



City of Donnelly

169 Halferty Street

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Planning & Zoning Commission Meeting

Monday, December 6, 2021, at 6:00 pm

Donnelly Community Center

MINUTES

Call to Order: 6:00 p.m.

Roll Call: Commissioner Gilbert, Commissioner Dorris, Commissioner Engberg, and Commissioner Smith were present; Commissioner Hanes absent. Quorum exists.

AMENDED AGENDA Idaho Code §74-204(4)

Amend the agenda to include Donnelly Public Library as a General Business (Action Item)

Motion by Commissioner Dorris, 2nd by Commissioner Smith to accept the amended agenda.

All Commissioners voted aye; motion carried.

Chairman Gilbert lead Pledge of Allegiance

Commissioner Hanes 6:05pm

PREVIOUS MINUTES:

September 13, 2021, Minutes

Motion by Commissioner Dorris, 2nd by Commissioner Engberg to approve minutes with noted changes. All Commissioners voted aye; motion carried.

GENERAL BUSINESS (Action Item):

McCall Donnelly School District/Donnelly Elementary -Dion Zimmerman (Design West Architects) and Jason Clay (Director of Operations MDSO). Reviewed plans for the addition to the Donnelly Elementary School. Additional parking will be on the west side of property. Architectural design will remain the same as existing.

Donnelly Public Library.

Commissioner Gilbert introduced the Donnelly Public Library situation, regarding placement of structures w/o any permitting. Zoned General Business District, requires a Conditional Use Permit, Library has not met proper setbacks on current structure.

City Clerk, local newspaper indicates that there is teepee to be constructed on site on Wednesday, December 8, 2021. No permit applications have been received for this structure. Commissioner Dorris, how tall is the teepee, limit is 35'.

Commissioner Gilbert, according to paper 28' in height. Lighting and heat need to be addressed and Fire Department notified. Immediately Tuesday, December 7, 2021, notify library of Cease and Desist of project.

Commissioner Smith, public library needs to follow health and safety standards.

Commissioner Dorris who built fence? Good idea to help keep the children on library property.

Commissioner Gilbert, also to keep dogs away from kids. Needs to meet code of 4' in the front setback for visibility.

Commissioner Engberg, map showing all locations of structures, including setbacks.

Commissioner Dorris, temporary structures have a time limit. City follows national building codes.

Motion by Commissioner Dorris, 2nd by Commissioner Smith to cease and desist, have Administrator contact Library Director to get proper paperwork to move forward, copy letter to Donnelly Library Board of Trustees. All Commissioners voted aye; motion carried.

DISCUSSION ITEM

150 West Roseberry Road-Parking, contact attorney to verify what questions can be asked concerning current use of building.

STAFF REPORTS:

Perch 55 has sold.

January Meeting to be rescheduled and held on January 10, 2022

Motion by Commissioner Hanes, 2nd by Commissioner Engberg to hold January meeting on January 10, 2021, instead of January 3, 2021. All Commissioners voted aye; motion carried.

ADJOURN

Motion by Commissioner Dorris, 2nd by Commissioner Hanes to adjourn. All Commissioners voted aye; motion carried.

Adjournment 6:44 p.m.