



City of Donnelly

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City Council Meeting on Monday, September 18th at 6:30 pm Donnelly Community Center

MINUTES

Meeting called to order: 6:30 p.m.

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Getto and Councilor Davenport were present. Mayor Koch and Clerk Hedges were also present. Visitors included: Belinda Provancher, Andrew Mentzer, Ken Minshall, Delta James.

Pledge of Allegiance

CONSENT AGENDA:

Vouchers August 19, 2017 through September 15, 2017

Motion by Davenport, 2nd by Getto to approve the vouchers. Motion carried.

City Council Minutes – August 21, 2017

Motion by Minshall, 2nd by Stayton to approve the City Council minutes. Motion carried.

BUSINESS AGENDA:

West Central Mountain Economic Development Council - Andrew Mentzer updated the City Council and Mayor. The first year having a full-time director has come to an end and many things were completed. Year one was focused on capacity building, educational portal. Andrew thanked the City of Donnelly for their continued support of the council. He is beginning to meet with local businesses to help. There is an Economic Summit at the Shore Lodge in October. This next year they are looking to start an apprenticeship program, open space for communicating about Woody Biomass.

AB 17-48 Sign Code Amendments Chapter 18.95

Davenport asked P&Z Administrator about the Speed Check sign since it was indicated during public hearing that the city was not in compliance with its own code. Administrator James pointed out that the speed check sign is exempt in the code since we are a governmental entity and it is traffic safety and life safety notice. James went on to explain the other additional proposed amendments in the code with more clarification to businesses that have two frontages and the off-premise signage. She stated that way finding signs are a gray area within the ITD right of way and the that off-premise signs are not allowed in scenic byways.

Motion by Davenport, 2nd by Minshall to approve the amendments to the Sign Code 18.95 and instruct clerk to compose Ordinance for the next meeting. Motion carried.

AB 17-43 Ordinance 234 Design Review

Motion by Minshall pursuant to Idaho Code Section 50-902 that the proposed ordinance No. 234 pass its first reading by title only, 2nd by Davenport. Roll Call Vote: Stayton yes, Minshall yes, Davenport yes, Getto yes.

Motion by Minshall pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to dispensed with and that the proposed ordinance No. 234 be considered read, passed and adopted after being read by title only, 2nd by Getto. Ordinance 234 title only was read by Minshall. Roll Call Vote: Stayton yes, Davenport yet, Minshall yes, Getto yes. Motion carried.

AB 17-44 Ordinance 235 Appropriation FY 2018 Budget

Motion by Stayton pursuant to Idaho Code Section 50-902 that the proposed ordinance No. 235 pass its first reading by title only, 2nd by Minshall. Roll Call Vote: Stayton yes, Minshall yes, Davenport yes, Getto yes.

Motion by Stayton pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to dispensed with and that the proposed ordinance No. 235 be considered read, passed and adopted after being read by title only, 2nd by Minshall. Ordinance 235 title only was read by City Clerk Hedges. Roll Call Vote: Stayton yes, Davenport yet, Minshall yes, Getto yes. Motion carried.

AB 17-45 Library Roof Repair

Clerk presented the quote received for the roof repair on the library. Only one quote was received. The quote included a partial tear off and replacement of the leaking side and then a quote for the entire roof. The library received a grant to help with the roof repair and operations of the library from the Laura Moore Cunningham Foundation. This would happen this fall.

Motion by Davenport, 2nd by Getto to approve the library roof repair for the entire roof. Motion carried.

AB 17-46 T-Sheets Time Tracking Software

Clerk presented T-sheets time tracking software to the Mayor and Council. This would allow each employee to clock in and out and change their tasks throughout the day instead of writing down. Council was concerned with employees using their personal cell phones to do this. Mayor asked if an iPad Mini would work instead of personal usage. Clerk will gather additional information to see if this would be a benefit to the City.

AB 17-47 Review Applications for City Council Appointment

Clerk presented two additional applications that were received after the packets were distributed. Mayor asked the Clerk to set-up interviews with the potential candidates for a Special meeting on September 25, 2017 beginning at 6:15 p.m.

Staff Reports:

Clerk – reminded council of the Special City Council meeting on September 25, 2017 for public hearing on the FY17 Budget Amendment. Local Option tax funds were more than anticipated for the year. Update on Northwest Passages. Also City Hall will begin Winter Hours in October and will be closed on Friday's.

Adjourn @ 7:30 pm:

Motion by Getto, 2nd by Minshall to adjourn until the next Special City Council meeting on September 25, 2017 at 6:00 p.m. Motion Carried.

Approved: October 16, 2017