



**CITY OF DONNELLY  
LOCAL OPTION TAX "LOT"  
FUNDING APPLICATION FY25  
Due Date: April 11, 2024**

Applications will only be accepted by email: [lclemens@cityofdonnelly.org](mailto:lclemens@cityofdonnelly.org)  
Failure to submit a completed application could result in the application not receiving funding.

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

If allocation is granted, make check payable to: \_\_\_\_\_

Organization Type: Circle One for Profit Non-Profit Governmental Entity

Other: (include proof authorized to conduct business in Idaho) \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Proposed Project Start Date: \_\_\_\_\_ Proposed Completion Date: \_\_\_\_\_

*(Start dates must fall with the forthcoming Fiscal Year which begins October 1st)*

Current Sources of Funding: \_\_\_\_\_

- Copies must be submitted:
- W-9 Form
  - Proof of State of Idaho Business Entity Registration  
(to apply, contact the Secretary of State's Office at 208-334-2301. For proof of registration, go to [www.accessidaho.org](http://www.accessidaho.org))
  - 1 year Profit and Loss Statement and Balance Sheet

This Request fall under the qualifying category of (3.10.050 Purpose of Tax Revenues)

Circle One:

- A. New paving, parking, bike paths, public transit and transportation;
- B. Matching funds to leverage grant funding;
- C. Public safety;

- D. Parks and land acquisition for new park facilities;
- E. City beautification including but not limited to, open space acquisition, streetscapes, burial of overhead utility lines;
- F. Recreational and cultural activities and facilities including, but not limited to, library, community art and cultural events;
- G. Animal shelter support;
- H. Economic Growth, marketing, advertising, promotion and development;
- I. Capital Improvements; and
- J. Direct costs to collect and enforce the tax.

Explain in detail how this request complies with the public purpose/s you have identified: \_\_\_\_\_

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Funds will be specifically spent as follows (attach additional page, if needed, to describe project):

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Process for Receiving Allocated Funds:

1. Allocated Funds Upfront – sign Agreement then complete Final Award Report upon completion of project.
2. Reimbursement of Allocated Funds – show project receipts and completed Final Award Report.

**All Ads/Communication to include mention of funding by City of Donnelly Local Option Tax**

I certify that the information herein contained and attached is true and correct on behalf of the requestor:

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_