



## City of Donnelly

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# Special City Council Meeting on Monday, September 24, 2018 at 6:00 pm Donnelly Community Center

## MINUTES

Meeting called to order by Councilman Stayton at 6:00 p.m.

**Roll Call:** Councilman Stayton, Councilwoman Davenport, Councilwoman Minshall and Councilwoman Hoogendyk were present. Mayor Koch was absent. Clerk Hedges were also present.

### Pledge of Allegiance

### PUBLIC HEARING:

#### **AB18-82 FY 18 Amended Budget, Ordinance 243 (ACTION ITEM)**

Councilman Stayton opened the Public Hearing at 6:04 p.m.

Clerk presented the Proposed FY18 Budget Amendment to excess revenue received from Local Option Tax funds. Clerk did not receive any written comments.

Councilman Stayton asked for public comment:

In Favor of – None

Neutral – None

Opposed – None

Councilman Stayton closed the Public Hearing at 6:07 p.m.

Council would like to place excess revenue to City Capital improvement after the additional funds of \$14,000 are awarded to applicants as per the Local Option Tax awards.

**Motion by Minshall, 2<sup>nd</sup> by Davenport** pursuant to Idaho Code Section 50-902 that the proposed Ordinance No. 243 pass its first reading by title only. Roll Call Vote: Stayton – yes, Davenport – yes, Minshall – yes, Hoogendyk – yes.

**Motion by Minsahl, 2<sup>nd</sup> by Davenport** pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance 243 be considered read, passed and adopted after being read by title only. Clerk read Ordinance 243 by title only into record. Roll call vote: Stayton – yes, Minshall – yes, Davenport – yes, Hoogendyk – yes. Motion carried.

### **BUSINESS AGENDA:**

**AB 18-76 WMC Community Partnership Discussion (Action Item)**

Clerk presented the attorney recommendation to council members and asked for their input. Council would like to see what other cities are doing and to get more information by attending some of the public meetings in McCall. Clerk will provide those times to the Mayor and council.

**Motion by Davenport, 2<sup>nd</sup> by Hoogendyk** to table the decision on the WMC Community Partnership until a time that they have received additional information. Motion carried.

**AB 18-77 Donnelly Farmer’s Market Request to Place Shed (Action Item)**

At the last meeting the council was okay with placing of the shed with a memo of understanding between both parties on the maintenance, ownership, etc. Clerk presented the draft MOU to the council for their review with the addition of “if the necessary maintenance was not completed the City could charge DFM with the charges.” Council discussed these terms and asked that one addition clarification in the draft be added. “if the DFM does not operate for two consecutive years the ownership of the shed will become property of the City”. Clerk will have the change made to the document and reviewed by DFM for presentation at the October 15<sup>th</sup> meeting.

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to table the decision until the October 15<sup>th</sup> council meeting. Motion carried.

**AB 18-83 Water System Project Phase 2 Bid Acceptance (Action Item)**

Clerk presented the council with the bid tally sheet and the recommendation from Mountain Waterworks.

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to accept the bid recommendation from Mountain Waterworks to award the Well House and Booster Station Upgrade contract to Irminger Construction from Wilder, Idaho in the amount of \$479,228 which was the lowest bid received. Motion Carried.

**AB 18-84 Maintenance Shop Heating Upgrade (Action Item)**

Clerk presented the bids received for a 150,000 Watt Propane heater installed at the City Maintenance shop with a purchase of an underground propane tank. There is a deficient in the budget of \$2,000 that is requested to be used for the Capital Improvement lot funds.

**Motion by Davenport, 2<sup>nd</sup> by Stayton** to accept the proposal of a 150,000 watt propane heater for A-1 heating and propane tank from Ed Staub to be installed at the City Maintenance Shop and the budget overage to be used from the Capital Improvement overage in Lot funds. Motion carried.

**Motion by Stayton, 2<sup>nd</sup> by Davenport** to adjourn until the City Council Meeting on meeting on October 15, 2018 at 6:00 p.m. Motion carried.

Adjourned at 6:35 p.m.

Approved: October 15,2018