



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, November 3, 2014 at 7:00 pm

AT

The Donnelly Community Center

MINUTES

Roll Call at 6:00 p.m. with Chair Sally Gilbert in attendance along with Commissioners, Bryant, Mangum and Dorris. Quorum exists. Clerk was present.

Motion by Mangum, 2nd by Bryant to amend agenda to state approval of minutes to the beginning of the meeting. Motion carried.

Motion by Dorris, 2nd by Bryant to amend agenda to move staff updates to follow the approval of meeting minutes.

PREVIOUS MINUTES:

Motion by Mangum, 2nd by Dorris to approve the October 6, 2014 P&Z Commission Meeting minutes. Motion carried.

STAFF REPORTS:

Clerk Report: Fire department will be at the next city council meeting to discuss lease purchase. City Hall's hours have changed and they will be closed on Friday's until April 2015.

Chairman Gilbert: Thought of vacant seat on P&Z. Maybe Eric Engberg would be interested and will speak to him.

Commissioner Mangum: Wanted to make sure that the Pathways were already in the Mater Transportation Plan and that they Co-Inside. Do we need to amend the transportation plan?

OLD BUSINESS:

AOI Agreement Review

Motion by Dorris, 2nd by Mangum to accept the draft Area of Impact Agreement as corrected, between the City of Donnelly and Valley County, Idaho. Motion carried.

Clerk is asked to send a copy of the draft agreement to Valley County P&Z (Cynda Herrick) to get on the Agenda with the Commission to discuss.

Zoning Amendments Summary

- Used cards should not be sold on property. Do we contact property owner to explain that we do not allow sales of cars, this is a violation and it must be removed. Most of the time the

property owner is unaware that there is a used car for sale on their property. Talk with City Council and ask if we should post a Public Notice, contact property owner, or what steps to take. The old Flea Market south of town is in the Commercial District which allows car sales.

- Clerk will need to make sure that the information from Attorney is noted in Summary and that things are not redundant.
- Discussion on sandwich boards which are now permitted in light post lane and not in the sidewalk. Do the businesses remove the signs when they are not open? Currently nothing in the zoning states how many signs are permitted for each business.
- In the proposed zoning it will require for sandwich boards to be separately permitted. Commission would like to change #6 to read: Portable sign shall be removed from public right of way when said business is not open and shall be removed from sidewalk as required for snow removal. Also #1 of will state that only 1 portable sign per business will be allowed.
- Clerk to make changes and send to Attorney for summary and review. Commission would like to have a hearing in January 2015.

Bus Stop Bench and Pad

Nothing is happening at this time. Chris Kirk should be forward with this for Spring.

Brundage Realty Parking Compliance

- Dorris wrote a letter to ITD when the building was first built in regards to the streetscape stating that there is a 10' sidewalk, 8' parking, 12' drive lane and 14' turn lane etc.
- ITD would not allow access to Highway 55 from front of building. As drawn on site plan the parking rules would not work without entering the right of way.
- No request was approved for front parking or requested by Brundage Realty to come forward with parking or access from Roseberry from the front.
- The information was from P&Z Administrator Kirk from Leon, and nothing has been proposed by them.
- Mangum stated that Valley County has a clear zone 90' from intersection minimum allowed for an uncontrolled intersection and a controlled intersection in our Master Transportation plan is a 15' clear zone.
- What classifies as an obstruction, if it is 15' sight they would lose one parking space as well as the access on the proposed parking information.
- Roseberry is currently under contract with Valley County, Clerk is to contact them to find out if this exit from the front is in compliance to the rules. If not Commission will require that they block that exit and that there be no parking in the front. Brundage Realty is currently out of compliance with signage for the drive through.
- Discussion also with the Abandoned Fire Fly sign – Zoning ordinance states that it must be removed 30 days from close of business. This is an addition to the original Brundage signage.

Motion by Dorris, 2nd by Bryant to adjourn until regularly scheduled meeting on Monday, December 1, 2014 at 6:00 p.m.

Adjourned at 7:25 p.m.