



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, May 1, 2017 at 6:00 pm

AT

Donnelly Community Center

MINUTES

Roll Call: 6:00 p.m. Chairman Larry Mangum, Sally Gilbert, Maggie Bryant and Gene Tyler were present. George Dorris was absent. Quorum exists. Clerk Cami Hedges and Administrator Delta James were present.

PREVIOUS MINUTES:

Motion by Tyler, 2nd by Bryant to table the April 3, 2017 minutes until the next regular meeting. Motion carried.

GENERAL BUSINESS:

Election of P&Z Commission Chairman – votes remained the same and will need to wait until there is a tie breaker vote or request Mayor to appoint the Chairman. Commissioner Tyler showed the frustration of what the agenda was to change the Chairman as the current Chair was doing a fine job. Administrator advised that if it went another month that it should be given to the Mayor to appoint. There are no legal issues with this, it is just in the scope of work as the P&Z Commission to elect a new chair each year.

Motion by Gilbert, 2nd by Bryant to table until the next meeting. Mangum, Gilbert and Bryant for, Tyler against. Motion carried.

Design Review updates:

Some questions have arisen in regards to the Design Review process. Current code states that all construction done in the Central Commercial District requires a design review. Administration believes that it was an error to state all when it should be exterior only. However, no changes to the building permit requirements. It would be best to clarify this in the code to indicate exterior only. Commission agreed.

There does not seem to be a threshold on size. This needs to be determined if needed. Suggests that anything lower than 500 sq ft should not require a design review. Commission agreed.

With recent happenings of new development in town, Administrator believes it would be advantageous for the commission to require a public hearing on design review applications. The threshold would also be 500 sq ft to not require a public hearing.

Motion by Tyler, 2nd by Bryant to approve proposed code language for design review, and to be heard by public hearing at the next meeting. Motion carried.

Staff Updates:

Clerk – City Council did not approve the extension of Coach Crossing and is asking the Developer to present the project to both bodies. City has hired a new Library Director – Cherlene Kangas. City was awarded the Department of Commerce Block Grant for the water system. We may be able to have a new well as early as October 2017.

Administrator – May not be able to attend the public hearing in June due to schedule conflict, however will do her best to attend.

Gilbert – attended the Valley County public hearing on the Valley County Pathways plan that incorporates all area pathway plans. The Commissioners felt they needed more information prior to adoption therefore has been tabled until the information is obtained. It was a good public hearing and the Commissioners received a lot of valuable feedback. The consensus was to respect the property owners.

Tyler stated that much of the problems with the pathways was the accessibilities act and that not enough space was proposed.

ADJOURN

Motion by Gilbert, 2nd by Bryant to adjourn until the next regular scheduled meeting at 6:00 p.m. June 5, 2017. Motion carried.

Adjourned: 6:40 p.m.

Approved: June 5, 2017