



## City of Donnelly

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### City Council Meeting on Monday, August 15, 2016 at 6:00 pm Donnelly Community Center

#### MINUTES

**Roll Call:** Councilor Stayton, Councilor Minshall, Councilor Getto, Councilor Davenport, and Mayor Koch were present. Quorum exists. Clerk Hedges was present.

Pledge of Allegiance

#### CONSENT AGENDA:

Motion by Stayton, 2<sup>nd</sup> by Getto to approve the Vouchers dated July 28, 2016 through August 11, 2016. Motion carried.

Motion by Minshall, 2<sup>nd</sup> by Stayton to table the July 18, 2016 and June 27, 2016 minutes until the next regularly scheduled meeting. Motion carried.

#### BUSINESS AGENDA:

##### **AB 16-37 Stinker Station Signage Appeal**

Steve Watts and Charlie Jones from Stinker provided a presentation of the signage plan to work through. As the convenient store provides services to residents and guests building signage is needed. Currently the building looks unfinished to customers. They feel the canopy is important and it was built larger to withhold the snow load. The canopy also features the standard Sinclair branding and is scaled to the canopy size. The lighting assists with the safety of the customers, allowing after hours fueling and people feel safer than a dimly lit area. Most cities do not consider the canopy in the total square footage as signage, however Donnelly sign code does. More people stop at the business, therefore allowing them to visit other businesses in town as well. The old building and signage was calculated using the frontage and the side of the building, however the recent application only used calculated the frontage. If they are able to use both the signage would work better. Also the zoning regulations allow for 25% of signage on the awning which by definition the canopy would fall under an awning which would not be included in the square footage calculation. They are also willing to reduce the free-standing signage to 98 square feet from 128 square feet, making it smaller and less busy.

With the current building's frontage and East side of the building, it would allow for 380 sq. footage of signage. The proposed changes to the free-standing signage would reduce the overage square footage. They feel that the lower signage can actually be a safety hazard at that corner due to traffic and the amount of snow that they City receives.

Council Discussion:

Davenport and Minshall both indicated that the new free standing sign looks less cluttered and the canopy is pretty much set and cannot be changed.

Koch asked how much square footage would they be over the current zoning requirements?

Watts – if using the old calculation (front and side) they would be 56 sq. feet over.

Jones – The canopy is included into the sq. footage. If the canopy was considered an awning it would be excluded from the calculation. Also there are several inconsistencies in how the City has calculated their sq. footage allowed, and what is enforced.

Koch – what do they think they want? The variance request was okayed by the city Attorney and believes that the City should revisit the signage ordinance.

Getto and Minshall – There is a concern when driving on Roseberry and turning. Would not be able to see if the sign was lower. It also looks cleaner and not so busy.

Stayton – Is there a justification to grant the variance with the proposed signage plan. The sign ordinance is not consistently applied or interpreted.

**Motion by Davenport, 2<sup>nd</sup> by Getto** to approve Stinker Station signage appeal with the proposed 379.2 sq. footage by using the frontage and side calculation. Motion carried.

#### **AB 16-38 FY 2017 Proposed Budget**

Council Discussion: Remove the depreciation from the Sewer Fund budget. Also verify the cash carryover prior to the public hearing.

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve the tentative proposed budget for Public Hearing on August 29, 2016 at 6:00 p.m. Motion carried.

**Mayor Koch would like to request to Amend the Agenda to include an Executive Session as per Idaho Code 74-206 (1) (f).**

**Motion by Minshall, 2<sup>nd</sup> by Stayton** to amend the agenda to include Executive Session as per Idaho Code 74-206 (1) (f) Communicate with legal counsel regarding pending/imminently likely litigation after staff reports. Motion carried.

#### **AB 16-39 New Water Well Planning**

Clerk presented a time line for a possible new well, back-up power, and service lines throughout Donnelly. Council would like to see a snap shot of our current system and speak to the Engineer and Public Works on the water lines, issues, shut off valves etc. Clerk will request their presence at the next City Council meeting on August 29<sup>th</sup>.

#### **AB 16-40 New Flow Meter Installation**

Council would like to wait until they speak to the Water Engineer and Public Works in regards to this.

### **AB 16-41 Depot Center Repairs**

CTR has resigned as the contractor for the repairs as it has become a larger issue than first thought. ICRMP was notified and has sent out their own Engineer to review the damage. The damage is consistent with water damage; they have asked the City how much they are able to commit to the repairs. They have also asked the City to have all of the ceiling insulation removed as soon as possible to have their engineer and insurance adjuster review the extent of the water damage. City council discussed the amount in savings for depot repairs and maintenance.

**Motion by Davenport, 2<sup>nd</sup> by Stayton** to commit \$25,000 to ICRMP for the repairs of the water and roof damage. Motion carried.

### **Staff Reports:**

City Clerk reported that she will be attending the Clerk training in Idaho Falls in September. Also discussed the airport maintenance and mowing schedule. Will look into regulations on grass height, maintenance etc. The retro-fit of the street lights is currently on hold as more research was done the Idaho Power owns the lights on Main Street. The City only pays for a flat rate of electricity. Kurtis from Idaho Power is looking into this issue at this time and we will hear back from him.

**Executive Session: As per Idaho Code 74-206 (1) (f) Communicate with legal counsel regarding pending/imminently likely litigation.** Roll Call Vote: Stayton (yes), Davenport (yes), Minshall (yes), Getto (yes)

Entered Executive Session at 8:07 p.m.

Exited Executive Session at 8:32 p.m.

### **ADJOURN:**

**Motion by Davenport, 2<sup>nd</sup> by Getto** to adjourn at 8:33 p.m. until the Special City Council Meeting, August 29, 2016.

Adopted: September 19, 2016

Mayor Brian Koch

Clerk, Cami Hedges