



City of Donnelly

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City Council Meeting on Monday, June 18, 2018 at 6:00 pm Donnelly Community Center

MINUTES

Meeting called to order by Council President Gabe Stayton at 6:00 p.m.

Roll Call: Councilman Stayton, Councilwoman Davenport, Councilwoman Atkinson and Councilwoman Minshall were present. Mayor Koch was absent. Clerk Hedges was also present.

Pledge of Allegiance

CONSENT AGENDA:

City Council Minutes – May 21, 2018
Vouchers dated May 22, 2018 through June 14, 2018
Treasurer's Report for May 2018
Payroll Summary for May 24th, June 5th, June 7th 2018

Motion by Davenport, 2nd by Atkinson to approve the consent agenda. Motion carried.

Public Hearing:

AB 18-54 Resolution 2018-015 Trash Fee Increase (ACTION ITEM)

Councilman Stayton opened Public Hearing at 6:02 p.m.

City Clerk gave her report. There was a clerical error in the Resolution that was approved in March 2018; therefore, a new Public Hearing is required. There were no written comments received.

Councilman Stayton asked for public comment:

Against: none
Support: none
Neutral: none

Councilman Stayton closed the public hearing at 6:03 p.m.

Motion by Minshall, 2nd by Davenport to approve Resolution 2018-015 Trash Fee Increase. Motion carried.

BUSINESS AGENDA:

AB 18-55 Cascade Lake Pathways – Brett Shepherd – Valley County Pathways

Brett Shepherd presented the work that the Donnelly Pathway group is working on, in conjunction with Valley County Pathways. This pathway is preliminary down the North side of W. Roseberry, through the airport and then on the East side of Dawn Drive to the Donnelly Boat Docks. Planning is continuing to happen as well as design.

AB 18-56 Water Systems Improvement Project – Mike Woodworth – Mountain Waterworks

Mike Woodworth provided an update on the project. Well has been dug and is at 500 ft. a pump test will be performed and will receive final approval from DEQ to proceed with Well House and then go out to bid. Hoping to have contract for this construction in August with the intention to construct this fall. Councilman Stayton asked that Clerk provide the drawings to the Council at the next meeting for their review.

AB 18-57 Lake Shore Disposal Agreement (ACTION ITEM)

Clerk presented the new contract to the council for final review. City Attorney provided an opinion letter on the agreement. This is a five-year contract.

Motion by Minshall, 2nd by Davenport to approve AB 18-57 Lake Shore Disposal Agreement.

AB 18-58 Library Conveyance Ordinance Number 240 (ACTION ITEM)

Motion by Minshall pursuant to Idaho Code Section 50-02 that the proposed Ordinance No. 240 pass its first reading by title only, 2nd by Davenport. Roll Call: Stayton (yes), Minshall (yes), Davenport (yes) Atkinson (yes).

Ordinance 240 title only was read by City Clerk.

Motion by Minshall pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to dispensed with and that the proposed Ordinance No. 240 be considered read, passed and adopted after being read by title only, 2nd by Atkinson. Roll Call Vote: Stayton (yes), Davenport (yes), Minshall (yes) Atkinson (yes).

AB 18-59 Ratification Resolution 2018-016 (ACTION ITEM)

This resolution ratifies the Custody Agreement with Zions Bank.

Motion by Davenport, 2nd by Stayton, to approve Resolution 2018-016. Motion carried.

AB 18-60 DDC Lease changes (ACTION ITEM)

City Clerk presented the changes that were requested on the DDC lease per the request of the Council. City Attorney added the language requested. There were some discrepancies or duplications throughout. Council asked that City Attorney review the entire lease per section.

Motion by Davenport, 2nd by Atkinson to table the lease changes until the July meeting.
Motion carried.

AB 18-61 Zwygart, Johns & Associates CPA Auditor Engagement Letter FY 18 Audit (ACTION ITEM)

Audit fees increased 3% from previous year. Next year we will conduct a RFP for auditing services for FY19.

Motion by Davenport, 2nd Minshall, to approve Zwygart Auditor Engagement Letter FY18 Audit. Motion carried.

AB 18-62 Planning & Zoning Commissioner Appointment (ACTION ITEM)

Maggie Bryant, George Dorris, Eric Engberg

Motion by Davenport, 2nd by Minshall to appoint George Dorris and Eric Engberg. Roll Call Vote: Stayton (Yes), Davenport (Yes), Atkinson (Yes), Minshall (Yes). Motion carried.

AB 18-63 Capital Improvement Parking Lot Asphalt

City Clerk presented two quotes to resurface the City Hall/Shop parking area. Granite's bid included the prep of the ground with removal of the asphalt. Council asked the there be an additional 3" of material under the asphalt.

Motion by Minshall, 2nd by Davenport, to approve AB 18-63 Parking Lot Asphalt with the additional of additional base not to exceed \$1500 additional monies. Motion Carried.

STAFF REPORTS:

Clerk provided staff report in packet.

Public Works – over the road banner poles have been anchored again and hoping this will fix the issue.

Budget workshop FY19

Motion by Davenport, 2nd by Atkinson to adjourn until the next City Council Meeting on meeting on July 16, 2018 at 6:00 p.m. Motion carried.

Adjourned at 7:59 p.m.

Approved: July 16, 2018