



CITY COUNCIL
Monday, February 27th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Minshall, 2nd by Henggeler to accept the consent agenda as written. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

No public comment

BUSINESS AGENDA: (Action Items)

AB 23-04 Donnelly Public Library District-Amendment to Warranty Deed

- Donnelly Public Library wants to combine 150 East State Street with the lot directly to the east (owned by the Library District). Prior to combining the 2 lots, the Donnelly Public Library District is requesting that the City of Donnelly amend the 2018 Warranty Deed associated with 150 East State Street, Donnelly. The request is to exclude the 2nd restriction, which states, “if the existing library outgrows the Library Property, the Donnelly Public Library District can only sell the Library Property to a third-party buyer if ten percent (10%) of the sale proceeds are paid to the City of Donnelly and if all remaining proceeds of such sale are used solely to fund a larger library. The City of Donnelly shall also have a right of first refusal to purchase the Library Property for the value of the improved asset let ten percent (10%), and the City of Donnelly shall have 30 days to elect to purchase upon notice from the Donnelly Public Library District. The Library Property will not be sold for at least ten years from the date of recording this instrument”.
- The council members discussed the warranty deed and why it was put in place. Removing the second restriction would not benefit the city.



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Motion by Minshall, 2nd by Davenport to not amend the 2018 Warranty Deed, 150 East State Street, Donnelly. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 23-05 Resolution 23-001 – Destruction of Certain Records

- A Resolution providing for the destruction of certain records (semi-permanent and temporary) that have been kept for five (5) years after the date of issuance or completion of the matter contained within the record.

Motion by Henggeler, 2nd by Minshall to Approve, Adopt and Authorize Mayor to sign Resolution 23-001 Destruction of Certain Records. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 23-06 Resolution 23-002 – Fair Housing Month Proclamation

- City of Donnelly Resolution Proclaiming that April be Fair Housing Month.

Motion by Henggeler, 2nd by Davenport to Approve, Adopt and Authorize Mayor to sign Resolution 23-002 Fair Housing Month Proclamation. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 23-07 General Fund Transfer to LGIP Account

- Transferring funds from the general account to the LGIP Savings Accounts.

Motion by Minshall, 2nd by Henggeler to Approve and Authorize Clerk to make fund transfers. Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

AB 23-08 Office Copier Contract Renewal/Equipment Lease

- City currently contracts a Kyocera copier from Boise Office Equipment. This contract is due to expire in May and the equipment is no longer manufactured and parts are unavailable.
- This contract would provide a new copier along with maintenance for a term of 5 years.

Motion by Minshall, 2nd by Henggeler to approve and authorize the leasing of new copier equipment with BOE/Xerox. Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.



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STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn meeting. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 6:42 p.m.

ATTEST: Lori Clemens, City Clerk