



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, August 3, 2015 at 6:00 pm

AT

The Donnelly Community Center

MINUTES

Roll Call: 6:00p.m. Chair Sally Gilbert in attendance along with Commissioners George Dorris, Larry Mangum and Gene Tyler. Quorum exists. Commissioner Bryant was absent, Clerk and Administrator were present.

NEW BUSINESS:

Introduction of Newly Appointed Commission – Gene Tyler

Clerk introduced Mr. Tyler to Commission.

Election of New P&Z Chairperson

According to bylaws a new P&Z Chairperson should be elected annually at the January meeting. However since the P&Z Commission has not done this the Mayor has asked for the Commission to appoint a new Chair until the January meeting. Administrator will put together some bylaws for the P&Z Commission and will be ready in January.

Motion by Dorris, 2nd by Tyler to appoint Larry Mangum as the new P&Z Chairperson to begin on September 14, 2015. Motion carried.

Concern Citizen Complaint

Clerk presented a complaint that was received on multiple ordinance violations and set-backs. The discussions of set-backs were addressed in the proposed zoning ordinances. Variances can be requested on changes to these set-backs. Propane tank is a fire department regulation, not a city requirement. The downfall near the camp ground and boat docks has been addressed and it is possible to have a company come and remove that has insurance. Administrator would recommend understanding the relationship between the City and County for code enforcement. Clerk will research this.

OLD BUSINESS:

Zoning Amendments – Application Deadlines

Design review will be 15 working days prior to the P&Z meeting. On Sign Permits add business to the number of days for applications. Clerk will add to the proposed zoning ordinances.

Area of Impact

Motion by Tyler, 2nd by Mangum to table until meeting after the Comprehensive Plan and Zoning Ordinances is accepted at the County level. Motion carried.

PREVIOUS MINUTES:

Motion by Mangum, 2nd by Dorris to approve the July 6, 2015 P&Z Commission Meeting minutes as corrected. Motion carried.

STAFF REPORTS:

The September meeting agenda will include the Verizon CUP 15-01 unless they withdraw their application and the Comprehensive Plan notice from the County. Clerk received the notice from the County late Friday that they denied the Comprehensive Plan, they had some valid concerns that needed to be addressed. There was not any City representation at the meeting therefore they were not able to ask the questions. Commissioner Tyler did attend and actual was in opposition of the adoption due to most of the information was stretching a lot of information. He did indicate that there were several people with concerns that the County took into consideration with their decision. The plan was originally created in 2010 then we had some updates since then. We need to review the document and look at every aspect of it. Simplify the document. What are the specific details from the County?

Administrator will be working on the bylaws and will conduct brief trainings in the coming months. Separating the zoning ordinances so that the city can adopt without the county to make it easier. Would like to mention that she is aware of a map technician that is capable to help the city with mapping. If we feel that we may need to update the maps that she can contact this person. Our zoning maps are not very legible online or in print.

Commissioner Dorris stated that the new sewer plant was built to service any future expansion and that NLSD stated that if they were to expand they would need to go to the East. Not sure why they would even need to expand.

ADJOURN:

Motion by Mangum, 2nd by Tyler to adjourn until regularly scheduled meeting on Monday, September 14, 2015 at 6:00 p.m.

Adjourned at 7:37 p.m.