



CITY COUNCIL
Monday, July 15th, 2024, at 4:00 PM
Donnelly Community Center
MINUTES

CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

Meeting called to order by Council President Davenport at 4:08 p.m.

Roll Call: Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade and Clerk Clemens present. Mayor Dorris 5:27 p.m.

WORKSHOP – PLANNING/ZONING

6 p.m. Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Davenport, 2nd by Spade to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

- Brett Shepherd, Valley County Pathways/Donnelly Community Pathways Group
The pathway to be opening soon. SHARE THE ROAD signs down W Roseberry Road.
Crosswalks to be put in place by Valley County.

DISCUSSION ITEMS:

AOI Negotiations with Valley County – Planning Consultant, Mark Butler

- Meeting with Valley County Planning and Zoning. City Impact Area (east side of Donnelly) to be relocated.

BUSINESS AGENDA (Action Items):

AB 24-24 Development Agreement 2024-RZ-1 and 2024-PP-1 (authorization for the Mayor to sign)

- A rezone including the termination of Development Agreement recorded as Instrument Number 306614 and termination of Amendment to Development Agreement recorded as Instrument Number 323886, and implementation of a new Development Agreement and a Preliminary Plat to include a mix of single-family homes, townhomes, apartments, commercial lots, and open space for Mountain Meadows Ranch South. The property is



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currently owned by Donnelly 270, LLC, member Craig Groves, and the applications are represented by Bonnie Layton with NV5. The property is approximately 46-acres and is located on the north side of Roseberry Road approximately 1/4 -mile west of State Highway 55.

Motion by Henggeler, 2nd by Minshall to approve and authorize Mayor to sign the Development Agreement 2024-RZ-1 and 2024-PP-1. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-25 Ordinance No. 264, Changing the Zoning of Certain Real Property (Action Item)

- Ordinance No. 264 - Changing the Zoning of Certain Real Property within said City of Donnelly from C (General Commercial) and R-4 (Low Density Residential) to C (General Commercial), R-8 (Medium Density Residential), and PU/OS (Public Use and Open Space) with a Development Agreement: Directing the City Engineer to Designate said property as C (General Commercial), R-8 (Medium Density Residential), and PU/OP (Public Use - and Open Space) on the Official Zoning Map; and providing an effective date.

Motion by Henggeler, 2nd by Minshall pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 264 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Motion by Henggeler, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 264 be considered read, passed, and adopted after being read by title only.

City Clerk read Ordinance No. 264 by title only into record.

Motion by Henggeler, 2nd by Spade to adopt and approve Mayor to sign Ordinance No. 264 Changing the Zoning of Certain Real Property within City of Donnelly. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-26 General Funds Transfer to LGIP

- Transfer funds from General Fund to Sewer and Water LGIP Account

Motion by Davenport, 2nd by Spade to approve and authorize City Clerk to transfer funds for General Funds to LGIP Accounts. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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AB 24-27 Water Base Fee Rate Increase

- Rate increase for Water Base from \$32.00 to \$33.60 (5% increase)

Motion by Davenport, 2nd by Spade to approve 5% Water Base Fee increase. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-28 Donnelly Public Library CUP 22-03DR

- Heather Larronde, representing the Donnelly Library. (Update per June 17, 2024, City Council Meeting.)
- 06.17.24 a deep clean was conducted
- 06.20.24 Central District Health inspection.
- Verification on the 4" space between teepee and ground.

No action taken

AB 24-29 City Council Meeting September 16, 2024

- Mayor and Clerk gone on September 16, 2024
- Reschedule City Council Meeting to September 9, 2024

Motion by Minshall, 2nd by Spade reschedule the September meeting for September 9, 2024. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 24-30 2021 CAT 420 Backhoe Purchase

- Purchase of a 2021 CAT 420 Backhoe

Motion by Henggeler, 2nd by Spade to approve the purchase of 2021 420 CAT Backhoe. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

BUDGET WORKSHOP

BUSINESS AGENDA (Action Items-cont.)

AB 24-31 Fiscal Year 2025 Proposed Budget

- Review proposed FY25 budget.



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Motion by Minshall, 2nd by Henggeler to approve proposed budget FY25, pending verification of tax amount from Valley County prior to publishing in the paper. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

STAFF REPORT

Included in packet

ADJOURNMENT

Motion by Davenport, 2nd by Henggeler to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 6:55 p.m.

ATTEST: Lori Clemens, City Clerk