



City of Donnelly

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City Council Meeting on Monday, December 17, 2018 at 5:30 pm Donnelly Community Center

MINUTES

Meeting called to order by Mayor Koch.

Roll Call: Councilman Stayton, Councilwoman Minshall, Councilwoman Davenport and Councilwoman Hoogendyk were present. Mayor Koch and Clerk Hedges were also present.

Pledge of Allegiance

CONSENT AGENDA:

City Council Minutes – October 15, October 29, November 19, 2018

Vouchers November 16 through December 17, 2018

Treasurer's Report – November 2018

Payroll Summary – November 21, December 5, December 6, 2018

Motion by Davenport, 2nd by Minshall to approve the Consent agenda. Motion carried.

PUBLIC COMMENT:

Mayor Koch asked for anyone with public comment. Gene Tyler requested confirmation from the council to continue to represent Donnelly with the Midas Gold community agreement and Foundation. They will provide a summary each month for the Council to review and ask questions. Council will formally appoint at the next meeting.

PUBLIC HEARING:

AB19-06 Ordinance 246 City of Donnelly Floodplain Ordinance (ACTION ITEM)

Mayor Koch opened the public hearing at 6:07 p.m.

Mayor Koch asked for public comment:

In favor – None

Neutral – None

Opposed – None

Mayor Koch closed the public hearing at 6:11 p.m.

Motion by Minshall, 2nd by Hoogendyk pursuant to Idaho Code Section 50-902 that the proposed Ordinance No. 246 pass its first reading by title only. Roll Call Vote: Stayton – yes, Davenport – yes, Minshall – yes, Hoogendyk – yes.

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance 246 be considered read, passed and adopted after being read by title only. Clerk read Ordinance 243 by title only into record. Roll Call Vote: Stayton – yes, Minshall – yes, Davenport – yes, Hoogendyk – yes. Motion carried.

BUSINESS AGENDA:

AB 19-07 Resignation of Gabe Stayton (ACTION ITEM)

Mayor Koch presented Gabe Stayton an Certificate of Appreciation for the past 10 years of dedicated service to the City of Donnelly.

Motion by Davenport, 2nd by Minshall to accept the resignation of Gabe Stayton. Motion carried.

AB 19-08 Appointment of Chelsea Bergquist of Council Member (ACTION ITEM)

Chelsea Bergquist took the oath of office to serve as Council Member for the City of Donnelly.

Motion by Minshall, 2nd by Hoogendyk to appoint Chelsea Bergquist to Council Member for the City of Donnelly. Motion carried.

AB 19-09 Appointment of Council President (ACTION ITEM)

With the recent resignation of Council President, a new president needs to be appointment. Minshall nominated Davenport and it was 2nd by Hoogendyk. Davenport accepted the nomination.

Motion by Minshall, 2nd by Hoogendyk to elect Wendy Davenport to City Council President. Motion carried.

AB 19-00 Idaho Parks & Recreation RV Grant Application (ACTION ITEM)

Carol Coyle presented the intent to apply for the IPR RV Grant for the construction of a camp host location to include power, water and sewer at the Donnelly Campground. This process will need to have quotes for the construction process and the application is due in January.

Motion by Minshall, 2nd by Bergquist to approve Carol Coyle to proceed with the IDPR RV Grant application and authorize Mayor to sign necessary documents. Motion carried.

AB 19-10 FY18 Annual Audit Presentation – Jared Zwygart (ACTION ITEM)

Jared Zwygart from Zwygart, John and Associates presented the City's FY18 annual audit of financial records.

Motion by Minshall, 2nd by Hoogendyk to accept the FY18 Annual Audit. Motion carried.

AB 19-11 Resolution 2019-002 to update Signatories at Idaho First Bank (ACTION ITEM)

Clerk presented resolution 2019-002 to remove Gabe Stayton and to add Chelsea Bergquist as signers on the bank accounts.

Motion by Davenport, 2nd by Minshall to adopt Resolution 2019-002. Motion carried.

AB 19-12 Resolution 2019-003 to Adopt City Council Calendar for 2019.

At the November meeting the council accepted the proposed meeting calendar. This resolution is to adopt the meeting calendar.

Motion by Minshall, 2nd by Davenport to adopt Resolution 2019-003 City Council Calendar for 2019. Motion carried.

EXECUTIVE SESSION: Communicate with legal counsel regarding pending/imminently-likely litigation (Idaho Code §74-206(1) (f))

Councilwoman Davenport moves that the board, pursuant to Idaho Code §74-206, convene in executive session to: Communicate with legal counsel regarding pending/imminently-likely litigation (Idaho Code §74-206(1) (f)) with the topic of Local Option Tax Violations.

Roll Call Vote: Davenport – yes, Minshall – yes, Bergquist – Yes, Hoogendyk – Yes. Entered executive session at 6:57 p.m. Exited executive session at 7:33 p.m.

AB 19-13 Local Option Tax Violation (ACTION ITEM)

Motion by Davenport, 2nd by Hoogendyk to proceed with legal action in regard to the Local Option Tax Violation. Roll Call: Minshall – yes, Davenport – yes, Hoogendyk – yes, Bergquist – yes. Motion carried.

ADJOURN:

Motion by Minshall, 2nd by Davenport to adjourn until our next regular scheduled meeting, January 14, 2019. Motion carried.

Adjourned at 7:48 p.m.

Approved: January 14, 2019