



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859 Fax (208) 325-4091

### City Council Meeting on Monday, April 23, 2018 at 6:00 pm Donnelly Community Center

#### MINUTES

Meeting called to order by Mayor Koch at 6:00 p.m.

**Roll Call:** Councilor Minshall, Councilor Stayton, Councilor Atkinson, and Councilor Davenport, were present. Clerk Hedges and Mayor Koch were also present.

#### Pledge of Allegiance

#### CONSENT AGENDA:

##### City Council Minutes, March 19, 2018

**Vouchers dated March 20 to April 19, 2019** with addition of those read into record in the amount of \$1478.14

Treasurer's Report for March 2018,  
Payroll Summary for March 29<sup>th</sup>, April 5<sup>th</sup>, April 12<sup>th</sup>

**Motion by Stayton, 2<sup>nd</sup> by Minshall** to approve the consent agenda with the additional vouchers with the added into record. Motion carried.

#### Public Hearing:

##### AB 18-38 Resolution 2018-010 Farmers Market Fee

**Mayor Koch opened Public Hearing at 6:03 p.m.**

Proposed fee is \$50 for the season, and that the City requires insurance if City property is being used.

Public Comment:

Mayor asked for those in Favor: Rene Wehrli spoke in support, Liz Jones spoke in support and Laura Bettis spoke in support.

Mayor asked for those that are Neutral: None

Mayor asked for those that are Against: None

Mayor closed the public hearing at 6:08 p.m.

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve Resolution 2015-010 Establishing a Farmer's Market Fee. Motion carried.

**AB 18-39 the intent to convey real property to the Donnelly Public Library District.**

Mayor opened public the public hearing at 6:09 p.m.

City Clerk Hedges presented the staff report for the Request of Conveyance of Property to the Donnelly Public Library District with additional questions from the City's legal Counsel. At the March 19, 2018 meeting the DPLD requested that the City consider conveyance of the property to the newly formed District as it was the wishes of the original donors. Amy Holm and Laura Bettis, representing the DPLD answered the questions from the City's Legal counsel. Conversation has been ongoing with between the attorneys for both parties. The stated that they are bound to the wishes of the donors just as much as the City is because it was donated as a Charitable Assets. If they were to sell or use as something other than the library, they would have to prove this through the attorney general.

Mayor asked for those that are in Favor: Clerk read the 6 previously received support letters into record. Resident Lisa Marie spoke in support, Steve Kimball spoke in support, Clerk read additional support letters into record that were received after the packets were distributed.

Mayor asked for those that are Neutral: None

Mayor asked for those that are Against: None

Mayor closed the public hearing at 6:47 p.m.

Mayor asked what would happen to the assets if the district was to no longer exist. Legal Counsel for the district would investigate further and relay information to bot the City and the City's attorney for review. Councilor Stayton wants to see a written legal opinion from the City's attorney before a decision is made.

**Motion by Stayton, 2<sup>nd</sup> by Atkinson**, to table AB 18-39, Intent to Convey property the Donnelly Public Library District until the next City Council meeting on May 21, 2018. Motion carried.

**BUSINESS AGENDA:**

**AB 18-40 Request to Purchase new vehicle for Public Works**

At the City Council workshop on April 16, 2018 it was determined that purchasing a new vehicle at this time was warranted. City Clerk Hedges gather Idaho State Vehicle contracts and discussed with public works personnel. Request a purchase of a Dodge 3500 Regular Cab & Chassis (long bed) with a flat bed with boxes.

**Motion by Davenport, 2<sup>nd</sup> by Stayton to approve AB 18-40** for approximately \$30193 to purchase a new vehicle with the remainder that is not covered by LOT funds to be taken out of Road and Street Capital Improvement budget. Motion carried.

**AB 18-41 Resolution 2018-011 Request for Interim Financing for the Water System Improvement Project.**

USDA Rural Development requires interim financing on any loans over \$500,000. The City's loan amount if \$549,000 therefore interim financing is required. This loan will be paid off in full when the project is

completed by the USDA Rural Development funds. Zion Bank has presented the City with a loan term letter for acceptance at this time.

**Motion by Minshall, 2<sup>nd</sup> by Atkinson**, to approve AB 18-41 Resolution 2018-011 and to authorize Mayor to sign all necessary documents. Motion Carried.

**AB 18-42 Discuss Qualifications of Planning & Zoning Commissioners.**

At the last city council meeting it was asked to revisit the qualifications of the Planning & Zoning Commissioners. Our current code states “all members shall be qualified electors within the county and county residents for a minimum of two years prior; members may be appointed from outside of city limits.” There is no restriction of who can serve on the City’s commission. Clerk would like to send a notice to all City residents prior to publishing in the Newspaper for candidates. The Council could change the Ordinance with a public hearing if they wish to do so.

**AB 18-43 Request to Schedule Budget Work Sessions**

Clerk requested to set additional meetings or times to work on budget items. After discussion the Council would like to extend the regular meeting time by one hour for this work session instead of scheduling additional meetings, and then schedule if necessary prior to public hearing.

**STAFF REPORTS:**

Clerk provided staff report in packet. Discussion to continue the office to be closed on Fridays. When needed Clerk will come in and work but office will be closed.

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to adjourn until the next City Council Meeting on meeting on May 21, 2018 at 6:00 p.m. Motion carried.

Adjourned at 7:43 p.m.

Approved: May 21, 2018