



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859 Fax (208) 325-4091

### City Council Meeting on Monday, December 12, 2016 at 6:00 pm Donnelly Community Center

#### MINUTES

Meeting called to order: 6:00 p.m.

**Roll Call:** Councilor Stayton, Councilor Davenport, Councilor Minshall and Mayor Koch were present. Councilor Getto was absent. Clerk Hedges also present.

#### Pledge of Allegiance

#### CONSENT AGENDA:

**Motion by Davenport, 2nd Stayton** to approve the vouchers dated November 14, 2016 through December 8, 2016 with the addition of the additional items in the amount of \$9453.81. Motion carried.

**Motion by Davenport, 2nd Minshall** to approve the City Council minutes for September 19, November 2, November 19 and to table minutes from October 17 for correction. Motion carried.

Clerk presented the payroll registers and bank statements for approval. Discussed who would approve prior to processing payroll and who would approve the bank statements. Mayor Koch will approve payroll and Councilor Stayton will review the Bank Statements and reconciliations each month.

#### BUSINESS AGENDA:

##### **AB 17-11 City of Donnelly City Council Meeting Dates for 2017**

Clerk presented a list of all City Council and Planning & Zoning meetings for the year as well as observed Holidays.

**Motion by Stayton, 2nd Davenport** to adopt the City of Donnelly City Council meeting dates for 2017. Motion carried.

##### **AB 17-12 Resolution 2016-008 North Lake Sewer District Agreement Addendum Signature**

Clerk presented the Resolution that the City's Bond Attorney created in order to have the Mayor sign the Addendum to the North Lake Sewer Agreement between the City and District. This Addendum is required by USDA Rural Develop.

**Motion by Stayton, 2nd Minshall** to approve Resolution 2016-008 for North Lake Sewer Agreement Addendum to be signed by Mayor Koch. Motion carried.

## **STAFF REPORTS:**

City clerk presented her report. Davenport asked about the past due water amounts and how much of that was what the City was proposing to turn off last month. Clerk stated that 2 letters were sent out for shut off, and neither of these were from last month.

Local Option tax funds are up for the year compared to previous years. We are already at 25% of collection of the budget 2 months into the new year.

Council agreed to have the clerk get five \$50 Ridley's gift cards for the employees for Christmas. Mayor Koch asked to set up meetings for next Monday with each employee and he and clerk would present the gift card to the employee.

Idaho Power has requested to remove 2 street lights on North Halferty. Davenport said it is dark within the City but these two lights do not due much. The houses on the street put out more light and don't see an issue in removal. Clerk will see what it costs to keep them and what the cost would be for the new development to place a new light.

Clerk was asked to research the requirements to drive the snow plow, Mayor believes that a Class B CDL license is required. Clerk will look into this and get back with Mayor and Council. Council asked clerk to send out a postcard to residents in regards to parking on the street when it has snowed. There is no parking in the City right of way from 3:00 to 7:00 a.m. and those that are in violation may be towed at their expense.

Clerk is to price out some snow removal equipment and work with public works to find a future solution for the sidewalks and smaller areas.

Gene Tyler (VP of Chamber) thanked the City for providing the facility for Santa and the Chili cook-off for Christmas in Donnelly, and to thank the Council members who came and especially the Mayor for judging the contest. There was great feedback of the event and everyone seemed to like that it was indoors.

**EXECUTIVE SESSION:** Pursuant to Idaho Code 74-206 (1) (a) & (b) consider personnel matters.

**Motion by Davenport, 2nd Minshall** to enter Executive Session pursuant to Idaho Code 74-206 (1) a & b to consider personnel matters. Roll call vote: Mayor Koch (yes), Councilor Stayton (yes), Councilor Davenport (yes) and Councilor Minshall (yes)

Entered Executive Session 7:04 p.m.

Exited Executive Session 7:49 p.m.

## **ADJOURN:**

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to adjourn at 7:49 p.m. until the next regularly scheduled City Council Meeting on January 23, 2017 at 6:00 p.m. Motion carried.