



City of Donnelly

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City Council Meeting on Monday, November 20 at 6:00 pm Donnelly Community Center

MINUTES

Meeting called to order: 6:00 p.m.

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Atkinson and Councilor Davenport were present. Mayor Koch and Clerk Hedges were also present. Visitors included: Ken Minshall

Pledge of Allegiance

CONSENT AGENDA:

Vouchers October 13, 2017 thru November 16, 2017

Clerk asked to add vouchers received after November 16, 2017 – Adobe \$14.99, Cascade Hardware \$5.98, Dale's Pump Works \$11908.47, Diamond Fuel & Feed \$815.32, Lakeshore Disposal \$520.00, May Hardware \$22.27, Microsoft \$62.50, Star News \$14.82 total of \$13364.35

Motion by Stayton, 2nd by Davenport to approve the vouchers with the added \$13364.35 read into record. Motion carried.

City Council Minutes – October 16, 2017

Motion by Stayton, 2nd by Davenport to approve the City Council minutes. Motion carried.

Mayor asked for any public comments. None

BUSINESS AGENDA:

AB 18-05 Resolution 2018-002 Pre-Authorization of Certain Voucher Payments

Clerk indicated the addition from previous 2016 Resolution was that of Cascade Hardware as well as dividing the vendors up between electronic payments and check payments.

Motion by Stayton, 2nd by Davenport to approve Resolution 2018-002 Pre-Authorization of Certain Voucher payments. Motion carried.

AB 18-06 Resolution 2018-003 2018 City Council Meeting Calendar

Clerk presented proposed calendar to change January and February's City Council meetings due to Holiday conflict to the 4th Monday of each these months instead of the 3rd Monday.

Motion by Minshall, 2nd by Atkinson to approve Resolution 2018-003 2018 City Council Meeting Calendar. Motion carried.

AB 18-07 Purchase of HLA Snow Pusher for Back Hoe

At the last City Council meeting a decision was made to no longer use the snow plow as public work employees are not licensed to operate. After discussion with Public Works department it was determined that the best solution for snow removal was to purchase the snow pusher for the current back hoe. This would allow Public Works to move snow in a timely and efficient manner. The equipment has a lead time of 8 weeks. Clerk also indicated that if there are unexpected amounts of snow that is received during this lead time, Public Works department does not feel that they can sufficiently move the snow they requested to use an independent snow removal company at every other time snow removal if needed.

Motion by Minshall, 2nd by Davenport to purchase the HLA Snow Pusher attachment for the back hoe and to use a independent contractor for snow removal if needed. Motion carried.

AB 18-08 Library District discussion on property and building

The Library District passed at the recent election. Clerk wanted to bring the items that will be necessary for the council to make the transition. Building maintenance and land leases will need to be negotiated with the newly formed district this year. The City owns the land and the building, and the community library fund has been paying for the operations of the library and building maintenance. Clerk will post the Council of any communication with the new district.

AB 18-09 Sewer Rate Discussion

North Lake Sewer District held a public hearing on Friday November 17th to increase their monthly service rates as well as connection fees. If NLS D adopts these new rates, it will affect the City's monthly remittance to the district. Currently the Council adopted a Temporary Sewer Reduction Resolution in November of 2016 that does not charge a usage fee, only a flat fee and may at anytime change this. If NLS D increases their sewer rates and passes this increase to the City, the City will then need to amend the FY18 Sewer Fund budget for this increased expense and how they would like to handle the increase. Clerk will bring additional information to the next City Council meeting on the increase and budget information.

Staff Reports:

Clerk report was included in packet and discussed. Clerk will contact Farmer Supply and discuss propane options at the Depot Center. Clerk reported that NWP has some occupancy and is working on getting the final items completed. there are issues with the valves being buried and the millings being disturbed causing pot holes, City engineer, owners, contractors and City are working together for a solution. Clerk received a call today about the street name and the issue that dispatch is having with OLD STREET. Clerk will continue to work with the county to find a solution, but it is possible that the street name will be required to be changed.

Davenport asked about on street parking on Halferty. Clerk explained that it is public parking and it cannot be closed, however during the winter months from 3 a.m. to 7 a.m. the cars could be towed because the City has an ordinance that cars are not to be parked on City Streets for snow removal. The other items is if the car is there they may be buried by snow if they do not move them. Clerk will make

sure that proper signage is posted in this area, Old Street and Main Street. Clerk will also send out a note with the utility billing.

Stayton asked Clerk if any research was done on hiring a lease agreement consultant. Clerk indicated that she had not done this and has obtained information from other cities and school districts in Idaho that have cell tower leases. Stayton asked if Clerk would still research these companies and see what they would charge to consult on a lease.

Adjourn @ 6:47 pm

Motion by Davenport, 2nd by Minshall to adjourn until the next City Council meeting on December 18, 2017 at 6:00 p.m. Motion Carried.

Approved: December 18, 2017