



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

**AGENDA  
CITY COUNCIL  
MEETING**  
**Monday, July 17, 2023, at 6:00 PM**  
**Donnelly Community Center**

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIENCE**

**CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

City Council Minutes – June 26, 2023

Vouchers – June 16 thru July 12, 2023

Treasurer Report – June 2023

Payroll Summary – June 29, July 5, and July 13, 2023

**PUBLIC COMMENT:**

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

**DISCUSSION ITEM:**

Brundage Realty – Paving

East/West Roseberry – Reconstruction, Valley County

North Lake Sewer and Water District – Rate Increase

Donnelly Elementary School – Community Open House, August 24th

**BUSINESS AGENDA (Action Items)**

AB 23-26 General Fund Transfer to LGIP Account

**BUDGET/FEES WORKSHOP**

**BUSINESS AGENDA (Action Items-cont.)**

AB 23-27 Fiscal Year 2024 Proposed Budget

**STAFF REPORTS:**

**ADJOURNMENT:**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

**Motion to Accept Amended Agenda:** Motion by Minshall, 2<sup>nd</sup> by Henggeler to accept amended agenda, adding Resolution to support new proposed Ambulance Service District. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

Motion by Henggeler, 2<sup>nd</sup> by Davenport to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.

No public comment

**DISCUSSION ITEM**

Mountain Waterworks part of Merrick & Company – Mike Woodworth, Planning Grant for Water Facilities. DEQ ranked eighth, funded 50/50 match. Work with city staff on rate studies, connection fees, and facility needs.

**BUSINESS AGENDA: (Action Items)**

**AB 23-22 Zwygart John & Associates – Engagement Letter Fy23 Audit**

- Engagement letter for the FY23 Audit

Motion by Minshall, 2<sup>nd</sup> by Spade to approve and authorize the Mayor to sign engagement letter with Zwygart John & Associates for the FY23 Audit. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 23-23 Donnelly Pathways, Brett Shepherd – Grant Opportunity**

- Valley County Pathways is working with Valley County to create a pathway between Donnelly and Dawn Drive along West Roseberry Road. Opportunity for an LHTAC



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Grant, Children Pedestrian Safety Program. City of Donnelly to be the sponsor. City work with Valley County Grant Writer.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to move forward with the grant application, City of Donnelly being the sponsor. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 23-24 Mountain View RV Park – Utility Services**

- Tim Farrell – proposal to extend city water services to the Mountain View RV Park, approximately 2,500 ft.
- Mountain View RV Park to cover all costs of the infrastructure.
- Master meter, approximately 50 EDUs
- Work with City Engineer, Water Engineer, City Attorney, and City Staff to meet all conditions required.

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to extend water services outside the city limits with conditions of approval as required by City Engineers and Legal Staff. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

**AB 23-25 Resolution – Support of New Proposed Ambulance Service District**

- Chief Bonilla presented the resolution to support the petition for a new ambulance service district.
- To be voted on by the public on November ballot

**Motion by Davenport, 2<sup>nd</sup> by Spade** to approve and authorize Mayor to sign Resolution 23-004 in support of a proposed Ambulance Service District. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

**BUDGET/FEES WORKSHOP**

**STAFF REPORT**

Staff report was included with packet.

**ADJOURNMENT**

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:20 p.m.

ATTEST: Lori Clemens, City Clerk