year	2,119	7,142	4,538	3,204	6,500	49%	6,500		6,500	100%
31310 Taxes - P/I	883	1,146	1,307	1,827	1,450	126%	2,250		2,250	155%
Group:	130,120	139,898	148,367	149,713	157,634	95%	163,607	0	163,607	103%
32000 Vendor Licenses/Permits										
32000 Vendor Licenses/Permits	25	2,700	2,725	600	750	80%	2,750		2,750	366%
32100 Business License	1,725	1,675	2,025	1,450	1,725	84%	2,250		2,250	130%
32110 Beer/Wine/Alcohol Permits	1,500	1,500	1,625	2,125	1,500	142%	2,500		2,500	166%
32160 Catering Permits	25				50	0%	25		25	50%
32161 Community Center Rental	575	345	995	935	500	187%	500		500	100%
32210 Building Permits	4,432	48,469	1,468	5,462	4,750	115%	7,500		7,500	157%
32220 Dog Licenses	100	65	30	35	100	35%	100		100	100%
32230 Sign Permit	1,615	825	1,375	385	950	41%	550		550	57%
Group:	9,997	55,579	10,243	10,992	10,325	106%	16,175	0	16,175	156%
33000 Intergovernmental Revenue										
33100 Grant Revenue	83,029	23,445	4,500	100,454	100,000	100%	180,000		180,000	180%
33411 Sales Tax Revenue Sharing	23,889	26,220	27,378	20,416	30,598	67%	25,870		25,870	84%
33413 Property Tax Replacement	1,138	1,138	2,685		2,276	0%	2,276		2,276	100%
33420 Highway User Revenue	13,093	16,617	15,835	26,501	19,971	133%	19,685		19,685	98%
33430 Liquor Apportionment	59,433	49,387	55,986	54,352	55,395	98%	67,940		67,940	122%
33800 Airport Revenue	1,212	897	897	1,088	900	121%	900		900	100%
Group:	181,794	117,704	107,281	202,811	209,140	97%	296,671	0	296,671	141%
34000 Charges for Services										
34511 Parks/Rec - Tennis Court	10				100	0%	50		50	50%
34512 Parks/Rec - Day Use Boat	3,559	2,637	2,409	3,097	3,000	103%	3,000		3,000	100%
34513 Parks/Rec - Day Use	2,265	1,180	1,315	1,825	1,450	126%	2,250		2,250	155%
34514 Parks/Rec - Overnight	6,941	5,556	5,088	6,459	6,250	103%	6,250		6,250	100%
34515 Parks/Rec - Pavillion	150	50	450	200	150	133%	350		350	233%
Group:	12,925	9,423	9,262	11,581	10,950	106%	11,900	0	11,900	108%
36000 MISCELLANEOUS										
36100 Interest Income	220	371	3,128	4,954	900	550%	5,275		5,275	586%
36210 Rental Depot Ctr	38,825	44,375	46,900	44,550	44,400	100%	52,200		52,200	117%
36220 Rental Late fees					50	0%	50		50	100%
36601 Local Option Tax	11,160	19,440	22,760		23,500	0%	23,500		23,500	100%
Group:	50,205	64,186	72,788	49,504	68,850	72%	81,025	0	81,025	117%

CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	20-21	21-22	22-23	23-24	Budget	Rec.	Budget	Change	Budget	Old
	20-21	21-22	22-23	23-24	23-24	23-24	24-25	24-25	24-25	24-25
10 GENERAL										
38000 Pass Thru Income										
38000 Pass Thru Income	14,150	30,688	53,250		135,500	0%	150,000		150,000	110%
38370 Land Lease	11,375	10,625	10,600	9,575	10,750	89%	10,750		10,750	100%
38900 Miscellaneous Income	1,128	7,913	1	857	1,750	49%	1,000		1,000	57%
38999 Cash Carryover					226,838	0%	336,451		336,451	148%
Group:	26,653	49,226	63,851	10,432	374,838	3%	498,201	0	498,201	132%
Fund:	411,694	436,016	411,792	435,033	831,737	52%	1,067,579	0	1,067,579	128%
15 LOT FUND										
31000 Taxes										
31110 Local Option Tax:1%	111,603	122,159	147,458	109,483	146,000	75%	146,000		146,000	100%
31120 Local Option Tax:3%	52,651	52,370	42,212	22,779	54,000	42%	54,000		54,000	100%
31130 Local Option Tax	19,297	24,907	40,813	35,855	34,000	105%	38,000		38,000	111%
Group:	183,551	199,436	230,483	168,117	234,000	72%	238,000	0	238,000	101%
38000 Pass Thru Income										
38999 Cash Carryover					116,000	0%	112,000		112,000	96%
Group:					116,000	0%	112,000	0	112,000	96%
Fund:	183,551	199,436	230,483	168,117	350,000	48%	350,000	0	350,000	100%
51 WATER										
34000 Charges for Services										
34340 Water User Fees-Base	75,230	77,999	81,644	78,158	79,000	99%	82,000		82,000	103%
34341 Water User Fees-Usage	28,598	22,676	22,127	16,772	29,000	58%	30,000		30,000	103%
34343 Water Re-Connect Fee	14,880	13,148	200		500	0%	250		250	50%
34345 Improvement Fund-Revenue	14,403	14,660	14,800	12,635	14,750	86%	15,000		15,000	101%
34346 Late Fees		490	940	835	500	167%	800		800	160%
34347 Water - New Connection		7,316	37,381		15,000	0%	15,000		15,000	100%
34348 Water Deposits	-100	-600	-300	-100	0	***%			0	0%
34400 Garbage Collection	15,139	17,487	19,514	16,976	18,500	92%	20,000		20,000	108%
Group:	148,150	153,176	176,306	125,276	157,250	80%	163,050	0	163,050	103%
36000 MISCELLANEOUS										
36100 Interest Income	270	1,023	3,776	5,089	1,750	291%	4,000		4,000	228%
Group:	270	1,023	3,776	5,089	1,750	291%	4,000	0	4,000	228%

CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	20-21	21-22	22-23	23-24	Budget	Rec.	Budget	Change	Budget	Old
	20-21	21-22	22-23	23-24	23-24	23-24	24-25	24-25	24-25	24-25
51 WATER										
38000 Pass Thru Income										
38900 Miscellaneous Income	23,445		24,000		100	0%	100		100	100%
38999 Cash Carryover					299,725	0%	359,691		359,691	120%
Group:	23,445		24,000		299,825	0%	359,791	0	359,791	120%
Fund:	171,865	154,199	204,082	130,365	458,825	28%	526,841	0	526,841	114%
52 SEWER										
34000 Charges for Services										
34310 Sewer User Fees-Base	90,075	91,605	96,773	110,974	91,500	121%	135,500		135,500	148%
34315 RV Dump	1,841	1,250	1,620	2,160	1,750	123%	2,300		2,300	131%
34345 Improvement Fund-Revenue	14,523	14,780	14,920	12,705	14,750	86%	15,000		15,000	101%
Group:	106,439	107,635	113,313	125,839	108,000	117%	152,800	0	152,800	141%
36000 MISCELLANEOUS										
36100 Interest Income	293	501	4,075	5,442	750	726%	4,000		4,000	533%
Group:	293	501	4,075	5,442	750	726%	4,000	0	4,000	533%
38000 Pass Thru Income										
38360 NLRSD					750	0%	750		750	100%
38999 Cash Carryover					69,536	0%	44,276		44,276	63%
Group:					70,286	0%	45,026	0	45,026	64%
Fund:	106,732	108,136	117,388	131,281	179,036	73%	201,826	0	201,826	112%
60 WATER SYSTEM IMPROVEMENT FUND										
33000 Intergovernmental Revenue										
33100 Grant Revenue	290,929	200,473			0	0%			0	0%
Group:	290,929	200,473			0	0%	0	0	0	0%
Fund:	290,929	200,473			0	0%	0	0	0	0%

CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	20-21	21-22	22-23	23-24	Budget	Rec.	Budget	Change	Budget	Budget

65 PARKS/RECREATION - DES										
38000 Pass Thru Income										
38000 Pass Thru Income				1,065	5,000	21%	2,500		2,500	50%
Group:				1,065	5,000	21%	2,500	0	2,500	50%
Fund:				1,065	5,000	21%	2,500	0	2,500	50%
Grand Total:	1,164,771	1,098,260	963,745	865,861	1,824,598		2,148,746	0	2,148,746	

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
		20-21	21-22	22-23	23-24	23-24	23-24	24-25	24-25	24-25	24-25
10 GENERAL											
41010 Personnel											
110	Office Wages	34,570	40,681	40,285	34,610	64,220	54%	64,220		64,220	100%
111	Council Wages	9,360	9,360	10,140	8,580	9,360	92%	9,360		9,360	100%
112	Mayor Wages	3,120	3,120	3,380	2,860	3,120	92%	3,120		3,120	100%
210	Health	4,789	4,716	5,257	4,873	16,042	30%	16,042		16,042	100%
211	Vision		51	102	89	432	21%	432		432	100%
220	Social Security/Medicare	3,599	4,055	4,116	3,522	7,589	46%	5,092		5,092	67%
230	PERSI	5,079	5,947	5,597	5,000	8,974	56%	8,974		8,974	100%
250	Unemployment Insurance	214	143	191	178	630	28%	600		600	95%
260	Workers Compensation	194	68	237	510	639	80%	1,050		1,050	164%
290	Dental	296	312	312	273	1,044	26%	1,044		1,044	100%
961	Taxes	938				1,000	0%	1,000		1,000	100%
	Account:	62,159	68,453	69,617	60,495	113,050	54%	110,934	0	110,934	98%
41100 Administration											
220	Social Security/Medicare	102				0	0%			0	0%
250	Unemployment Insurance	10				0	0%			0	0%
310	Audit & Accounting Servic	4,225	4,420	4,810	5,070	5,070	100%	5,265		5,265	104%
320	Attorney/Legal Fees	5,029	2,925	3,765	3,763	28,500	13%	28,500		28,500	100%
321	Economic Development	2,000	2,000	2,000		2,000	0%	2,000		2,000	100%
330	Contract - Planning & Zon	1,725	1,890	1,620	3,287	30,000	11%	30,000		30,000	100%
340	Contract Labor	2,700	3,833	26,266	3,920	10,000	39%	10,000		10,000	100%
341	Pass Thru Charges	2,916	24,870		-51,627	75,000	-69%	75,000		75,000	100%
414	Solid Waste Collection	47	18	204		250	0%	500		500	200%
416	Electric & Gas	2,596	3,094	4,383	4,029	5,200	77%	6,250		6,250	120%
431	City Hall Repair & Maint	336	802	373	274	8,500	3%	5,000		5,000	59%
436	Cell Phone Mayor/Maintena	1,260	1,560	1,560		1,800	0%	1,800		1,800	100%
437	Telephone, Telecommunicat	1,382	1,476	1,438	1,285	1,850	69%	1,850		1,850	100%
456	Signs	85		1,000	90	1,000	9%	1,000		1,000	100%
510	Insurance - Liability	4,884	5,030	5,282	6,074	6,075	100%	7,290		7,290	120%
520	Dues & Fees	559	491	800	943	1,250	75%	1,250		1,250	100%
530	Publications- Newspaper	1,040	696	664	571	900	63%	900		900	100%
550	Travel Reimbursement	574		705		1,000	0%	1,000		1,000	100%
551	Training & Education	210	255	315		2,650	0%	2,650		2,650	100%
552	Meals & Entertainment			65		450	0%	450		450	100%
605	Office Supplies	1,964	1,916	1,923	1,326	2,500	53%	2,500		2,500	100%
610	Misc. Office Expense			82		0	0%			0	0%
611	Copier Maintenance	805	862	1,338	1,460	4,800	30%	2,225		2,225	46%
613	IT - Computer		343	255	2,908	5,000	58%	6,000		6,000	120%
614	Postage	452	537	465	280	500	56%	500		500	100%
615	Grant Writing					5,000	0%	5,000		5,000	100%
620	Software - New	1,169	1,114	1,945	1,291	2,000	65%	2,500		2,500	125%
621	Software Maintenance Fees	5,142	5,467	5,655	7,686	7,500	102%	9,500		9,500	127%
700	Capital Improvements	897			2,761	4,000	69%	4,000		4,000	100%
930	Reconciliation Discrepanc		9			25	0%	25		25	100%
970	Grant Expense					500	0%	2,500		2,500	500%
	Account:	42,109	63,608	66,913	-4,609	213,320	-2%	215,455	0	215,455	101%

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
42000	Public Safety										
456	Signs					500	0%	500		500	100%
900	Public Safety	219	4,648	912		5,000	0%	3,500		3,500	70%
	Account:	219	4,648	912		5,500	0%	4,000	0	4,000	73%
43000	Public Works										
700	Capital Improvements					7,500	0%	7,500		7,500	100%
	Account:					7,500	0%	7,500	0	7,500	100%
43010	Roads and Streets										
116	Roads & Street Wages	19,544	25,053	23,799	52,583	63,392	83%	83,123		83,123	131%
118	Snow Removal Wages	16,145	7,828	19,481	17,733	37,682	47%	59,429		59,429	158%
210	Health	4,124	3,398	4,425	10,284	9,084	113%	19,600		19,600	216%
211	Vision		30	86	183	180	102%	360		360	200%
220	Social Security/Medicare	2,636	2,516	3,311	5,379	6,625	81%	9,938		9,938	150%
230	PERSI	3,288	3,046	4,468	7,361	8,040	92%	12,060		12,060	150%
250	Unemployment Insurance	201	154	189	350	526	67%	789		789	150%
260	Workers Compensation	1,062	702	826	1,237	2,556	48%	3,834		3,834	150%
290	Dental	255	224	263	577	435	133%	594		594	137%
340	Contract Labor		7,445	23,676		48,000	0%	25,000		25,000	52%
416	Electric & Gas	2,325	1,928	1,987	1,898	3,500	54%	3,500		3,500	100%
429	Snow Removal Maintenance	1,071	447	127	1,120	4,250	26%	6,500		6,500	153%
430	Road & Street Maintenance	970	4,490	3,752	14,150	35,000	40%	50,000		50,000	143%
432	Building Repairs & Mainte	67	308	795	995	2,750	36%	2,750		2,750	100%
434	Equip. Maintainance	2,105	5,570	5,857	5,357	12,500	43%	17,500		17,500	140%
435	Equipment Lease Payment	6,145				10,000	0%	37,000		37,000	370%
454	Street Scape	2,427	11,046	237	1,219	3,000	41%	3,000		3,000	100%
455	Sidewalk, Curb, Gutter Ma				54	4,000	1%	15,000		15,000	375%
456	Signs	543	441	2,296		1,750	0%	5,000		5,000	286%
460	Small Tools, Equipmen	678	1,287	1,608	2,154	9,750	22%	7,500		7,500	77%
461	Shop Misc Supplies	123	334	89	77	750	10%	750		750	100%
470	Dust Abatement	3,302	10,000	13,000	16,000	16,000	100%	16,000		16,000	100%
481	Fuel Gas	610	1,402	2,372	2,588	3,250	80%	3,250		3,250	100%
482	Diesel - Winter	2,438	1,044	2,498	1,666	4,750	35%	6,200		6,200	131%
483	Diesel - Summer	1,193	1,711	452	117	4,250	3%	6,200		6,200	146%
520	Dues & Fees					100	0%	350		350	350%
530	Publications- Newspaper	100	77		73	175	42%	175		175	100%
553	Clothing Reimbursement	525	316	533	500	1,500	33%	2,000		2,000	133%
700	Capital Improvements	15,477	900	1,561		20,000	0%	100,000		100,000	500%
900	Public Safety	377		904	381	500	76%	5,000		5,000	1000%
970	Grant Expense					15,000	0%	100,000		100,000	667%
	Account:	87,731	91,697	118,592	144,036	329,295	44%	602,402	0	602,402	183%
44100	Parks and Recreation										
117	Park & Rec Wages	8,093	11,494	12,123	15,438	23,215	67%	31,512		31,512	136%
119	Airport Maint Wages	972	2,968	5,995	5,860	5,738	102%	8,200		8,200	143%
210	Health	925	1,312	1,380	2,408	3,565	68%	3,346		3,346	94%
211	Vision		21	27	43	96	45%	119		119	124%
220	Social Security/Medicare	693	1,106	1,386	1,629	1,496	109%	2,244		2,244	150%

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
230	PERSI	718	1,188	1,512	1,967	2,869	69%	2,869		2,869	100%
250	Unemployment Insurance	55	76	89	93	183	51%	183		183	100%
260	Workers Compensation	416	312	343	470	978	48%	1,467		1,467	150%
290	Dental	57	87	81	135	232	58%	348		348	150%
438	City Park Improvements	2,878	102		4,679	5,000	94%	5,000		5,000	100%
450	Racquet Court Maintenance		538	420		15,000	0%	10,000		10,000	67%
451	Campground/Boatdock Maint	-1,269	2,750	2,670	4,271	3,750	114%	4,500		4,500	120%
452	City Park Maintenance	1,280	783	1,728	1,261	1,250	101%	1,250		1,250	100%
453	Rest Area/Kiosk Maintenan	82		210	30	500	6%	1,000		1,000	200%
456	Signs	437	673	698		500	0%	500		500	100%
460	Small Tools, Equipmen		175	420	4,120	16,250	25%	7,500		7,500	46%
700	Capital Improvements	36,276	5,619	1,622	6,300	10,000	63%	4,500		4,500	45%
900	Public Safety	5,756	606			2,000	0%	2,000		2,000	100%
925	Aiport Maintenance	803	1,754	1,541	375	3,500	11%	2,500		2,500	71%
	Account:	58,172	31,564	32,245	49,079	96,122	51%	89,038	0	89,038	93%
44300 Depot											
414	Solid Waste Collection	1,424	1,472	1,864	1,856	2,000	93%	3,250		3,250	163%
415	Water and Sewer	4,512	4,151	5,085	3,832	5,700	67%	6,000		6,000	105%
416	Electric & Gas	1,103	506	586	179	1,250	14%	1,000		1,000	80%
432	Building Repairs & Mainte	6,046	466	4,600	548	7,500	7%	5,000		5,000	67%
700	Capital Improvements					50,000	0%	22,500		22,500	45%
960	Solid Waste Transfer Site					500	0%	500		500	100%
	Account:	13,085	6,595	12,135	6,415	66,950	10%	38,250	0	38,250	57%
50000 Transfers In/Out											
999	Transfers In/Out		10,736			0	0%			0	0%
	Account:		10,736			0	***%	0	0	0	0%
	Fund:	263,475	277,301	300,414	255,416	831,737	31%	1,067,579	0	1,067,579	128%
15 LOT FUND											
41100 Administration											
431	City Hall Repair & Maint			-3,200		0	0%			0	0%
922	Local Option Tax Expense	92,842	165,200	191,332	138,642	350,000	40%	350,000		350,000	100%
	Account:	92,842	165,200	188,132	138,642	350,000	40%	350,000	0	350,000	100%
	Fund:	92,842	165,200	188,132	138,642	350,000	40%	350,000	0	350,000	100%
51 WATER											
41010 Personnel											
110	Office Wages	15,954	18,508	18,862	15,972	29,640	54%	29,640		29,640	100%
111	Council Wages	4,320	4,320	4,680	3,960	4,320	92%	4,320		4,320	100%
112	Mayor Wages	1,440	1,440	1,560	1,320	1,440	92%	1,440		1,440	100%
115	Water & Sewer Wages	25,821	24,151	25,394	30,561	42,224	72%	63,336		63,336	150%

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
210	Health	4,494	4,649	4,651	4,778	11,586	41%	11,586		11,586	100%
211	Vision		50	90	86	312	28%	312		312	100%
220	Social Security/Medicare	3,561	3,676	3,863	3,964	5,933	67%	8,850		8,850	149%
230	PERSI	1,630	10,437	6,545	4,791	9,268	52%	9,268		9,268	100%
250	Unemployment Insurance	242	217	1,454	233	501	47%	501		501	100%
260	Workers Compensation	545	611	736	804	1,652	49%	2,478		2,478	150%
290	Dental	278	308	276	268	754	36%	754		754	100%
	Account:	58,285	68,367	68,111	66,737	107,630	62%	132,485	0	132,485	123%
41100 Administration											
310	Audit & Accounting Servic	1,950	1,897	2,220	2,340	2,340	100%	2,430		2,430	104%
320	Attorney/Legal Fees					7,500	0%	10,000		10,000	133%
351	Maintenance Contractor	5,562	66	3,100	930	6,500	14%	4,000		4,000	62%
360	Water Operator	4,600	4,755	4,500	3,950	6,750	59%	6,750		6,750	100%
414	Solid Waste Collection	15,137	17,539	20,663	16,412	20,000	82%	25,000		25,000	125%
416	Electric & Gas	6,543	6,369	7,032	7,226	8,500	85%	9,250		9,250	109%
435	Equipment Lease Payment	133				5,000	0%	3,500		3,500	70%
436	Cell Phone Mayor/Maintena	240	240	240		240	0%	240		240	100%
437	Telephone, Telecommunicat	1,038	1,089	1,065	967	1,250	77%	1,250		1,250	100%
481	Fuel Gas					600	0%	500		500	83%
510	Insurance - Liability	2,254	2,322	2,438	2,804	2,804	100%	3,365		3,365	120%
520	Dues & Fees	1,275	1,122	1,226	595	950	63%	1,500		1,500	158%
530	Publications- Newspaper	931	194	133	72	400	18%	400		400	100%
550	Travel Reimbursement		353	461	532	1,000	53%	1,750		1,750	175%
551	Training & Education		709	325	325	1,500	22%	2,500		2,500	167%
590	Late Fee			5		25	0%	25		25	100%
605	Office Supplies	1,061	345	-1,208	649	750	87%	1,000		1,000	133%
611	Copier Maintenance	294	200	631	658	1,000	66%	1,000		1,000	100%
614	Postage	216	363	485	220	450	49%	450		450	100%
615	Grant Writing				24,820	15,000	165%	100,000		100,000	667%
620	Software - New	25	2,000	480		1,500	0%	1,500		1,500	100%
621	Software Maintenance Fees	2,373	3,867	3,890	5,963	5,580	107%	6,750		6,750	121%
810	Bond Payments	13,388	12,547	11,840	21,400	21,931	98%	21,400		21,400	98%
	Account:	57,020	55,977	59,526	89,863	111,570	81%	204,560	0	204,560	183%
42000 Public Safety											
900	Public Safety	66		175	125	125	100%	125		125	100%
	Account:	66		175	125	125	100%	125	0	125	100%
43400 Water System											
433	Repairs & Maint to Water	10,282	5,976	15,736	32,144	85,000	38%	50,000		50,000	59%
434	Equip. Maintenance	2,279	2,975	3,572	3,632	6,500	56%	7,500		7,500	115%
462	Chemicals	3,317	4,252	4,825	4,411	7,500	59%	7,500		7,500	100%
463	Small tools and supplies	6,069	4,033	1,169	4,091	5,250	78%	5,250		5,250	100%
560	Tests	3,241	1,917	2,012	2,231	3,250	69%	2,250		2,250	69%
700	Capital Improvements		8,142	5,416	635	25,000	3%	10,000		10,000	40%
710	Meter Equipment Purchased	47,482	2,376	4,506		6,500	0%	5,000		5,000	77%
	Account:	72,670	29,671	37,236	47,144	139,000	34%	87,500	0	87,500	63%

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
49999 Depreciation Expense											
910	Depreciation	47,462	102,159	101,020		100,500	0%	102,171		102,171	102%
	Account:	47,462	102,159	101,020		100,500	0%	102,171	0	102,171	102%
50000 Transfers In/Out											
999	Transfers In/Out	551,573	-1,605,952			0	0%			0	0%
	Account:	551,573	-1,605,952			0	***%	0	0	0	0%
	Fund:	787,076	-1,349,778	266,068	203,869	458,825	44%	526,841	0	526,841	115%
52 SEWER											
41010 Personnel											
110	Office Wages	2,656	3,081	3,141	2,658	4,940	54%	4,940		4,940	100%
111	Council Wages	720	720	780	660	720	92%	720		720	100%
112	Mayor Wages	240	240	260	220	240	92%	240		240	100%
115	Water & Sewer Wages	592	643	381	741	927	80%	1,391		1,391	150%
210	Health	404	433	463	482	663	73%	995		995	150%
211	Vision		5	9	9	60	15%	60		60	100%
220	Social Security/Medicare	297	349	351	327	927	35%	927		927	100%
230	PERSI	-5,863	2,400	1,122	467	1,785	26%	1,785		1,785	100%
250	Unemployment Insurance	18	19	17	17	59	29%	59		59	100%
260	Workers Compensation	91				132	0%	132		132	100%
290	Dental	25	29	28	27	145	19%	145		145	100%
	Account:	-820	7,919	6,552	5,608	10,598	53%	11,394	0	11,394	108%
41100 Administration											
310	Audit & Accounting Servic	325	340	370	390	390	100%	405		405	104%
320	Attorney/Legal Fees					10,000	0%	10,000		10,000	100%
340	Contract Labor	256	372			750	0%	750		750	100%
416	Electric & Gas	135	65	70	80	250	32%	250		250	100%
435	Equipment Lease Payment	44				3,000	0%	1,000		1,000	33%
437	Telephone, Telecommunicat	105	113	117	99	200	50%	200		200	100%
481	Fuel Gas					50	0%	50		50	100%
510	Insurance - Liability	376	387	406	467	468	100%	562		562	120%
520	Dues & Fees					30	0%	30		30	100%
530	Publications- Newspaper	8	32	22	12	50	24%	50		50	100%
541	Monthly Service Agreement	80,700	100,800	111,152	89,760	115,500	78%	140,000		140,000	121%
605	Office Supplies	94	51	61	113	100	113%	150		150	150%
611	Copier Maintenance	48	80	101	110	150	73%	150		150	100%
614	Postage	116	130	176	137	150	91%	150		150	100%
620	Software - New	4				100	0%	100		100	100%
621	Software Maintenance Fees	396	445	435	591	1,050	56%	1,050		1,050	100%
810	Bond Payments	2,788	2,313	1,815	1,645	2,200	75%	2,000		2,000	91%
	Account:	85,395	105,128	114,725	93,404	134,438	69%	156,897	0	156,897	117%

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2024 - 2025

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		20-21	21-22	22-23	23-24	Budget	Exp.	Budget	Changes	Budget	Budget
49999 Depreciation Expense											
910	Depreciation	33,535	33,535	33,532		34,000	0%	33,535		33,535	99%
	Account:	33,535	33,535	33,532		34,000	0%	33,535	0	33,535	99%
	Fund:	118,110	146,582	154,809	99,012	179,036	55%	201,826	0	201,826	113%
60 WATER SYSTEM IMPROVEMENT FUND											
50000 Transfers In/Out											
999	Transfers In/Out	-551,573	1,595,216			0	0%			0	0%
	Account:	-551,573	1,595,216			0	***%	0	0	0	0%
	Fund:	-551,573	1,595,216			0	0%	0	0	0	0%
65 PARKS/RECREATION - DES											
41100 Administration											
341	Pass Thru Charges				477	5,000	10%	2,500		2,500	50%
	Account:				477	5,000	10%	2,500	0	2,500	50%
	Fund:				477	5,000	10%	2,500	0	2,500	50%
Grand Total:		709,930	834,521	909,423	697,416	1,824,598		2,148,746	0	2,148,746	

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 24-33

Meeting Date 08/19/2024

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>FY25 Budget Ordinance Adoption</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	2,148,746			
FUNDING SOURCE:	All Funds			
TIMELINE:	October 1, 2024 – September 30, 2025			

SUMMARY STATEMENT:

Adoption of City Annual Budget for FY25 (October 1, 2024 – September 30, 2025)

RECOMMENDED ACTION:

Adopt and Authorize Mayor to sign Ordinance No. 265 FY25 Budget

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of Donnelly Ordinance #265

AN ORDINANCE TO BE TERMED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF DONNELLY, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, APPROPRIATING SUMS OF MONEY IN THE AGGREGATE AMOUNT OF **\$2,148,746** TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF DONNELLY FOR SAID FISCAL YEAR; SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE; AUTHORIZING THE CERTIFICATION TO THE COUNTY COMMISSIONERS OF VALLEY COUNTY, IDAHO, THE AMOUNT OF **\$146,357** IN PROPERTY TAXES TO BE LEVIED AND ASSESSED UP THE TAXABLE PROPERTY IN THE CITY; PROVIDING FOR THE FILING OF A COPY OF THIS ORDINANCE WITH THE OFFICE OF THE IDAHO SECRETARY OF STATE AS PROVIDED BY LAW; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE MAYOR AN COUNCIL OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, AS FOLLOWS:

Section 1: That the sum of **\$2,148,746** is hereby appropriated to defray all necessary expenses and liabilities of the City of Donnelly, Valley County, Idaho, for the fiscal year commencing October 1, 2024, and ending September 30, 2025.

Section 2: The objects and purposes for which such appropriation is made, and the amount appropriated for each object and purpose, are as follows:

AMOUNT APPROPRIATED FOR EXPENDITURES

GENERAL FUND

Personnel	\$110,934	
Administrative	\$215,455	
Public Safety	\$4,000	
Roads & Streets	\$609,902	
Parks & Recreation	\$89,038	
Donnelly Depot Center	\$38,250	
TOTAL GENERAL FUNDS		\$1,067,579

LOCAL OPTION TAX FUND	\$350,000	
WATER FUND	\$526,841	
WATER IMPROVEMENT FUND	\$0	
SEWER FUND	\$201,826	
PARKS/RECREATION-DES	\$2,500	
TOTAL BUDGET FOR FISCAL YEAR 2024-2025		\$2,148,746

Section 3: The amount of **\$146,357** is hereby authorized to be certified by the City of Donnelly to the Board of Commissioners and Valley County, Idaho, in accordance with Section 50-1007, Idaho Code, to be levied and assessed as a property tax on the taxable property within the City of Donnelly for the fiscal year commencing October 1, 2024, and ending September 30, 2025.

Section 4: The City Clerk is hereby authorized and directed to cause a certified copy of this ordinance to be filed with the Office of the Secretary of State of the State of Idaho, as required by Section 50-1003, Idaho Code.

Section 5: This ordinance shall be published once in full in the official newspaper of the City and shall take effect and be in force from and after its passage, approval, and publication.

Passed and approved by the Mayor and City Council of the City of Donnelly, Valley County, Idaho, this 19th day of August 2024.

Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 24-34
Meeting Date 08/19/2024

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Agreement to Perform Engineering Services For City of Donnelly – DC Engineering</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	\$5,000		
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Provide support onsite/remote to the city for adjustments and troubleshooting to the existing water distribution PLC control system.

RECOMMENDED ACTION:

Approve the Agreement with DC Engineering to Perform Engineering Services for PLC Control System.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



Proposal Agreement to Perform Engineering Services for City of Donnelly

Proposal Date: August 1, 2024

Services Performed For:

Project Name: 2024 Programming and
integration Support

City of Donnelly

Thank you for considering DC Engineering to serve you. We very much appreciate the opportunity to work with you and your team.

This proposal is effective as of 8/1/2024, and is entered into by and between DC Engineering and City of Donnelly, and is subject to the terms and conditions specified below, as well as the Contract Provisions in the attached Exhibit A.

Scope of Services

We understand that this contract will be to provide support whether onsite or remote to the City of Donnelly for adjustments and troubleshooting to the existing water distribution PLC control system.

Specific scope anticipated as follows:

Programming and Onsite Services

- Provide modifications to the existing PLC and HMI programs at the request of City staff.
- Remote support will be provided where possible with travel to be discussed when deemed necessary.

Assumptions

While preparing this scope of services and fee estimate, we have made the following assumptions:

- The scope of work is for services only. Any software or hardware required for requests will be invoiced as an additional service.
- Wiring terminations in panels and at field devices will be completed by others.
- DCE will provide troubleshooting for problematic wiring, but it is the responsibility of an Electrical Contractor to remedy wiring issues.

- Client will have personnel available on site to assist in system testing, calibrations, and commissioning.

Schedule

Our availability to start work on the project could be as early as the week we receive written notice to proceed. On-site schedule will be agreed on at least 2-3 weeks in advance.

- We understand that system startup activities often require extended hours and flexibility with schedules. To help mitigate the impact of this on our staff, all hours for an employee beyond 40 hours per week will be billed at time and a half. DC Engineering also observes all weekends and standard major holidays, and will only work these in extreme cases of plant/operational shutdown, however we will not work on Thanksgiving Day or Christmas Day. In an extreme case that we are required to work on a weekend or holiday, we will bill all time at two times our normal rate. Planning ahead and proper scheduling can usually minimize any of this, and DC Engineering is happy to help align our staff with the project schedules to help everyone be successful.

Compensation

We propose to provide these services for this project on a time and expense basis, not to exceed \$5,000. Billing will be only for actual effort expended on project. Effort will not exceed the NTE amount without prior agreement with City of Donnelly.

Payment

Standard payment terms are 45 days after invoice date. Non-payment by Owner does not relieve Client of responsibility of payment in whole to DC Engineering for work performed under this contract.

Invoices will be sent to the Client monthly, based upon project milestones and must be paid prior to additional effort/hours being invested into the project. Any invoice not paid within terms is subject to interest at the rate of (12) percent per annum compounded monthly. Non-payment by the Client may constitute a breach of contract, and all work can be stopped on the project. Any unbilled time already accrued to the project will be invoiced and all outstanding amounts must be paid before resumption of work on the project.

Payments can be made electronically (preferred) or by check.

We have a preference for ACH:
First Interstate Bank
Routing: 092901683
Account: 352721
With payment advice to:
Invoices@dcengineering.net

Checks made payable to:
DC Engineering, Inc
440 E Corporate Dr #103
Meridian, ID 83642
Invoices@dcengineering.net
82-0507522 (S-Corp)

This proposal is valid for a period of thirty days from date of issue. If you have any questions, or require additional information, please do not hesitate to ask.

Thank you again for your consideration, we are pleased to serve you on this project.

Sincerely,
DC Engineering, Inc

APPROVED

Client NAME, BUSINESS

DATE

Exhibit A – Consultant Contract Provisions for City of Donnelly

Project Name: 2024 Programming and integration Support

1. **CONTRACT** – These Contract Provisions and the accompanying Proposal constitute the full and complete Agreement between the parties and may be changed, amended, added to, superseded, or waived only if both parties specifically agree in writing to such amendment of the Agreement. DC Engineering is offering the above mentioned professional engineering services to the client for the project specified and its obligations to the client and to the project shall be limited to the engineering disciplines listed without any other responsibilities or obligations.
2. **DOCUMENTS** – All documents prepared or furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional service. Consultant assigns ownership including copyright to the Client upon payment for services rendered except Consultant retains copyright in its standard systems, sections, details and specifications. Consultant grants Client a license to use Consultant's standard systems, sections, details and specifications but only for this Project. Use of the instruments of service without engagement of the Consultant by Client shall be at Client's sole risk, and Client agrees to indemnify, defend, and hold Consultant harmless from all claims, damages, and expenses, including attorneys' fees, arising out use by Client or by others acting through Client.
3. **CONSTRUCTION PHASE SERVICES** – If Consultant performs any services during the construction phase of the project, Consultant shall not supervise, direct, or have control over Contractor's work. Consultant shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. Consultant does not guarantee the performance of the construction contract by the Contractor and does not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
4. **STANDARD OF CARE** – The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants practicing in the same or similar locality under the same or similar circumstances ("Standard of Care"). The Consultant shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. Notwithstanding any other representations made elsewhere in this Agreement or in the execution of the Project, this Standard of Care shall not be modified. The Consultant shall act as an independent contractor at all times during the performance of its services, and no term of this Agreement, either expressed or implied, shall create an agency or fiduciary relationship.
5. **COST OF THE WORK** – When negotiated as part of its work, Consultant will furnish opinions of probable cost, but does not guarantee the accuracy of such estimates. Opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs prepared by Consultant hereunder will be made on the basis of Consultant's experience and qualifications and will represent Consultant's judgment as an experienced and qualified design professional. However, users of the probable cost opinions must recognize that Consultant does not have control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices or performing the work. While making efforts to work within client communicated budget guidelines, Consultant is not a fiduciary, financial analyst, economist, estimator, or contractor and as such shall not be responsible for project budgets and pricing, or for project funding and financial performance.
6. **SUSPENSION OF WORK** – The Client may, at any time, by written notice, suspend further work by Consultant. The Client shall remain liable for, and shall promptly pay Consultant for all services rendered to the date of suspension of services, plus suspension charges, which shall include the cost of assembling documents, personnel and equipment, rescheduling or reassignment, and commitments made to others on Client's behalf. Client shall pay Consultant pursuant to the rates and charges set forth in the Proposal. Consultant will submit monthly invoices to Client for services rendered and expenses incurred. If Client does not pay invoices within noted time, Consultant may, upon written notice to the Client, suspend further work until payments are brought current. The Client agrees to indemnify and hold Consultant harmless from any claim or liability resulting from such suspension.
7. **CHANGES OR DELAYS** – Unless the accompanying Proposal provides otherwise, the proposed fees constitute Consultant's estimate to perform the services required to complete the Project. Required services often are not fully definable in the initial planning; accordingly, developments may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated. Costs and schedule commitments shall be subject to renegotiation for unreasonable delays caused by the Client's failure to provide specified facilities, direction, or information, or if Consultant's failure to perform is due to any act of God, labor trouble, fire, inclement weather, act of governmental authority, pandemic, epidemic, viral outbreak, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant. Temporary work stoppage caused by any of the above may result in additional cost beyond that outlined in the accompanying Proposal. If the consultant elects to suspend services, the consultant shall give seven (7) days written notice to client before suspending services.
8. **LIABILITY** – The total liability, in the aggregate, of Consultant and Consultant's officers, directors, employees, agents, and Consultants to Client and anyone claiming by, through or under Client, for injuries, claims, losses, expenses, or damages whatsoever arising out of Consultant's services, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by Consultant under this Agreement, or the total amount of \$ 500,000 whichever is greater.
9. **INDEMNITY** - The Consultant shall indemnify and hold the Client and the Client's officers and employees harmless, but not defend, from and against damages, losses, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law but only to the extent they are caused by the negligent acts or omissions of the Consultant, its employees, and its consultants in the performance of professional services under this Agreement. The Consultant has no obligation to pay for any of the indemnitees' costs prior to a final determination of liability or to pay any amount that exceeds the Consultant's finally determined percentage of liability based upon the comparative fault of the Consultant, its employees, and its consultants.
10. **MISCELLANEOUS**
 - Governing Law:** The laws of the state in which the Consultant office executing this Agreement is located shall govern the validity and interpretation of this Agreement.
 - Dispute Resolution:** Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution.
 - Consultant Reliance:** Consultant shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client's Consultants and contractors, and information from public records, without the need for independent verification.
 - Betterment:** If any item or component of the Project is required due to omission from the construction documents, Consultant's liability shall be limited to the reasonable costs of correction of the construction, less the cost to the Client if the omitted item or component had been initially included in the contract documents. All costs of errors, omissions, or other changes that result in betterment to the Project shall be borne by the Client and shall not be a basis of claim against the Consultant. It is intended by this provision that the Consultant will not be responsible for any cost or expense that provides betterment, upgrade, added value, or enhancement of the Project.
 - Certifications:** Consultant shall not be required to sign any documents that would result in Consultant's having to certify, guaranty, or warrant the existence of conditions that Consultant cannot ascertain.
 - Third Parties:** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Consultant.
 - Consequential Damages:** The Consultant and Client waive consequential damages (such as lost profits, lost revenues, loss of use, loss of financing, and loss of reputation) for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages whether arising in contract, warranty, tort (including negligence), strict liability, or equity, or that might arise out of the parties' indemnification obligations.
 - Lien:** Consultant reserves the right to directly lien the project in the case of non-payment.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council
From: Lori Clemens, City Clerk
Re: Staff Report
Date: August 14, 2024

Utility Billings: As of Wednesday, August 14, 2024, there is \$1,202.76 (7) past due 30 days or more, in water billings.

Local Option Tax: July Receipts (June Tax) \$21,319.78

Airport: Routine Maintenance

Clerk: Business License Renewals

Donnelly Depot Center:

Parks & Recreation: Gazebo Update
Raquet Court Fence
Park Fences

Planning & Zoning:

Road & Streets:

Water:

Office Closures: September 2, 2024, Labor Day

Upcoming Meeting Dates: September 09, 2024, City Council Meeting